



**~ Preliminary Agenda ~**

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**Thursday, August 21, 2014**

**1:30 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**Chairman Masson**PLEDGE OF ALLEGIANCE:**Chairman Masson**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of August 7, 2014.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated August 5, 2014, Items 12 through 21 and Items 23 through 34.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:****PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA****CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding Contract No. 11699, Large Diameter Directional Drilling, to Memphis Road Boring Company, Incorporated, in the funded amount of \$778,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION****REQUEST FOR SAME DAY MINUTES FOR ITEM NO. 2**

2. Resolution requesting approval to accept any and all grant funds potentially awarded to MLGW in connection with the "Tennessee Valley Authority Smart Communities: Extreme Energy Makeovers Request for Proposal," dated June 6, 2014. (Responses to MLGW's Request for Proposal are due, and must be submitted to TVA along with MLGW's application for funds, no later than

September 5, 2014 for consideration. The application for funds requires a Board approved resolution indicating a willingness to accept any potential award that may be granted to MLGW when the awards are announced on March 13, 2015.) (Chris Bieber)

3. Resolution approving Change No. 17 to Contract No. 10569, Interactive Voice Response System, with Avaya, Incorporated, formerly Nortel Networks, Incorporated, in the funded amount of \$138,304.14. (This change is to renew the current contract for annual software and hardware maintenance, licenses and support services for a three year period, covering the period July 17, 2014 through July 16, 2017, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Avaya, Incorporated. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

4. Resolution approving payment of the annual facility maintenance fee for public water systems, to Tennessee Department of Environment and Conservation, in the amount of \$124,017.95. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. 11566, Replacement of Distributed Process Control (DPC) System at the Shaw Water Pumping Station, to Allen & Hoshall, in the funded amount of \$175,400.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

6. Resolution approving revisions to the Memphis Light, Gas and Water Division Statement of Investment and Cash Management Policy. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, July 16, 2014, for furnishing MLGW with cab and chassis. (Jozelle Booker)

#### **GENERAL COUNSEL DIVISION**

(None)

#### **HUMAN RESOURCES DIVISION**

8. Resolution approving the following positions: Position No. 01522, Material Handler; Position No. 06152, Apprentice Lineman; and Position Nos. 06273, 06472, 06473, 06474, 06475, 06476, 06477, 06478, 06481, 06482, and 06486, Inspector Contracted Services. (Jerry R. Collins, Jr.)

**INFORMATION SERVICES DIVISION**

9. Resolution approving Change No. 5 to Contract No. 10546, Lapres Software Maintenance Agreement, with XL Print USA, LLC, in the funded amount of \$19,278.00. (This change is to renew the current contract for a two year term for the Paris Designer and Spooler Software covering the period September 1, 2014 through August 31, 2016, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by XL Print USA, LLC. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
  
10. Resolution approving Change No. 3 to Contract No. 11050, Tape Reporting Tool, with 21st Century Software, Incorporated, formerly known as Estorian, Incorporated, in the funded amount of \$20,600.00. (This change is to renew the current contract for a two year period covering November 1, 2014 through October 31, 2016, with no increase in rates from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by 21st Century Software, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
  
11. Resolution approving Change No. 5 to Contract No. 10346, Database Navigation Editor Software Product, with Allen System Group, Incorporated (ASG) formerly Nortel Networks, Incorporated, in the funded amount of \$9,197.69. (This change is to renew the current contract for annual software maintenance, licenses and support services covering the period July 1, 2014 through June 30, 2015, with no increase from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Allen System Group, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Budget Update – 2nd Quarter 2014 - Roland McElrath
  
3. Other - Jerry R. Collins, Jr.

**ADDITIONAL MEETINGS**

12:00 (Noon) - Supplier Diversity Committee Meeting - Room 511

12:30 p.m. - Human Resources Committee Meeting - Room 507