



**~ Preliminary Agenda ~**

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**Wednesday, March 21, 2018**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Wishnia

**PLEDGE OF ALLEGIANCE:** Chairman Wishnia

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of March 7, 2018.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated March 6, 2018, Items 7 through 12 and Item 23.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 16)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a purchase order to Ford of Murfreesboro, for the purchase of light duty trucks and sport utility vehicles (SUV), in the amount of \$1,607,004.50. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 2 to Contract No. 11560, Professional Design Services for Fabrication and Repair Shop Design, with The Crump Firm, Incorporated, in the funded amount not-to-exceed \$298,000.00, based on agreed upon rates. (This change is to increase the scope of work to include air conditioning for Buildings A and B located at 1060 Tupelo Street, which were not included in the original contract award.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 2 to Contract No. 11562, Professional Engineering Services for Central Support Services, with Smith Seckman Reid, Incorporated (SSR), in the funded amount of \$300,00.00, based on agreed upon rates. (This change is to renew the current contract for the second of four annual renewal terms for the period covering July 1, 2018 through June 30, 2019, in the funded amount of \$300,000.00, with

no increase in rates from the previous year. This renewal includes the following projects: 1) Operations' Storeroom design and 2) Operations' Storeroom Canopy design.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution approving Change No. 3 to Contract No. 11840, Professional Engineering Services for Central Support Services, with Thompson Engineering, Incorporated, in the funded amount of \$75,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering May 3, 2018 through May 2, 2019, with no increase in rates from the previous renewal. This renewal allows MLGW to complete the existing projects: 1) Administration Building Print Shop AC Unit Replacement; 2) Administration Building Chilled Water Pumps; 3) Netters ADA Upgrades; and 4) Water Lab Construction Administration Services. In addition, this renewal includes a new project: Fire Pump Upgrade-Administration Building.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

### **CUSTOMER CARE DIVISION**

(None)

### **ENGINEERING & OPERATIONS DIVISION**

5. Resolution awarding a purchase order to WESCO Distribution, Inc., for a substation capacitor bank, in the amount of \$60,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

### **FINANCE DIVISION**

6. Resolution adding Jarl "J. T." Young, President/CEO of MLGW, giving approval to sign or countersign checks for certain MLGW bank accounts. (Dana Jeanes) (SAME DAY MINUTES REQUESTED)
7. Resolution approving a purchase order to Brighter Days and Nites, Inc., for indicators, in the amount of \$395,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding a purchase order to Brighter Days and Nites, Inc., for meter cocks, in the amount of \$217,050.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 12 to Contract No. 10793, Professional Portfolio Software, with Advent Software, Incorporated, in the funded amount of \$33,886.93. (This change is to renew the current contract for an additional term for the period covering May 11, 2018 through May 10, 2019. This renewal reflects a 3% increase from the previous year due to continued development of the products, as well as, cost to support those products. MLGW is requesting approval of continuous maintenance support of the acquired system, which can only be performed by Advent Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

### **GENERAL COUNSEL DIVISION**

10. Resolution approving Change No. 2 to Contract No. 11740, Claims Case Management, to American Technical Services, in the funded amount of \$15,800.00. (This change is to

ratify and renew annual software maintenance and support services for the second of four annual renewal terms covering the period April 1, 2018 through March 31, 2019, with no increase from the previous renewal.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

## **HUMAN RESOURCES DIVISION**

(None)

## **INFORMATION SERVICES DIVISION**

11. Resolution awarding a sixty month purchase order to Staples Advantage, for personal computer equipment, in the amount of \$1,918,719.32. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a thirty-six month purchase order to DLT Solutions, for Autodesk AutoCAD software subscription, in the amount of \$170,729.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 4 to Contract No. 10072, Online Summary and Reference Product, with Chicago-Soft, Ltd., with no increase in the contract value. (This change is to renew annual software maintenance, license, and support for the period covering May 8, 2018 to May 7, 2019 in the funded amount of \$5,206.00, which will be absorbed in the contract value. There was a 10% increase for this renewal; however, Contract Management negotiated and the company gave MLGW a one-time courtesy to renew the contract with no increase from the previous renewal. MLGW is requesting approval of the acquired system, which can only be performed by Chicago-Soft, Ltd.) (Clifton Davis)
14. Resolution approving Change No. 7 to Contract No. 9820, Cobol Debugger Software Package, with ASG Technologies (formerly Allen Systems Group, Incorporated), with no increase in the contract value. (This change is to renew the current contract for annual software maintenance, license, and support services for the period covering June 1, 2018 through May 31, 2019 in the funded amount of \$12,964.42, which will be absorbed in the contract value.) (Clifton Davis)
15. Resolution awarding Contract No. 12006, MLGW Data Center Upgrade and Enhancements, to Venture Technologies, in the funded amount of \$566,409.48. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving Change No. 20 to Contract No. 10705, Oracle Software License and Service, with Oracle America Corporation, in the funded amount of \$2,491,654.12. (This change is to renew annual software maintenance, support services, and licenses for the following Service Contract Numbers: 1477055, 1977545, 2305258, 3109761, 3877168, 4874182, 5420732, and 5929560 covering the period April 29, 2018 through April 28, 2019 in the funded amount of \$1,721,834.50. This change also is to renew the Oracle Talent Acquisition for the period covering April 29, 2018 through April 28, 2019 in the funded amount of \$30,354.48. In addition, this renewal is to renew annual software maintenance, support services, and licenses for Oracle Meter Data Management Software under Service Contract Number 11415798 in the funded amount of \$266,783.25 covering the period August 1, 2018 through July 31, 2019. Furthermore, this renewal includes the addition of services previously provided under Contract No. 11593, Oracle Maintenance: Service Contract Number 5779919 for the period covering

April 29, 2018 through April 28, 2019 in the funded amount of \$375,668.38 and Service Contract Number 8860056 covering the period November 9, 2018 through November 8, 2019 in the funded amount of \$97,013.51, for a total funded amount of \$2,491,654.12. The balance of \$210,224.03 from Contract No. 11593 will be added to this contract. Lastly, this renewal reflects an overall 22% decrease from the previous year due to an adjustment in product services. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Oracle America Corporation.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Share the Pennies Update - Mike Villanueva & Lynn Dabney
3. Other - J. T. Young

**COMMITTEE REPORTS:**

Supplier Diversity Update, Fourth Quarter, 2017 - Renise Holliday

**ADDITIONAL MEETINGS**

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –  
OPEB Committee Meeting - Room 511