



# Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

[www.mlgw.com](http://www.mlgw.com)

## Board Meeting

### ~ Preliminary Agenda ~

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Thursday, July 18, 2013

1:30 PM

Board Room

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#### INFORMATION FOR THE BENEFIT OF THE PUBLIC:

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**

Chairman Wishnia

**PLEDGE OF ALLEGIANCE:**

Chairman Wishnia

**ROLL CALL:**

Dana Jeanes

**APPROVALS:**

Minutes of Meeting of July 11, 2013.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 2, 2013, Items 12 through 22.

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 7)

**CONSTRUCTION & MAINTENANCE DIVISION**

(None)

**CUSTOMER CARE DIVISION**

1. Resolution approving payment of an invoice from Platts for the annual subscription services funded in the amount of \$32,700.02. The annual subscription service is used by Energy Resources Area of Memphis Light, Gas and Water as a necessary instrument in the transaction of daily gas purchases. It supplies market and industry information as well as daily and monthly price indices used in MLGW gas transactions. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

2. Resolution awarding a contract to Varitech, Inc., for a cascade CNG (Compressed Natural Gas) storage assembly, in the amount of \$87,770.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

3. Resolution approving Change No. 2 to Contract No. 10614, Bloomberg Data License and Maintenance, with Bloomberg, L.P., with no increase in value. (This change is to renew annual software, maintenance and licensing fees. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Bloomberg, L.P.) (Jozelle Booker)

**GENERAL COUNSEL DIVISION**

4. Resolution approving the June 30, 2013 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

**HUMAN RESOURCES DIVISION**

5. Resolution approving Change No. 1 to Contract No. 11570, MLGW Rental Equipment Insurance Coverage, with Mid-South Insurance Office, Incorporated, in the funded amount of \$49,613.00. (This change is to renew the current contract for an additional one year term for the period covering August 24, 2013 to August 23, 2014. This change reflects a 5% increase from the previous year due to the overall market place and the risk involved with this risk. The new contract value is \$96,863.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving revised MLGW Human Resources Policy No. 23-16, Accessing and Changing Customer Accounts. (Jerry R. Collins, Jr./Von Goodloe)

**INFORMATION SERVICES DIVISION**

7. Resolution approving Change No. 3 to Contract No. 10140, PDSFAST Software License, with Software Engineering of America, in the funded amount of \$35,652.00. (This change is to renew annual software maintenance, license, and support. The term of this renewal period covers October 1, 2013 to September 30, 2016 with no increase from the previous year. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Software Engineering of America.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Other - Jerry R. Collins, Jr.

**ADDITIONAL MEETINGS:**

**11:30 a.m. - Audit Committee Meeting - Room 511**

**12:30 p.m. - Human Resources Committee Meeting - Room 507**