



**Board Meeting**

**~ Preliminary Agenda ~**

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Thursday, June 21, 2012

1:30 PM

Board Room

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Rutha Griffin at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Wishnia

**PLEDGE OF ALLEGIANCE:** Chairman Wishnia

**ROLL CALL:** Jozelle Booker

**APPROVALS:**

Minutes of Meeting of June 7, 2012

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Jozelle Booker

Receipt of Certified Copies of City Council Resolutions dated June 5, 2012, Items 13 through 31; and Item 43.

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Budget Update - 1st Quarter 2012 - Rod Cleek
2. Revenue Protection & Meter Calibration - Eliza King
3. Medical Benefits Report - 1st Quarter 2012 - Charles Perry/Henry Jackson
4. Other - Jerry R. Collins, Jr.
5. Review Consent Agenda - Jerry R. Collins, Jr.

**CONSENT AGENDA**

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding contract for three diesel-powered portable air compressors to Williams Equipment and Supply Company, Inc., in the amount of \$59,994.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding contract for six backhoe loaders and one industrial tractor to Stribling Equipment in the amount of \$454,215.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution approving Change No. 1 to Contract No. 11460, Aerator Maintenance, with R. P. Services, Inc., in the funded amount of \$216,428.43. (This change renews the contract for the first of four renewal terms, August 1, 2012 to July 31, 2013, and reflects a 2.3% increase from the previous year due to the cost of living (CPI). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding 12-month blanket contract for generator repair alliance to R. P. Service in an amount not to exceed \$80,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

5. Resolution awarding 12-month blanket contract for decorative concrete standards and brackets to SALCO, Inc. in the amount of \$54,750.00 and to StressCrete, Inc. in the amount of \$917,300.00, for a total of \$972,050.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding 12-month blanket contract for southern yellow pine poles to Brown Wood Preserving in the amount of \$1,056,475.00, which includes an additional \$10,000.00 allowance to cover unforeseen or future job projects and emergency situations such as winter or summer storms during the next 12-month period. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

7. Resolution amending Resolutions dated October 6, 2005 and December 17, 2009, and any policies and/or procedures relating to reclassifications of positions, to include exceptions, which require the President's approval only, with monthly reporting to the Board of the following: all reclassifications downward; all reclassifications that reduce costs or are budget neutral; all line-of-progression movement required, but not anticipated at the time of the annual budget process (primarily Electric, Gas and Water Matrix and Operations positions); all positions reclassified downward due to the loss of commercial driver's license or certifications; all positions reclassified within Long-term Disability (Long-term disability positions are not funded by the Division budget); unbudgeted positions required to place an employee returning from Long-term Disability, Military Duty, or loss of certification or lack of completion of apprenticeship whereby the employee's position has been back-filled; and unbudgeted positions that occur due to a situation where a bargaining unit employee that has moved to a new position desires to return to their old area within the two-week grace period allowed, but the previous position has already been filled. (Von W. Goodloe)
8. Resolution approving line-of-progression mass job reclassifications as follows:  
18 - Utility Workers 2. (Jerry R. Collins, Jr.)

9. Resolution approving an unpaid leave of absence for Nicole Dandridge for a maximum period of 31 days, effective May 11, 2012. (Von W. Goodloe)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

10. Resolution approving Change No. 1 to Contract No. 11451, Courier Services, with Express Courier International, Inc., in the funded amount of \$180,165.04. (This change reflects an increase in the number of stops from 208 to 212 in the current term with no increase in rates in the funded amount of \$23,356.91. This change also renews the contract for the first of four annual renewal terms, September 7, 2012 through September 6, 2013, with no increase in rates, in the funded amount of \$156,808.13, which includes contingency funds for possible emergency stops in the amount of \$3,785.34). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)