



~ Preliminary Agenda ~

Wednesday, January 7, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Sisnett

PLEDGE OF ALLEGIANCE: Chairman Sisnett

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of December 18, 2014.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 16, 2014, Items 12 through 27.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 13)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 3 to Contract No. 11495, Janitorial Services, with Mason Professional Cleaning Services, LLC, in the funded amount of \$189,103.12. (This change is to renew the current contract for the third of four renewal terms covering the period March 2, 2015 through March 1, 2016, with no increase in rates from the previous year. In addition, this change includes an increase in janitorial services, which includes buffing, stripping and waxing additional tile floors at the Millington Office in the funded amount of \$3,300.00. MLGW removed the carpet and replaced it with tile at this location.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11761, Leak Pipeline Assessment Pilot Project, to Pure Technologies, LTD, in the funded amount of \$50,290.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 1 to Contract No. 11640, Line Clearance, with ABC Professional Tree Services, in the funded amount of \$9,388,478.00. (This change is to renew the current contract for the first of four annual renewals for the period covering February 17, 2015 through February 16, 2016.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

4. Resolution awarding a contract to Mercury Instruments, LLC, d/b/a Honeywell, for stand-alone cellular modem communication boxes, in the amount of \$1,142,994.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution approving Change No. 1 to Contract No. 11664, CNG Fueling Station, 300 Peebles Road, with Chris Woods Construction Company, Incorporated, in the funded amount of \$26,246.80. (This change is to add a Flame Detection System at the South Service CNG Station, which is required by the City of Memphis Fire Department. In addition, this change is to extend the current contract for an additional six months through July 17, 2015. This extension will allow additional time for the development and approval of drawings, installation and inspection to complete the CNG Fueling Station.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 1 to Contract No. 11647, Blanket Contract Drilled Pier Foundation, with Reliable Constructors, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the first of four renewal terms covering the period February 5, 2015 through February 4, 2016 with no increase in the contract value, which will be absorbed in the current contract value. In addition, this renewal includes a 2.1% increase in rates from the previous year due to an increase in material and equipment costs.) (Jozelle Booker)
7. Resolution awarding Contract No. 11733, McCord Rehabilitate Water Well 217, to Layne Christensen Company, in the funded amount of \$62,100.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution awarding a contract to Universal Scaffolding and Equipment, LLC, for control cable, in the amount of \$97,984.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 3 to Contract No. 11370, Electronic Bill Presentment and Payment Services, with Fidelity National Information Services, Incorporated, in the funded amount of \$720,000.00. (This change is to extend the current contract for an additional one year term covering the period February 2, 2015 through February 1, 2016. In addition, this extension will allow time for MLGW to solicit proposals for an all-inclusive electronic bill payment system, which will be comprised of Internet, IVR, Customer-and Biller-Managed Autopay, and Bill Payment scheduling. A mobile payment module which will be accessible by smartphone, tablet, etc., will also be included as part of the new requirements.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

10. Resolution approving Change No. 4 to Contract No. 11362, Electronic Forms Routing, with BP Logix, with no increase in the contract value. (This change is to renew annual software maintenance, license and support services for the Process Director Software Module covering the period December 29, 2014 through December 28, 2017 in the funded amount of \$46,800.00. In addition, this change also includes an alignment of the test server license with the original maintenance schedule through December 28, 2017 from the original end date of June 25, 2015 in the funded amount of \$614.79 for a total amount of \$47,414.79, which will be absorbed in the current contract value.) (Jozelle Booker)
11. Resolution approving Change No. 5 to Contract No. 11363, Graphical User Interface Replacement Software, with Rocket Software, in the funded amount of \$6,094.03. (This change is to renew the annual subscription for LegaSuite software support for the graphical user interface solution for the period covering January 1, 2015 through December 31, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a contract to Thomas Consultants, Inc., for Novell Software maintenance, in the amount of \$331,533.02. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

13. Resolution approving Change No. 2 to Contract No. 11551, Video Production for Memphis Energized, with Media Source, Incorporated, in the funded amount of \$45,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering March 1, 2015 through February 28, 2016 with no increase from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Human Resources Policy #23-08 - Use of Vehicles for MLGW Business - Rutha Griffin
3. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Human Resources Committee Report - Vice-Chairman Darrell Cobbins

ADDITIONAL MEETINGS

(None)