

**MEMPHIS LIGHT, GAS & WATER DIVISION  
BOARD AGENDA - PRELIMINARY**

**Meeting Time:** April 12, 2012 at 1:30 P.M.

**Meeting Location:** Board Room, Fifth Floor,  
Administration Building, Memphis, Tennessee



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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Rutha Griffin at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board Member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Brittenum

**PLEDGE OF ALLEGIANCE:** Chairman Brittenum

**ROLL CALL:** Dana Jeanes

**APPROVALS:** Minutes of Meeting of  
March 15, 2012

**CITY COUNCIL ACKNOWLEDGEMENTS  
& UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated March 20, 2012,  
Items 14 through 16.

**NEW BUSINESS:**

1. Election of Officers

**SPECIAL PRESENTATIONS:**

1. Art Contest Winners – Corporate Communications, Gale Jones Carson
2. Plus-1 Check Presentation to MIFA – Corporate Communications/Public Relations

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT’S BRIEFING:**

1. Medical Benefits Report – Fourth Quarter 2011 – Charles Perry
2. Other – Jerry R. Collins, Jr.
3. Review of Consent Agenda – Jerry R. Collins, Jr.

**CONSENT AGENDA**

**CONSTRUCTION &  
MAINTENANCE DIVISION**

1. Resolution awarding contracts for Cab and Chassis two-ton trucks to Diamond International Trucks in the amount of \$774,768.00 and to Tag Truck Center in the amount of \$154,825.00, for a total amount of \$929,593.00. (Jozelle Booker)  
(REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding contract for steel-utility service bodies to Aerial Truck Equipment Company in the amount of \$168,301.00. (Jozelle Booker)  
(REQUIRES CITY COUNCIL APPROVAL)

## **CUSTOMER CARE DIVISION**

(None)

## **ENGINEERING & OPERATIONS DIVISION**

3. Resolution approving payment of 2012 annual membership dues to Tennessee Valley Public Power Association in the amount of \$50,613.40. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 1 to Contract No. 11411, Construct Wastewater Recovery Basin, with Argo Construction Company, with no increase in the contract value. (This change extends the contract term from December 31, 2011 to December 30, 2012). (Jozelle Booker)
5. Resolution approving sale of Division-owned property to The Memphis Development Foundation, Inc., property located on the northwesterly side of South Main Street, northeastwardly from the northeasterly line of Linden Avenue, for and in consideration of \$1,200,000.00. (Alonzo Weaver)
6. Resolution approving purchase of property from Whitten Partnership, LTD, located on the west side of Whitten Road, south of the south line of Century Parkway, for and in consideration of \$1,600,000.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPAROVAL)

## **FINANCE DIVISION**

7. Resolution approving Change No. 5 to Contract No. 10597, Remittance Processing System, with BancTec, Inc., with no increase in contract value. (This change extends the current contract term to provide hardware and software maintenance services for an additional one-year term, January 29, 2012 to January 28, 2013, with no increase in rates). (Jozelle Booker)
8. Resolution awarding 12-month blanket contract for #477 Pelican Wire to Utilicor in the amount of \$337,400.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution setting forth persons authorized to sign and/or countersign; transfer funds; and/or execute transactions on various Division and Pension System bank accounts. (Dana Jeanes)
10. Resolution approving the Memphis Light, Gas and Water Division Debt Management Policy. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

## **GENERAL COUNSEL DIVISION**

(None)

## **HUMAN RESOURCES DIVISION**

11. Resolution approving Position No. 01585, Administrative Assistant 3; Position No. 03398, Administrative Assistant 3; and Position No. 04574, Administrative Assistant 3. (Jerry R. Collins, Jr.)

**INFORMATION SERVICES  
DIVISION**

(None)

**PRESIDENT'S DIVISION**

(None)

**SPECIAL PRESENTATION:**

1. Presentation of the Gavel and Appreciation Ceremony for out-going Chairman Dedrick Brittenum, Jr. – Jerry R. Collins, Jr.

**ADDITIONAL MEETINGS:**

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10:00 A.M.  
Pension Board Meeting  
Room 511

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11:00 A.M.  
(or immediately following Pension Board Meeting)  
OPEB Committee Meeting  
Room 511

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12:00 NOON  
Human Resources Committee Meeting  
Room 507

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