



**~ Preliminary Agenda ~**

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**Wednesday, March 16, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of March 2, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

There are no items to acknowledge.

**PRESENTATIONS:**

1. Recognition of the 2015 MLGW Conservation Art Contest Winners – Beverly Perkins
2. Recognition of MLGW Heroes - Antonon Morgan and Derrick Smith – Beverly Perkins

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.  
(President's Briefing Continued on Page 4)

**REGULAR AGENDA**

(Item 1)

1. Resolution proclaiming March 18, 2016 as Natural Gas Utility Workers' Day.  
(Alonzo Weaver)

**CONSENT AGENDA**

(Items 1 through 8)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding Contract No. 11779, Mobile Sweeping, to Horizon of Memphis, Incorporated, based on agreed upon rates, in the funded amount of \$53,304.36. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

2. Resolution awarding Contract No. 11793, Over-the-Phone Language Interpreter Service, to Universe Technical Translation, Incorporated, in the funded amount of \$130,020.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving the amendment of Purchase Order No. 150153 to Nicor, Inc., for #7 composite meter box lids, in the funded amount of \$226,300. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

4. Resolution approving the payment of an invoice for the 2016 annual dues, to the American Public Power Association, in the amount of \$119,109.19. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

5. Resolution approving the selection of professionals in connection with the proposed issuance of Series 2016 Electric System Revenue Bonds, Series 2016 Gas System Revenue Bonds, and the Series 2016 Water System Revenue Bonds. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 10 to Contract No. 10793, Professional Portfolio Software, with Advent Software, Incorporated, in the funded amount of \$31,964.64. (This change is to renew the current contract for an additional term for the period covering May 11, 2016 through May 10, 2017. This renewal reflects a 2.96% increase from the previous year due to continued development and enhancement of the products, as well as the costs to support the products. MLGW is requesting approval of continuous maintenance support of the acquired system, which can only be performed by Advent Software, Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

7. Resolution approving the following position numbers: Position No. 02352, Communication Specialist; Position No. 03209, Apprentice Lineman; Position Nos. 06787 and 06788, Supervisor, Physical Security; Position No. 06789,

Special Officer 2; Position Nos. 06790 through 06798, Security Dispatcher; and Position Nos. 06799 through 06856, Special Officer. (Jerry R. Collins, Jr./Von Goodloe)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

8. Resolution approving Change No. 2 to Contract No. 11642, Environmental Consulting Services, with BH&M Environmental Consultants, LLC, in the funded amount of \$5,000,000.00. (This change is to renew the current contract for the second of four annual renewal terms covering the period April 14, 2016 through April 13, 2017, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. Corporate Scorecard - Fourth Quarter, 2015 - Valerie McKinney
3. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

Human Resources Committee Report - Vice-Chairman Darrell Cobbins

**ADDITIONAL MEETINGS**

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –  
OPEB Committee Meeting - Room 511