



Board Meeting

~ Preliminary Agenda ~

Wednesday, February 18, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:Chairman Sisnett**PLEDGE OF ALLEGIANCE:**Chairman Sisnett**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of February 4, 2015.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 3, 2015, Items 6 through 9.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 3)

CONSENT AGENDA

(Items 1 through 6)

CONSTRUCTION & MAINTENANCE DIVISION

(None)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

1. Resolution approving Change No. 1 to Contract No. 11675, Professional Engineering Services for the Water Engineering and Operations Department, with SSR to, in the funded amount of \$350,000.00. (The initial term of the contract was for one year from the date of the Notice to Proceed with an option of four annual renewals. The Notice to Proceed for this contract was issued on January 7, 2015. This change establishes the 2015 design services projected funding. The term of this contract will remain through January 6, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

2. Resolution approving an invoice payment request to DNV-GL dba KEMA, Incorporated, under Contract No. C1829, Joint Utilities Project Consulting Services, in the funded amount of \$2,131.93. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding a thirty-six month contract to Maintstar, Incorporated, for support of Water Engineering & Operations' computerized maintenance management software, in the amount of \$42,316.09. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

4. Resolution approving Change No. 2 to Contract No. 11314, Armed Car Services, with Loomis Armored US, Incorporated, in the funded amount of \$133,000.00. (The initial term of the contract was for 60 months with options of automatic annual renewals. However, the MLGW Board of Commissioners at its December 17, 2009 meeting approved a resolution for this contract covering a 60-month term which ends February 28, 2015. This change is to extend the current contract term for an additional one year period in the funded amount of \$133,000.00 covering the period March 1, 2015 through February 28, 2016. To prevent a lapse in the armored car pick-up/deposit services, this change also approves, after the fact, the continuation of services from March 1, 2015 to March 17, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution requesting approval of LMCg Investments, a small cap growth manager, to manage approximately \$7,000,000.00 for the benefit of The MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution requesting approval of Channing Capital Management, a small cap value manager, to manage approximately \$7,000,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

7. Resolution awarding a twenty-four month contract to Window Book, Incorporated, for software license renewal in the amount of \$23,874.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Health & Medical Benefits Report - 4th Quarter, 2014 - Charles Perry
3. Block Grant Results - Robert Johnston
4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

January 2015 Human Resources Committee Report - Vice-Chairman Darrell Cobbins

ADDITIONAL MEETINGS

10:00 a.m. - Human Resources Committee Meeting - Room 507

11:00 a.m. - Audit Committee Meeting - Room 511