



**Board Meeting**

**~ Preliminary Agenda ~**

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**Thursday, January 5, 2017**

**10:00 AM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:**Chairman Wishnia**PLEDGE OF ALLEGIANCE:**Chairman Wishnia**ROLL CALL:**Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of December 21, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 20, 2016, Items 11 through 28 and Items 38 and 39.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:****PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

**CONSENT AGENDA**

(Items 1 through 16)

**CONSTRUCTION & MAINTENANCE DIVISION**

(None)

**CUSTOMER CARE DIVISION**

1. Resolution awarding Contract No. 11936, Electric Meter Socket Replacement, to A-1 Electrical Contractors in the funded amount, not-to-exceed of \$2,500,000.00, based on agreed upon unit rates. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding twenty-four month contracts for electric meter sockets and pedestals to Milbank Manufacturing in the amount of \$567,225.00 and Brighter

Days and Nites, Inc. in the amount of \$317,950.90. (Jozelle Booker)  
(REQUIRES CITY COUNCIL APPROVAL)

3. Resolution awarding twenty-four month contracts for instrument transformers to Brighter Days and Nites Inc. in the amount of \$99,515.00, Anixter, Inc. in the amount of \$40,516.00, Artech USA, Inc. in the amount of \$1,680.00 and Universal Scaffold and Equipment LLC in the amount of \$3,498.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

4. Resolution approving Change No. 2 to Contract No. 11731, Professional Engineering Services, with Fisher & Arnold, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the second of four annual renewal terms for the period covering January 23, 2017 through January 22, 2018.) (Jozelle Booker)
5. Resolution approving Change No. 4 to Contract No. 11729, Professional Engineering Services, with Mid-South Engineering Consultants, LLC, with approved rates, not-to-exceed \$650,000.00. (This change is to renew the contract for the second of four annual renewal terms, with approved rates, not-to-exceed \$650,000.00, for the period covering January 23, 2017 through January 22, 2018.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 1 to Contract No. 11747, Abandonment of Water Production Wells, with Layne Christensen Company, in the funded amount of \$143,920.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 18, 2017 through January 17, 2018.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 3 to Contract No. 11675, Professional Engineering Services for the Water Engineering and Operations Department, with SSR, with approved rates, not-to-exceed \$400,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering January 7, 2017 through January 6, 2018. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving the renewal of Cooperative Agreement No. 5447, investigation of Water Resources, for the period of January 1, 2017 to September 30, 2017, stipulating that a sum of \$57,000 will be furnished by the MLGW Division and a like sum will be furnished by the United States Department of the Interior Geological Survey, for continuation of the ground water data collection program in the Memphis area. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

9. Resolution awarding a sixty month period contract to Richards Manufacturing Company, for the purchase of network protectors, in the amount of \$1,650,232.80. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution awarding a sixty month contract to WESCO Distribution, for 600V class power cable, in the amount of \$1,176,643.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

11. Resolution approving Change No. 1 to Contract No. 11661, Medicare 111 Reporting, with ExamWorks Clinical Solutions, LLC (formerly Gould & Lamb, LLC), with no increase in the contract value. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 19, 2017 through January 18, 2018.) (Jozelle Booker)

**HUMAN RESOURCES DIVISION**

12. Resolution approving the revision to MLGW Human Resources Policy #22-01, Tuition Assistance. (Jerry R. Collins, Jr./Von Goodloe) **(SAME DAY MINUTES REQUESTED)**
13. Resolution approving Position No. 06868 - Design Engineer 1. (Jerry R. Collins, Jr./Von Goodloe)

**INFORMATION SERVICES DIVISION**

14. Resolution awarding a contract to Thomas Consultants, Inc., for Novell Software maintenance, in the amount of \$363,434.29. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

15. Resolution awarding Contract No. 11906, Video Production Services for Memphis Energized, to Behind the Scenes, in the funded amount not-to-exceed the amount of \$64,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution awarding a twenty-four month contract to Window Book, Incorporated, for software license renewal, in the amount of \$26,396.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. Other - Jerry R. Collins, Jr.

**COMMITTEE REPORTS:**

(None)

**ADDITIONAL MEETINGS**

12:00 p.m. - Human Resources Committee Meeting - Room 507