



~ Preliminary Agenda ~

Wednesday, January 21, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS:

Chairman Sisnett

PLEDGE OF ALLEGIANCE:

Chairman Sisnett

ROLL CALL:

Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of January 7, 2015.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

None to acknowledge.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 7)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding Contract No. 11724, Janitorial Services for MLGW facilities located at the North Service Center, MLGW University, Electric System Operations, North Community Office, Lamar Community Office, Choctaw, Sheahan Pumping Station, Water Assurance Laboratory, and the Netters Business Center, to SKB Facilities and Maintenance, in the funded amount of \$289,122.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11725, Janitorial Services for MLGW facilities at the Administration Building located at 220 South Main Street, and the Downtown Credit Office located at 245 South Main Street, to SKB Facilities and

Maintenance, in the funded amount of \$132,299.50. (Jozelle Booker)
(REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution approving Change No. 2 to Contract No. 11489, Customer Care Center (CCC) Telephone Service, with AT&T, in the funded amount of \$132,000.00. (This change is to renew the current contract for the second and final renewal term for the period covering August 16, 2015 through August 15, 2016, with no increase from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a contract to Brighter Days and Nites, Inc., for air disconnect switches, in the amount of \$59,942.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 2 to Contract No. 11467, Construct Washwater Recovery Tank at the Palmer Pumping Station, with Barnes and Brower, Inc. (This change is to extend the current contract to May 31, 2015 to allow MLGW to complete needed electrical work, as well as allow the contractor to complete the instrumentation and testing portions of this project.) (Jozelle Booker)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

6. Resolution approving the December 31, 2014 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

HUMAN RESOURCES DIVISION

7. Resolution approving Human Resources Policy #23-08, Use of Vehicles for MLGW Business. (Jerry R. Collins, Jr./Von Goodloe)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Overview of the MLGW Pension Plan, Including Five-Year Experience Study - Deborah Brigham, Segal Company
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Pension Board Meeting - 11:00 a.m. - Room 511

OPEB Committee Meeting –
(12:00 noon or immediately following the Pension Board Meeting) - Room 511

Human Resources Committee Meeting - 12:00 noon - Room 507