



**~ Preliminary Agenda ~**

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**Wednesday, February 3, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of January 20, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated January 19, 2016, Items 14 through 21 and Items 29 and 30.

**PRESENTATIONS:**

Special Presentation - Craig Powers

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 7)

**CONSTRUCTION & MAINTENANCE DIVISION**

(None)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

1. Resolution approving payment of an invoice from the American Gas Association for the 2016 annual membership dues, in the amount of \$59,600.00 (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving the amendment of Purchase Order Number 154076 to Sensit Technologies, for multiple gas detectors. (On September 16, 2015, the Board of Light, Gas and Water Commissioners approved a contract for the

purchase of thirty-eight multiple gas detectors in the amount of \$1,656.00 each and one hundred sixty seven multiple gas detectors in the amount \$1,256.00 which reflects a \$400 credit each for the return of MLGW's existing one hundred sixty seven units for a total of two hundred five multiple gas detectors. Subsequently, it was determined that the correct number being returned was 154. Therefore, the resulting balance is \$5,200.00 for the difference. Plus a \$250 handling and palletizing charge bringing balance due to \$5,450.00. The new contract value amounts to \$278,130.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

### **FINANCE DIVISION**

3. Resolution requesting approval of Corry Capital Advisors (CCA Black Fund), a life settlement fund manager, to manage \$2,750,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution requesting approval of Vida Capital Management (Vida Longevity Fund), a life settlement fund manager, to manage \$2,750,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

### **GENERAL COUNSEL DIVISION**

(None)

### **HUMAN RESOURCES DIVISION**

#### **REQUEST FOR SAME DAY MINUTES FOR ITEM NO. 5**

5. Resolution approving Position No. 02109 - Utility Worker 2. (Jerry R. Collins, Jr./Von Goodloe)
6. Resolution approving Change No. 4 to Contract No. 11574, Commercial Auto Insurance for Out-Of-State Travel, with Pete Mitchell and Associates, Incorporated, in the funded amount of \$115,465.00. (This change is to renew the current contract for the third of four renewal terms covering the period March 14, 2016 through March 13, 2017 in the amount of \$106,825.00. This renewal reflects a 1.32% premium rate increase for 2016 in the amount of \$1,431.00. In addition, this renewal reflects a premium for four additional vehicles in the amount of \$7,209.00 for a total funded amount of \$115,465.00. Lastly, this change reflects an expansion of scope to allow MLGW to provide emergency out-of-state coverage on an as-needed basis anywhere in the United States.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

### **INFORMATION SERVICES DIVISION**

7. Resolution approving Change No. 6 to Contract No. 10070, Remote Printer Control Product, with Macro 4, in the funded amount of \$18,224.00. (This change

is to renew the annual software maintenance, licenses, and support services for the period covering March 31, 2016 through March 30, 2017. Macro's corporate pricing model dictates an annual 18% maintenance and support services fees; however, MLGW's contract limits the maintenance and support services fees to 10% of the cost of the license. This renewal reflects a 10% increase from the previous year, due to updates and product enhancements to the software. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Macro 4.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Discussion of City Council Resolution Regarding Smart Meters - Jerry R. Collins, Jr.
3. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS**

10:30 a.m. - Audit Committee Meeting - Room 511

12:00 noon - Human Resources Committee Meeting - Room 507