



~ Preliminary Agenda ~

Wednesday, September 5, 2018

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Wishnia

PLEDGE OF ALLEGIANCE: Chairman Wishnia

SAFETY BRIEFING: J. T. Young

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of August 22, 2018.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated August 28, 2018, Items 12 through 28 and Items 61 and 62.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 14)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 1 to Contract No. 11959, Vertical Drilling at Various Substations with McKinney Drilling Company, with no increase in the contract value. (The initial term of this contract was for one year from the date of the Notice to Proceed with an option of four annual renewal terms. This change is to ratify and renew the current contract for the first of four annual renewal terms covering the period September 15, 2018 through September 14, 2019 in the funded amount of \$152,675.00, with no increase in rates from the previous year, which will be absorbed in the current contract value.) (Clifton Davis)
2. Resolution approving Change No. 4 to Contract No. 11679, MLGW Gas Transmission Rights-of-Way Mowing with Bean and Prince Contractors, Incorporated, in the funded amount of \$30,000.00. (This change is to ratify and renew the current contract for the fourth and final annual renewal term covering the period August 12, 2018 through August 11, 2019, which reflects a 2%

increase in rates from the previous renewal. The increase is due to increase cost in diesel fuel and insurance premiums.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution awarding a thirty-six month purchase order to Memphis Ready Mix, for various types of concrete, in the amount of \$4,243,499.30. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a purchase order to Williams Equipment and Supply Company, Inc., for three mini crawler excavators, in the amount of \$83,385.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

5. Resolution approving the Agreement for and payment of the on-going commitment to local economic and community development in the amount of \$175,000 to the Greater Memphis Chamber. (This payment is for services rendered by the Greater Memphis Chamber for the period September 1, 2017 through August 1, 2018, and this agreement is for services to be rendered for the upcoming period September 1, 2018 through August 31, 2019.) (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding a purchase order to ABB, Inc., for Smart Meter Backhaul Communications Equipment, in the amount of \$293,012.50. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

7. Resolution awarding a thirty-six month purchase order to Brighter Days and Nites, Inc., for approximately 150,000 feet of fiber optic 48 A.D.S.S. cable, in the amount of \$226,408.43. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving the removal of certain employees from certain bank accounts due to the reorganization structure. Resolution also includes the adding of Wayne Allen, Nancy Miller, Valerie Whitlow and Andrew Stanley, giving approval to sign or countersign checks for certain MLGW bank accounts along with the closing of the Tri-State Bank Vehicle License Account. (Dana Jeanes) (SAME DAY MINUTES REQUESTED)

GENERAL COUNSEL DIVISION

9. Resolution approving Change No. 2 to Contract No. 11782, Independent Claims Adjuster Services with Horton & Associates of Memphis, with no increase in the contract value. (This change is to ratify and renew the current contract for the second of four annual renewal terms for the period covering September 21, 2018 through September 20, 2019 in the funded amount of \$120,000.00, with no

increase in rates from the previous year, which will be absorbed in the current contract value.) (Clifton Davis)

HUMAN RESOURCES DIVISION

10. Resolution approving the payment of \$25,000 for support of the Memphis Weekend Academy program for January 2018 through December 2018 and January 2019 through December 2019, with the Academy receiving \$12,500 each year of the two-year period. (Von Goodloe)
11. Resolution approving MLGW Human Resources Policy #21-11, Personnel Review Board. (JT Young/Von Goodloe)
12. Resolution approving MLGW Human Resources Policy #23-04, Travel (MLGW Business). (JT Young/Von Goodloe)
13. Resolution approving MLGW Human Resources Policy #23-19, Corporate Credit Cards. (JT Young/Von Goodloe)

INFORMATION SERVICES DIVISION

14. Resolution approving a purchase order to Thomas Consultants, Inc., for renewal of Netbackup Client Application support, in the amount of \$109,222.30. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Second Quarter, 2018 - Healthcare Report - Charles Perry
3. 2019 Preliminary Budget - J. T. Young/Dana Jeanes
4. Other - J. T. Young

COMMITTEE REPORTS:

1. Second Quarter, 2018 - Supplier Diversity Update - Renise Holliday
2. Human Resources Committee - Commissioner Leon Dickson

ADDITIONAL MEETINGS

Audit Committee Meeting - 10:00 a.m. - Room 511
Human Resources Committee Meeting - 12:00 (Noon) - Room 507