



Board of Light, Gas and Water Commissioners

2220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~ Preliminary Agenda ~

Wednesday, April 3, 2019

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairwoman McCullough

PLEDGE OF ALLEGIANCE: Chairwoman McCullough

SAFETY BRIEFING: J. T. Young

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of March 20, 2019.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated March 19, 2019,
Items 14 through 22.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 13)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

1. Resolution approving Position No. 03747 - Crew Leader Mechanical Maintenance. (J. T. Young/Von Goodloe)
2. Resolution approving Change No. 1 to Contract No. 11750, Flexible Spending Administrator with WageWorks, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the first of two annual renewal terms for the period covering May 1, 2019 through April 30, 2020 in the funded not-to-exceed amount of \$34,620.00, with no increase in rates from the initial term, which will be absorbed in the current contract value.) (Clifton Davis)

COMMUNITY AND EXTERNAL AFFAIRS

3. Resolution approving an extension of Purchase Order Number 154955 to Three Point Graphics for utility bill paper on a month-to-month basis, not to exceed an eight month period or until a new purchase order has been executed. (The extension will prevent a lapse in current pre-printed utility bill paper which is used to print customer utility bills. MLGW's current contract for utility bill paper expires on April 17, 2019. Additional funds in the amount of \$69,640.00 are requested to cover this extension.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL) **(SAME DAY MINUTES REQUESTED)**

DESIGN CONSTRUCTION & DELIVERY

4. Resolution amending purchase orders to Lehman Roberts Company, North Memphis Landfill, Inc. and Memphis Wrecking Company for landfill services. (On September 20, 2018 the Board of Light, Gas and Water Commissioners approved purchase orders to award Lehman-Roberts, Co. 50% of contract; Memphis Wrecking Company 30% of contract; and North Memphis Landfill, Inc. 20% of contract for landfill services. Due to the inability of Lehman Roberts Company to provide the required environmental insurance needed to meet the contractual terms, it is proposed the purchase order to Lehman Roberts Company be cancelled and distributed between Memphis Wrecking Company and North Memphis Landfill, Inc. The new recommended distribution is 60% to Memphis Wrecking Company which is the next lowest bidder and can open up on Saturdays as needed. North Memphis Landfill, Inc. has the flexibility of allowing MLGW to dump twenty-four hours a day and seven days a week which works well for large emergency and planned work after regular business hours. They will receive 40% of award.) (Clifton Davis) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution approving the cancellation of Contract No. 12030, Allen Pumping Station Piping and Valve Replacement to Chris-Hill Construction Company. (The contract was canceled by the Water Engineering and Operations Department due to budget constraints. This contract for services will be re-evaluated and bid in whole or in part at a later date.) (Clifton Davis)

6. Resolution approving Change No. 4 to Contract No. 11884, Mallory Pumping Station Structural Repairs with Restocon Corporation, with no increase in the contract value. (This change is to extend the current contract term an additional nine months through December 31, 2019 to address new scheduling requirements in the filtration building and to resolve the water intrusion concerns in the East Reservoir so that the work can be completed on the floor and joints.) (Clifton Davis) **(SAME DAY MINUTES REQUESTED)**
7. Resolution approving Change No. 3 to Contract No. 11780, Waste Management Services with Veolia ES Technical Solutions, LLC, based on agreed upon rates, in the funded amount not-to-exceed \$125,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering June 23, 2019 through June 22, 2020. There is a 3% increase in rates from the previous year due to increased costs with disposal and recycling, supplies, and maintaining necessary training required by EPA, TDEC, OSHA, TOSHA, DOT and TDOT.) (Clifton Davis) **(REQUIRES CITY COUNCIL APPROVAL)**
8. Resolution approving Change No. 1 to Contract No. 11800, InfoWater Hydraulic Model Implementation Services with Innovyze, Incorporated, in the funded amount of \$10,720.00. (This change is to renew annual license, maintenance and support services for the Water Modeling Software for the period covering May 15, 2019 through May 14, 2020. Innovyze, Incorporated is the sole owner, developer, and distributor of the InfoWater Software Package. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Innovyze, Incorporated.) (Clifton Davis) **(REQUIRES CITY COUNCIL APPROVAL)**

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

9. Resolution requesting approval of SSM Partners Growth Equity III, a private equity fund manager, to manage approximately \$7,000,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes)
10. Resolution requesting approval of SSM Partners Growth Equity III, a private equity fund manager, to manage approximately \$18,000,000 for the benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes)
11. Resolution approving Change No. 13 to Contract No. 10793, Professional Portfolio Software with Advent Software, Incorporated, with no increase in the contract value. (This change is to renew the current contract for an additional term for the period covering May 11, 2019 through May 10, 2020 in the funded amount of \$34,891.53; which will be absorbed in the current contract value. This renewal reflects a 3% increase from the previous year due to continued development of the products, as well as cost to support those products. MLGW is requesting approval of continuous maintenance support of the acquired system,

which can only be performed by Advent Software, Incorporated.) (Clifton Davis)
(REQUIRES CITY COUNCIL APPROVAL)

SHARED SERVICES

12. Resolution approving Change No. 1 to Contract No. 12022, Substation Roof Replacement(s) with B Four Plied, Incorporated, in the funded amount of \$29,973.00. (This change is to expand the scope of work to replace the roof at Substation 47 located at 385 East Holmes Road in Memphis, Tennessee which is leaking in the proximity of vital electrical equipment. In addition, this change is to increase the current contract value in the funded amount of \$29,973.00. The contract term will remain through July 31, 2019.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 3 to Contract No. 11873, Professional Locksmith Services with Quality Safe & Lock Company, Incorporated, based on agreed upon rates, in the funded amount of \$50,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 14, 2019 through May 13, 2020, with no increase from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Aquitard Project Update - Dr. Brian Waldron, CAESER (Center for Applied Earth Science and Engineering Research)
3. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Human Resources Committee Meeting - 10:30 a.m. - Room 507

Service Award Luncheon - 11:30 a.m. - Auditorium