



**Board Meeting**

**~ Preliminary Agenda ~**

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**Wednesday, June 6, 2018**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Wishnia

**PLEDGE OF ALLEGIANCE:** Chairman Wishnia

**SAFETY BRIEFING:** J.T. Young

**ROLL CALL:** Dana Jeanes

- Board of Commissioners
- Advisory Board Members

**APPROVALS:**

Approve Minutes of the Meeting of May 16, 2018.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 22, 2018, Items 12 through 20.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J.T. Young

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 19)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a thirty-six month purchase order, to Memphis Wrecking Company, for landfill in the amount of \$206,250.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 3 to Contract No. 11771, Generator Preventive Maintenance and Emergency Repair with Cummins Mid-South, LLC, in the funded amount of \$15,000.00. (This change is to add additional change funds to allow MLGW to complete scheduled generator repair services, as well as emergency generator repairs under the responsibility of the MLGW Building Construction and Maintenance Department through the end of the current

contract term.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)  
CUSTOMER CARE DIVISION

3. Resolution approving Contract No. 11541 between Memphis Light, Gas and Water Division and Texas Gas Transmission, LLC, in the amount of approximately \$10,200,000.00. (The contract extension will be for 100,000 MMBtu/day during the winter season and 1,000 MMBtu/day for the summer. The contract extension has been amended to be an Enhanced Short-Term Firm transportation agreement and includes a Discount Letter. The contract term is for five years, effective April 1, 2019 and ending March 31, 2024.) (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving payment of an invoice from Platts, for annual subscription services, in the funded amount of \$35,640.00. (Chris Bieber)
5. Resolution approving Contract No. 12046 between Memphis Light, Gas and Water Division and Texas Gas Transmission, LLC. (The new contract will be for a reduced hourly overrun transportation rate of \$0.20 per MMBtu for all Texas Gas Transmission, LLC pipeline agreements. The contract term is for five years, effective April 1, 2019 and ending March 31, 2024.) (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

6. Resolution awarding strategic alliance purchase orders to Mitsubishi Electric Power Products, Inc. and Siemens Industry, Inc., for high voltage power circuit breakers, in a combined amount not to exceed \$8,300,000.00 for a 60-month period with the option to renew for two additional single year terms. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a purchase order to Flash Technology, for Federal Aviation Administration (FAA) obstruction lighting, in the amount of \$147,033.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving the payment of an invoice from the City of Memphis Public Works Department for the annual sewer discharge fee for the 2017 filter backwash discharge for eight water pumping stations in the amount of \$325,355.66. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding Contract No. 12013, MLGW Water E&O Generator Maintenance and Repair to Cummins, Incorporated, in the funded amount not-to-exceed \$200,000.00, based on agreed upon rates. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 3 to Contract No. 11823, Master Tower Services with Signal Point Systems, Incorporated, in the funded amount of \$73,600.00 with no increase in rates from the previous year. (This change is to ratify and renew the current contract for the second of four annual renewal terms

for the period covering June 6, 2018 through June 5, 2019.) (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)

11. Resolution awarding Contract No. 12014, MLGW Shaw Pumping Station Generator #1 Switchgear Replacement, to Tri-State Armature and Electrical Works, Incorporated, in the funded amount of \$247,167.00. (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

12. Resolution adopting the amendments to Section 1.57 of the Memphis Light, Gas and Water Division Retirement and Pension System, as amended and restated effective January 1, 2015. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving revisions to the Investment Policy Statement for each of the Memphis Light, Gas & Water Retirement and Pension Fund and Other Post-Employment Benefits Trust. (Dana Jeanes)
14. Resolution awarding a thirty-six month purchase order, for bare copper soft-drawn tinned wire, to Brighter Days and Nites, Inc., in the amount of \$439,560.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution approving Change No. 2 to Contract No. 11822, Ignite Payments, LLC, (formerly First Data) in the funded amount of \$6,200,000.00. (Ignite Payments, LLC is a sole source provider that provides services for transaction processing, returns processing as well as reporting for debit cards (pin debits/no pin), and credit cards. The services shall also include ATM card processing for the following: 1) Web access; 2) Interactive Voice Response (IVR); 3) Point of Sale (POS) at Community Offices; and 4) Compressed Natural Gas (CNG) sales at the Choctaw and South Centers. The initial term of the contract was for a period of one year from the date of the Notice to Proceed with provisions for annual renewals. This change is to ratify and renew the current contract for the period covering June 1, 2018 through May 31, 2020) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

(None)

#### **HUMAN RESOURCES DIVISION**

16. Resolution awarding Contract No. 12031, MLGW background check, to Data Facts, Incorporated, in the funded amount not-to-exceed \$50,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution awarding Contract No. 12024, Employee Dental Plan to Cigna Health and Life Insurance Company, in the funded amount of \$7,992,741.24. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**INFORMATION SERVICES DIVISION**

18. Resolution approving Change No. 6 to Contract No. 10171, Operating System Recovery Project, with NewEra Software, Incorporated, in the funded amount of \$2,250.00. (This change is to renew annual hardware and software maintenance, licenses, and support services for one year covering the period September 1, 2018 through August 31, 2019 with no increase in fees from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by NewEra Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution awarding a purchase order to Thomas Consultants, Inc., for Citrix Software subscription renewal, in the amount of \$104,202.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Healthcare Report - 1st Quarter, 2018 - Charles Perry/Henry Jackson
3. 2018 Customer Care Policy - Frank Fletcher
4. Other - J.T. Young

**COMMITTEE REPORTS:**

Supplier Diversity Update - 1st Quarter, 2018 - Renise Holliday

**ADDITIONAL MEETINGS- June 6, 2018**

Audit Committee Meeting - Room 511 – 10:30 a.m.

Service Award/Luncheon (First & Second Quarter) – Auditorium – 11:30 a.m.

**Tuesday, June 5 - 9:30 a.m. - Human Resources Committee - Room 507**