



~ Preliminary Agenda ~

Thursday, February 20, 2014

1:30 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Thursdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Masson

PLEDGE OF ALLEGIANCE: Chairman Masson

ROLL CALL: Dana Jeanes

APPROVALS:

Minutes from February 6, 2014.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 4, 2014, Items 14 through 16, approved by the Board on January 16, 2014.

PRESENTATIONS:

1. United Way Check Presentation - Von Goodloe
2. MLGW HEROES Awards - Jerry R. Collins, Jr.

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.
(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 14)

CONSTRUCTION & MAINTENANCE DIVISION

(None)

CUSTOMER CARE DIVISION

1. Resolution approving revisions of Section 102.00 (Special Conditions) 102.11 Non-Sufficient Funds or Payment Reversals within the 2014 Customer Care Policy Manual. (Chris Bieber)

ENGINEERING & OPERATIONS DIVISION

2. Resolution approving Change No. 9 to Contract No. 10580, Service Agreement, with Motorola Incorporated, in the funded amount of \$47,759.16. (This change is to renew the current contract for an additional one year term covering the period March 1, 2014 to February 28, 2015 with no increase in rates from the previous year. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Motorola Incorporated.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 11 to Contract No. 10332, ABB Software Maintenance, with ABB Power Training and Development Company, Incorporated, in the funded amount of \$115,393.00. (This change is to renew software maintenance, licenses, and support renewal fees for the DMS Software covering the period January 1, 2014 through December 31, 2014, reflecting a 3% increase from the previous year due to business operating cost. The FEEDERAL application has been discontinued and is no longer provided by this contract. This reduction in services represents a 15% decrease in the contract costs.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding contract to Whitlow Electric Service Co., Inc. for Galvanized Transmission Tower Steel, in the amount of \$57,973.88. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving payment of 2014 annual membership dues, to American Gas Association, in the amount of \$60,045.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

6. Resolution approving the selection of the Underwriter/Senior Manager and Co-Managers in connection to the proposed issuance of Series 2014 Electric System Revenue Bonds and the Series 2014 Water System Revenue Bonds. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 6 to Contract No. 11292, Cashiering System Replacement, with System Innovators, in the funded amount of \$47,610.00. (This change is to renew the current contract for annual software maintenance and support services for the period covering March 1, 2014 to February 28, 2015. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by System Innovators.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

8. Resolution approving revised MLGW Human Resources Policy No. 22-13, Sick Leave, Short Term Disability, and Long Term Disability Non-Occupational Injury/Illness. (Jerry R. Collins/Von Goodloe)
9. Resolution approving Change No. 3 to Contract No. 11332, Short & Long Term Disability, to Unum Group, in the funded amount of \$3,124,465.00. (This change is to extend the current contract to December 31, 2014 to allow time to complete evaluations of proposals received and vendor selection for a new contract, which proposals were received on January 31, 2014. In the event a new vendor is selected, this extension will allow time for a transition period from the current provider to the new provider.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 3 to Contract No. 11333, Group Term, Voluntary Life and Accidental Death and Dismemberment, to Unum Group, in the funded amount of \$3,120,979.00. (This change is to extend the current contract to December 31, 2014 to allow time to complete evaluations of proposals received and selection for a new contract, which proposals were received on December 30, 2013. In the event a new vendor is selected, this extension will allow time for a transition period from the current provider to the new provider.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

11. Resolution approving Change No. 5 to Contract No. 10070, Remote Printer Control Product, with Macro 4, with no increase in contract value. (This change is to renew the annual software maintenance and support services for a two year term for the period covering March 31, 2014 to March 30, 2016.) (Jozelle Booker)
12. Resolution awarding contract to Venture Technologies for a Firewall Installation Project, in the amount of \$103,706.72. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

13. Resolution approving Change No. 2 to Contract No. 11531, Customer Satisfaction Survey, with Renee Enterprises, in the funded amount of \$33,774.00. (This change is to renew the current contract for the second of four renewal terms covering the period April 1, 2014 through March 31, 2015, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding a forty-eight month contract to Konica Minolta Business Solutions USA, Inc. for rental of copier/printer multi-function devices, in the amount of \$607,920.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Plus-1 Presentation - Beverly Perkins
3. Other - Jerry R. Collins, Jr.

ADDITIONAL MEETINGS

10:30 a.m. - Supplier Diversity Committee Meeting - Room 511

12:30 p.m. - Human Resources Committee Meeting - Room 507