



**~ Preliminary Agenda ~**

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**Wednesday, April 6, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of March 16, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated March 15, 2016, Items 11 through 18.

**PRESENTATIONS:**

United Way Check Presentation - Derrick D. Dones/Juanita Ford

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 17)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 12 to Contract No. 9955, Partial Funding of Pollution Control, Ground Water Quality Control Program, with Memphis & Shelby County Health Department, authorizing the annual payment of fees, in the funded amount of \$139,632.90. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 1 to Contract No. 11797, Line Clearance Minor, with Asplundh Tree Expert Company, with no increase in the contract value. (This change is to request approval of storm rates, procedures, and specialized equipment rates.) (Jozelle Booker)

3. Resolution awarding Contract No. 11815, Grounds Maintenance and Landscaping, to Landscape Workshop, in the funded amount of \$84,247.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Tag Truck Center, for the purchase of cab and chassis, in the amount of \$1,457,895.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 3 to Contract No. 11564, Grounds Maintenance, with Vanderbilt Landscaping, LLC, in the funded amount of \$487,607.25. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 12, 2016 through May 11, 2017, with no increase in rates from the previous year. In addition, this change removes the Whitworth property from the contract. The property was sold.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 4 to Contract No. 11502, Grounds Maintenance Well Lots, with Bean and Prince Contractors, Incorporated, with no increase in the contract. (This change is to renew the current contract for the fourth and final annual renewal covering the period May 17, 2016 through May 16, 2017. This change is also to expand the scope of work to include two future well lots.) (Jozelle Booker)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

7. Resolution awarding a contract to Brighter Days and Nites, Inc., for the purchase of carbon steel, in the amount of \$78,443.40. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

8. Resolution awarding a contract to Southern Sales and Service Company, for the purchase of twelve inch steel pipe, in the amount of \$60,293.76. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, February 3, 2016, for the fabrication and repair of MLGW's substation equipment. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution setting forth all persons authorized to sign and/or countersign on Division and Pension System bank accounts. (This adds the name of Pamela Reeves to the First Tennessee Common Account, Customer Deposit Account, Medical Benefit Fund Account, Payroll Account, Special Account, and the Weekend Academy Account, due to her promotion. It also adds Marlundra Sutton to the Tri-State Claims Settlement Account, who is a new employee to the

Claims Department. In addition, it removes the Tri-State Project MAX Account, which was closed.) (Dana Jeanes)

11. Resolution requesting approval of the selection of Intercontinental Real Estate Corporation, a core-plus real estate manager, to manage \$3,750,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution requesting approval of the selection of American Strategic Value Realty Fund, a value-added real estate fund manager, to manage \$3,750,000.00 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding a contract to Brighter Days and Nites, Inc., for polyethylene (PE) couplings, in the amount of \$90,240.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

(None)

#### **HUMAN RESOURCES DIVISION**

14. Resolution approving the following positions: Position No. 00702, Water Treatment Operator 2; Position Nos. 03429 and 04410, both Apprentice Linemen. (Jerry R. Collins, Jr./Von Goodloe)

#### **INFORMATION SERVICES DIVISION**

15. Resolution approving Change No. 3 to Contract No. 11023, Secure32 Products, with SunGard AvantGard, LLC, in the funded amount of \$30,175.00. (This change is to renew annual software maintenance, license fees, and support services for a five year term for the period covering April 22, 2016 through April 21, 2021. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution awarding a contract to PowerWorld Corporation, for PowerWorld software maintenance renewal, in the amount of \$15,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution approving Change No. 5 to Contract No. 9820, Cobol Debugger Software package, with Allen Systems Group, Incorporated, with no increase in the contract value. (This change is to renew the current contract for annual software maintenance, license, and support services for the period covering June 1, 2016 through May 31, 2017, with no increase in the contract value.) (Jozelle Booker)

#### **PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS:**

(None)