



**~ Preliminary Agenda ~**

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**Wednesday, August 7, 2019**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairwoman McCullough

**PLEDGE OF ALLEGIANCE:** Chairwoman McCullough

**SAFETY BRIEFING:** President Young

**ROLL CALL:** Roland McElrath

**APPROVALS:**

Approve Minutes of the Meeting of July 24, 2019.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Roland McElrath

There are no items to acknowledge.

**PRESENTATIONS:**

MLGW Hero Award - Community & External Affairs Representative

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 20)

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

(None)

**CHIEF PEOPLE OFFICER**

1. Resolution approving revisions to MLGW HR Policy # 23-19 - Corporate Credit Cards. (J. T. Young/Von Goodloe)
2. Resolution approving revisions to MLGW HR Policy # 23-03 - Parking and Traffic Rules. (J. T. Young/Von Goodloe)

3. Resolution approving revisions to MLGW HR Policy # 22-11 - Family Medical Leave Act. (J. T. Young/Von Goodloe)
4. Resolution approving Change No. 2 to Contract No. 11982, Rental Equipment Insurance Coverage with Clay and Land Insurance, Incorporated, in the funded amount of \$23,000.00. (This change is to ratify and renew the current contract for the second of four annual renewal terms for the period covering August 24, 2019 through August 23, 2020, with no increase in rates from the previous renewal.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution approving Change No. 5 to Contract No. 11735, Onsite Computer and Technical Classes with Southwest Tennessee Community College, in the funded amount not-to-exceed \$34,000.00. (This change is to ratify and extend the current contract for 9-months covering the period July 1, 2019 through March 31, 2020, with no increase in rates from the previous renewal. This extension is to allow time to resolicit a new contract.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving rejection of the proposals received up to 4:00 p.m. on April 24, 2019, for Contract No. 12081, Computer Learning Laboratory with Facilitation. (Clifton Davis)

#### **COMMUNITY & EXTERNAL AFFAIRS**

7. Resolution awarding a twenty-four month purchase order for utility bill paper to Three Point Graphics, Inc., in the estimated amount of \$228,619.12. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding a 24-month purchase order to Konica Minolta Business Solutions for the rental of one black and white high speed digital copy unit in the amount of \$188,321.28. In addition, the resolution approves the purchase and maintenance services of one black and white high speed digital copy unit in the amount of \$78,111.36. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

#### **DESIGN CONSTRUCTION & DELIVERY**

9. Resolution approving Change No. 2 to Contract No. 12018, Emergency Storm Restoration with Service Electric Company, Incorporated, for an invoice payment based on agreed upon rates, in the funded amount of \$42,223.33. (This payment request is for emergency restoration services performed on MLGW's electric system as a result of the May 18, 2019 storm.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 1 to Contract No. 12004, Emergency Storm Restoration with Standard Electric Company, Incorporated, for an invoice payment based on agreed upon rates, in the funded amount of \$28,761.02. (This payment request is for emergency restoration services performed on MLGW's electric system as a result of the May 18, 2019 storm for Invoice No. 0008029 in the amount of \$28,761.02, based on agreed upon rates.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

11. Resolution approving Change No. 4 to Contract No. 12002, Emergency Storm Restoration with DeSoto County Electric, Incorporated, for an invoice payment based on agreed upon rates, in the funded amount of \$43,781.12. (This payment request is for emergency restoration services performed on MLGW's electric system as a result of the May 18, 2019.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 6 to Contract No. 11961, Emergency Storm Restoration with Davis H. Elliot Company, Incorporated, for invoice payments based on agreed upon rates, in the funded amount of \$125,341.88. (This payment request is for emergency restoration work performed on MLGW's electric system as a result of the May 18, 2019 storm.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding Contract No. 12063, Gas Transmission Right-of-Way Mowing and Tree Trimming to Bean & Prince Contractors, Incorporated, in the funded amount of \$764,175.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

#### **ENGINEERING & OPERATIONS DIVISION**

14. Resolution awarding Contract No. 12076, Wireless Data & FirstNet Service to AT&T Mobility, in the funded amount of \$1,289,348.68. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution approving payment of an invoice for the annual facility maintenance fee for public water systems, to the Tennessee Department of Environment and Conservation, in the amount of \$127,702.80. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving Change No. 1 to Contract No. 12026, Water Production Wells with Layne Christensen Company, with no increase in the contract value. (This change is to ratify and renew the current contract for the first of four annual renewal terms for the period covering June 14, 2019 through June 13, 2020.) (Clifton Davis)
17. Resolution approving Change No. 2 to Contract No. 11965, Professional Engineering Service for Water Engineering and Operations, with Allen & Hoshall with no increase in the contract value. (This change is to renew the current contract for the second of four annual renewal terms for the period covering September 27, 2019 through September 26, 2020.) (Clifton Davis)

#### **INNOVATION & BUSINESS ANALYTICS**

(None)

#### **PRESIDENT'S DIVISION**

(None)

**SVP, CFO & CAO, FINANCE DIVISION**

- 18. Resolution requesting approval of the selection of Schroder Adveq Asia V, a private equity manager, to manage approximately \$6,000,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes)
  
- 19. Resolution requesting approval of the selection of Schroder Adveq Asia V, a private equity manager, to manage approximately \$24,000,000 for the benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes)

**SVP, COO**  
(None)

**SHARED SERVICES**

- 20. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, May 21, 2019 for furnishing MLGW with three single conductor paper lead cable. (Clifton Davis)

**VP & GENERAL COUNSEL DIVISION**  
(None)

**PRESIDENT'S BRIEFING (Continued):**

- 2. Other - J. T. Young

**COMMITTEE REPORTS:**

Human Resources Committee Report - Commissioner Leon Dickson

**ADDITIONAL MEETING ON AUGUST 7, 2019**

Human Resources Committee Meeting - 12:00 p.m. - Room 507

**REMINDER OF PSAT MEETING**

Power Supply Advisory Team Meeting - Wednesday, August 14, 2019  
10:00 a.m. until 2:00 p.m.  
First Baptist Church Broad, 2835 Broad Avenue, Memphis, TN 38112