



~ Preliminary Agenda ~

Wednesday, February 22, 2017

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Wishnia

PLEDGE OF ALLEGIANCE: Chairman Wishnia

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of February 1, 2017.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 7, 2017, Items 7 through 16 and Item 29.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Share the Pennies - Manuel Villanueva
2. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 10)

CONSTRUCTION & MAINTENANCE DIVISION

(None)

CUSTOMER CARE DIVISION

1. Resolution approving the transition of the current Share the Pennies program from an opt-in program to an opt-out program, in accordance with specific recommended guidelines as noted in the resolution. (Chris Bieber) (SAME DAY MINUTES REQUESTED)

ENGINEERING & OPERATIONS DIVISION

2. Resolution awarding approval of Change No. 1 to Contract No. 11882, Mallory Pumping Station Value and Pipe Replacement, with Landmark Construction General Contractors, Incorporated, in the funded amount of \$147,600.00. (This change is to expand the scope to include the installation of filter control valves at the MLGW Mallory Pumping Station. The work initially was to be performed by MLGW; however, due to MLGW's increased workloads and labor workforce limitations, the work is being contracted to meet the increased summer water demand. In addition, this change is to extend the contract term through May 14, 2017 to allow time for this work to be completed.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 11913, Distribution Engineering Analysis Software, to CYME International T & D, in the funded amount of \$621,081.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 4 to Contract No. 11489, Customer Care Center (CCC) Telephone Service, with AT&T, in the funded amount of \$50,000.00. (This change is to ratify and extend the contract for six months covering the period February 16, 2017 to August 15, 2017, with no increase in rates. This change is necessary to allow the completion of the negotiations, obtain an executed contract, and maintain services.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving payment of an invoice from the American Public Gas Association for the 2017 annual membership dues in the amount of \$52,000.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

6. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, November 8, 2016 for furnishing MLGW with various wire. (Jozelle Booker)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving the following positions: Position Nos. 00584 and 01964, both of which are Lead Customer Service Technician positions. (Jerry R. Collins, Jr./Von Goodloe)
8. Resolution approving an annual salary of \$112,207.68 for the Manager of Procurement and Contracts position. (Jerry R. Collins, Jr./Von Goodloe) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

9. Resolution approving Change No. 3 to Contract No. 10072, Online Summary and Reference Product, with Chicago-Soft, Ltd., in the funded amount of \$5,206.00. (This change is to renew annual software maintenance, license, and support for

the period covering May 8, 2017 to May 7, 2018. This renewal reflects a 10% increase from the previous renewal due to the company's pricing module for services. MLGW is requesting approval of the acquired system, which can only be performed by Chicago-Soft, Ltd.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution awarding a contract to Thomas Consultants, Inc., for SAN switch add on expansion, in the amount of \$68,801.61. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

3. HR Policy #21-04 - Termination of Employment - Rutha Griffin
4. HR Policy #21-11 - Personnel Review Board - Rutha Griffin
5. HR Policy #22-18 - Relocation - Rutha Griffin
6. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

9:00 a.m. - Supplier Diversity Committee Meeting

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511