



**~ Preliminary Agenda ~**

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**Wednesday, August 3, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Roland McElrath

**APPROVALS:**

Approve Minutes of the Meeting of July 20, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Roland McElrath

Receipt of Certified Copies of City Council Resolutions dated July 19, 2016, Items 6 through 15.

**PRESENTATIONS:**

MLGW External Supplier Diversity Council - Alfred Green, President/CEO - Lewis Mechanical Contractors

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 16)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 1 to Contract No. 11788, Gas Leak Survey, with Heath Consultants, Incorporated, in the funded amount of \$1,109,065.80. (This change is to renew the current contract for the first of four annual renewal terms covering the period October 2, 2016 through October 1, 2017, with no increase in rates from the previous year. In addition, this change reflects 20 additional quantities in units 2 and 3 as a result in the increased number of surveys to be performed in this area.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, June 21, 2016, for furnishing MLGW with a telescopic material handler. (Jozelle Booker)
3. Resolution awarding a contract to Altec Industries, Inc., for the purchase of self-propelled mini-derricks with trailers, in the amount of \$565,376.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution awarding a single source contract to Condux Tesmec, Inc., for hydraulic reel stands, in the amount of \$74,650.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 1 to Contract No. 11767, Allen Pumping Station Heating System Replacement, with Gipson Mechanical Contractors, Incorporated, in the funded amount of \$3,942.00. (The initial term of this contract was for 12 months from the date of the Notice to Proceed. This change is to increase the current contract in the funded amount of \$3,942.00. This change is needed to convert the voltage in the pump building's control panel from 208/3/60 to 480/3/60 to allow the new vacuum pump to operate. The contract term will remain through December 1, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **CUSTOMER CARE DIVISION**

6. Resolution approving Change No. 13 to Contract No. 10562, PBX/ACD System, with Black Box Network Services, in the funded amount of \$545,142.00. (This change is to renew the current contract for a six year term for the period covering January 1, 2017 through December 31, 2022, to provide on-going maintenance and support services for the OpenScape Contact Center, as well related custom applications, features and licensing. This amount reflects an increase from the previous year due to the implementation of an additional contact center site with the intent to duplicate MLGW's main Customer Care Center environment for the purposes of coverage during heavy call volume periods and system outage/disaster mitigation. MLGW is requesting approval of the maintenance and support services for this acquired system, which can only be performed by Black Box Network Services.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution requesting approval of agreement for and payment of MLGW's on-going commitment to the Greater Memphis Chamber to facilitate economic and community development in Memphis and Shelby County. The resolution approves payment of \$175,000 to cover the services rendered by the Greater Memphis Chamber for the period September 1, 2015 through August 31, 2016. Also recommended is approval for an agreement for services to be rendered by the Greater Memphis Chamber for the period September 1, 2016 through August 31, 2017. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

8. Resolution awarding Contract No. 11839, SELECT Program Agreement, to Bentley Systems, Incorporated in the funded amount of \$86,812.50. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding Contract No.11849, Stray Voltage Detection on Electric Structures, to Power Survey Company, in the funded amount of \$97,449.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, May 24, 2016, for furnishing MLGW with Customer Care Center Back-Up Voice Recorder System. (Jozelle Booker)

#### **FINANCE DIVISION**

11. Resolution approving an estimated amount of \$14,014,476.00 to be transferred from the Common Fund to the OPEB Trust, with a settlement at year-end to equal the 2016 Annual OPEB Cost. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

- 12. Resolution approving the June 30, 2016 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

**HUMAN RESOURCES DIVISION**

- 13. Resolution approving revisions to MLGW Human Resources Policy No. 21-09, Employment of MLGW Retirees. (Jerry R. Collins, Jr./Von Goodloe)
- 14. Resolution approving revisions to MLGW Human Resources Policy No. 21-02, Employment Status. (Jerry R. Collins, Jr./Von Goodloe)
- 15. Resolution approving revisions to MLGW Human Resources Policy No. 23-03, Parking and Traffic Rules. (Jerry R. Collins, Jr./Von Goodloe)
- 16. Resolution approving revisions to MLGW Human Resources Policy No. 23-11, Political Activity. (Jerry R. Collins, Jr./Von Goodloe)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

- 2. 2016 Electric Distribution Master Plan - Jon Mosteller
- 3. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS**

12:00 (Noon) - Human Resources Committee Meeting - Room 507