



~ Preliminary Agenda ~

Wednesday, August 17, 2016

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Sisnett

PLEDGE OF ALLEGIANCE: Chairman Sisnett

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of August 3, 2016.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated August 9, 2016, Items 7 through 21.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 9)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 4 to Contract No. 11535, Pest Control, with Nu Era Pest Control, in the funded amount of \$29,020.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering November 1, 2016 through October 31, 2017, with no increase in rates from the previous year. In addition, this renewal reflects a 2.11% increase in the value of the contract due to adding termite inspection/treatment at the following locations: 1) 1060 Tupelo (Building No. 3); 2) 8145 Woodstock-Cuba Road; and 3) 3941 Grandview - Meter Shop Area.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

2. Resolution approving Change No. 1 to Contract No. 11758, Davis-Paul Lowry Bore (Pidgeon Water Loop), with Owens Irrigation, Incorporated, d/b/a Owens Construction Services of Tennessee, in the funded amount of \$4,400.00. (This change is to increase the current contract to cover the cost of additional Railroad Protective Liability Insurance required by MLGW and CNR. The insurance was not included in the bid solicitation document or the contract but required of the Contractor by the railroad.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 11853, Installation of Distribution Process Control System at Shaw Pumping Station, to American Electrical Contractors, Incorporated, in the funded amount of \$134,991.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving payment of an invoice for the annual facility maintenance fee for public water systems, to Tennessee Department of Environment and Conservation, in the amount of \$124,054.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

5. Resolution approving Change No. 2 to Contract No. 11507, Online Legal Research, with Lexis Nexis, in the funded amount of \$13,398.00. (The initial term of the contract was for 60 months from the date of the Notice to Proceed. This change is to extend the current contract for three months for the period covering October 1, 2016 through December 31, 2016. This extension will allow time for MLGW to solicit proposals for a new contract. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

6. Resolution approving Change No. 4 to Contract No. 11552, Influenza Vaccine, with Wellness First, Incorporated, in the funded amount of \$36,000.00. (This change is to renew the current contract for the fourth and final annual renewal term covering the period October 22, 2016 through October 23, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

7. Resolution approving Change No. 2 to Contract No. 11670, Workers' Compensation Brokering, with Willis of Tennessee, Incorporated, in the estimated funded amount of \$402,670.00. (This is the second renewal of a five-year contract. The renewal covers the period October 1, 2016 through September 30, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Position No. 03628 – Distribution Design Engineer 1. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

9. Resolution approving Change No. 5 to Contract No. 10813, Hewlett Packard Combined Support Agreement, with Hewlett Packard, Incorporated, in the estimated funded amount of \$2,318,298.27. (This change is to renew annual software maintenance, licenses, and support services covering the period December 1, 2016 through November 30, 2021. This renewal reflects a 1.04% increase from the previous renewal due to MLGW adding additional hardware and software to the support agreement in years two through five. Maintenance and support of this Hewlett-Packard hardware and software can only be provided by Hewlett Packard.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Budget Update - Second Quarter, 2016 - Rod Cleek
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins

ADDITIONAL MEETINGS

9:00 a.m. - Supplier Diversity Committee Meeting - Room 507

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511