



**~ Preliminary Agenda ~**

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**Wednesday, May 17, 2017**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Wishnia

**PLEDGE OF ALLEGIANCE:** Chairman Wishnia

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of May 3, 2017.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 9, 2017, Items 16 through 27 and Items 43 and 44.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.  
(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 15)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a purchase order to Vermeer Midsouth, Inc., for the purchase of a mini-skid steer, in the amount of \$51,770.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a purchase order to AutoNation Ford Memphis, for three 1-ton cab and chassis trucks with aerial towers, in the amount of \$344,117.70. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution approving Change No. 2 to Contract No. 11882, Mallory Pumping Station Valve and Pipe Replacement, with Landmark Construction General Contractors, Incorporated, in the funded amount of \$186,950.00. (This change is to expand the scope to include the installation of a complete new vacuum priming system including the pumps, tank, piping system, valves and all related appurtenances. In addition, this change is to extend the current contract term through December 31, 2017 to allow time for the work to be completed.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a thirty-six month purchase order to Vertex Chemical Corporation, for sodium hypochlorite, in the amount of \$1,218,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

5. Resolution approving the selection of professionals in connection with the proposed issuance of Series 2017 Electric System Revenue Bonds, Series 2017 Gas System Revenue Bonds, and the Series 2017 Water System Revenue Bonds. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving revisions for persons authorized to sign checks from the Employee Special Fund account with LGW Federal Credit Union, deleting Rutha Griffin and Mary White, both now retired, and giving check signing authorization to Georgia Post and Tiffany Crumpton. The resolution also approves removing Eryn Crawford (Brentwood Services, Inc.) from the First TN Bank Worker's Compensation Account and approving Mark Sparks (Brentwood Services, Inc.) as an authorized signer to the account. (Dana Jeanes)
7. Resolution awarding a twenty-four month purchase order, to Universal Scaffold and Equipment, LLC, for approximately 28,000 feet of PILC (paper-insulated lead covered) power cable, in the amount of \$1,228,144.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving an extension of Purchase Order number 150750, with Guy Brown, for office supplies and toners until December 31, 2017 or until a new purchase order has been executed. (Clifton Davis)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

9. Resolution approving Change No. 3 to Contract No. 11554, Maintenance and Security Automation Service Agreement, with Access Control Integration (ACI), in the not-to-exceed funded amount of \$100,000.00. (This change is to renew the current contract for the third and final renewal term covering the period July 10, 2017 through July 9, 2018, with no increase in pricing. In addition, this change is to add the following items: 1) EIK-M1GSYS4STW; and 2) ELK-M1GSYS4 in the

funded amount of \$1,573.00). (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution approving the following positions: Position No. 03317 - Operator Qualification Compliance Coordinator; Position No. 04316 - Water Treatment Operator 2; and Position No. 05712 - Planning Engineer 2. (Jerry R. Collins, Jr./Von Goodloe)

**Motion To: APPROVE SAME DAY MINUTES - ITEM NO. 11**

11. Resolution approving Change No. 3 to Contract No. 11669, Property and Boiler Insurance, with Factory Mutual Insurance Company (FM Global), in the funded amount of \$1,032,957.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period June 1, 2017 through May 31, 2018. This renewal reflects a 1% net premium increase from the previous year. MLGW received a 15% membership credit resulting from less claim loss experience globally from natural disasters. FM Global is a mutual insurance company, which is owned entirely by its policyholders. Any profits earned by a mutual insurance company are rebated to policyholders in the form of dividend distributions or reduced future premiums or membership credit.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL) **(SAME DAY MINUTES REQUESTED)**

**INFORMATION SERVICES DIVISION**

12. Resolution approving Change No. 4 to Contract No. 11090, Serena Master License Agreement, with Serena Software, Incorporated, in the funded amount of \$158,865.18. (This change is to renew the current contract for annual software maintenance and support services for three years for the period covering July 29, 2017 through July 28, 2020. This renewal reflects a negotiated 4% increase, from an originally submitted 12%, from the previous renewal based on the company's pricing module. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Serena Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 5 to Contract No. 11296, Enterprise GIS Software Selection and Installation, with Environmental System Research Institute (ESRI), in the funded amount of \$41,310.00. (This change is to add the following licenses: 1) Pipeline Referencing for Desktop Single Use - two licenses; and 2) ArcGIS Pipeline Referencing Server Extension - one license). The contract term will remain through December 30, 2019. This change is needed for implementation of Gas Transmission Pipeline Tracking and Traceability Projects for the Gas Regulatory Compliance Department. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by ESRI.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding a purchase order to Thomas Consultants, Inc., for VMWare maintenance and support, in the amount of \$69,802.20. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

15. Resolution awarding a twenty-four month purchase order to Mitchell Graphic Repair, Inc., to cover maintenance for printing equipment, in the amount of \$46,268.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. Trend of Delinquent Accounts - Dana Jeanes and Chris Bieber
3. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS**

*(\*Special Note – The meetings scheduled for 11:00 a.m. and 12:00 p.m. will begin immediately following the previous meeting. i.e.-The Pension Board Meeting may begin before 11:00 or after 11:00 depending on the time needed for the Small Cap Growth Managers Interviews\*)*

9:00 a.m. - Supplier Diversity Committee Meeting - Room 507\*\*

10:00 a.m. - Small Cap Growth Managers Interviews - Room 511\*

11:00 a.m. - Pension Board Meeting - Room 511\*

12:00 p.m. - OPEB Committee Meeting - Room 511\*

*\*\*The Supplier Diversity Committee Meeting will begin promptly at 9:00 a.m. and will not be affected by any of the other meetings scheduled.\*\**