



# Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

[www.mlgw.com](http://www.mlgw.com)

## Board Meeting

### ~ Preliminary Agenda ~

Thursday, August 2, 2012

1:30 PM

Board Room

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#### INFORMATION FOR THE BENEFIT OF THE PUBLIC:

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Rutha Griffin at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**Chairman Wishnia**PLEDGE OF ALLEGIANCE:**Chairman Wishnia**ROLL CALL:**Dana Jeanes**APPROVALS:**

Minutes of Meeting of July 19, 2012

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 17, 2012: Item 3; Items 14 through 20; and Item 24.

**GENERAL STATEMENTS FROM THE PUBLIC:****PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

**CONSENT AGENDA****CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 7 to Contract No. 11437, Emergency Aid Agreement, with Standard Electric Company, in the funded amount of \$15,615.92, for a new contract value of \$399,829.01. (This change is a request for payment for work performed as a result of the storm of June 12, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding contracts for skid steer loaders to Abby Equipment in the amount of \$69,704.00 and to Thompson Machinery in the amount of \$35,136.64, for a total amount of \$104,840.64. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

3. Resolution renewing Contract No. 11144, Interlocal Agreement between MLGW and the City of Memphis for storm water fee billing services for an additional five years covering the period July 4, 2011 through July 3, 2016, and to ratify the collection of fees from the end of the final year on July 3, 2011 to the date of the approval of Renewal One (1). (Christopher Bieber)

4. Resolution renewing Contract No. 11224, Interlocal Agreement between MLGW and the Town of Collierville for sewer billing services for a period of 12 months, to become effective on the date this Agreement is signed by all parties, and is subject to annual renewals. In no event shall this Agreement extend beyond a period of five years. (Christopher Bieber)
5. Resolution awarding Contract No. 11526, Collection Services Revenue Management, to Experian, in the funded amount of \$260,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

6. Resolution awarding contract for a substation capacitor bank to Cooper Power Systems c/o HD Supply Utilities in the amount of \$71,400.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

(None)

#### **GENERAL COUNSEL DIVISION**

(None)

#### **HUMAN RESOURCES DIVISION**

7. Resolution approving Change No. 2 to Contract No. 11412, Drug and Alcohol Collection Provider, with True Test Collection of Memphis, LLC, in the funded amount of \$15,000.00, for a new contract value of \$135,000.00. (This change renews the contract for the second of four annual renewal terms for the period September 29, 2012 to September 28, 2013, with no increase from the previous year). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Position No. 03146, Secretary; Position No. 06362, Computer Software Specialist I; Position Nos. 06529 thru 06530, Clerk Government Records; Position Nos. 06531 thru 06533, Inspector Contract Services; Position Nos. 06534 thru 06538, Distribution Design Engineer II; and Position Nos. 06539 thru 06541, Distribution Design Engineer III. (Jerry R. Collins, Jr.)

#### **INFORMATION SERVICES DIVISION**

9. Resolution approving Change No. 3 to Contract No. 10546, Lapres Software Maintenance Agreement, with XL Print USA LLC., in the funded amount of \$10,710.00, for a total contract value of \$120,297.64. (This change renews the annual software maintenance, support services, and license fees covering the period September 1, 2012 to August 31, 2013 in the funded amount of \$9,180.00. This change is also a request for payment for services rendered for the period covering July 1, 2012 to August 31, 2012 in the amount of \$1,530.00 although the term expired June 30, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution awarding contract for Resume Mirror Annual Software License Renewal to Talent Technology Corporation in the amount of \$30,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Energy Conservation Projects - Nick Newman/Marguerite Epps
3. Project MAX Presentation - Robert Johnston
4. Human Resources Policy No. 21-01 - Employment of Relatives - Rutha Griffin
5. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORT UPDATES:**

1. Audit Committee Report - Commissioner Evans
2. Human Resources Committee Report - Commissioner Cobbins

**ADDITIONAL MEETINGS:**

11:00 a.m. - Pension Board Meeting - Room 511

12:30 p.m. - (or immediately following the Pension Board Meeting) OPEB Investment Committee Meeting - Room 511