



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~ Preliminary Agenda ~

Wednesday, March 18, 2020

8:30 AM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairwoman McCullough

PLEDGE OF ALLEGIANCE: Chairwoman McCullough

SAFETY BRIEFING: President Young

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of March 4, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated March 3, 2020, Items 11 through 16.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 6)

CONSENT AGENDA

(Items 1 through 24)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution approving Change No. 22 to Contract No. 10705, Oracle Software License and Service with Oracle America Corporation, in the funded amount of \$3,215,805.60. (This change is to renew annual software maintenance, support services, and licenses for various technical support services.) (Randy Orsby) (CITY COUNCIL APPROVAL REQUIRED)

CHIEF PEOPLE OFFICER

2. Resolution rejecting the single proposal received up to 12:00 p.m. on Tuesday, December 3, 2019 for Contract No. 12136, Computer Learning Laboratory with Facilitation. (Randy Orsby)
3. Resolution approving Position Nos. 4674 and 5689, Computer Software Specialist 3. (J. T. Young/Von Goodloe) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Position No. 02426, Drafter 2. (J. T. Young/Von Goodloe)
5. Resolution approving revisions to MLGW HR Policy 23-28, Identification of MLGW Employees. (J. T. Young/Von Goodloe)
6. Resolution approving revisions to MLGW HR Policy 23-14, Possession of Weapons. (J. T. Young/Von Goodloe)
7. Resolution approving revisions to MLGW HR Policy 21-03, Pre-Employment Physical Examinations. (J. T. Young/Von Goodloe)
8. Resolution approving revisions to MLGW HR Policy 20-01, Equal Employment Opportunity. (J. T. Young/Von Goodloe)
9. Resolution approving Change No. 6 to Contract No. 11735, Onsite Computer and Technical Classes with Southwest Tennessee Community College, in the funded amount not-to-exceed \$20,000.00. (This change is to extend the current contract for 8-months covering the period April 1, 2020 through December 31, 2020, with no increase in rates from the previous renewal. This extension is to allow the MLGW University to facilitate computer and technical class training through MLGW and not through a contracted vendor.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

COMMUNITY & EXTERNAL AFFAIRS

10. Resolution approving the Agreement of the on-going commitment to local economic and community development with the Greater Memphis Chamber. (This agreement will be for services to be rendered by the Greater Memphis Chamber for the period September 1, 2019 through August 31, 2020.) (Gale Carson) (REQUIRES CITY COUNCIL APPROVAL)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

11. Resolution approving an extension of a purchase order to Doble engineering Company for software agreement and test equipment rental for an additional twelve month period or until a new contract can be executed. No additional funds are being requested with this extension. (Randy Orsby)

12. Resolution awarding a purchase order to Yoder Sales Agency, Inc. for substation capacitor switches, in the amount of \$455,940.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding a purchase order to Industrial Sales of Memphis for the purchase of bushings, in the amount of \$99,489.96. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving Change No. 5 to Contract No. 11823, Master Tower Services with Signal Point Systems, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the fourth and final annual renewal term for the covering period June 6, 2020 through June 5, 2021.) (Randy Orsby)
15. Resolution approving payment of an invoice from the American Public Gas Association for the 2020 Annual Membership Dues in the amount of \$57,300.00. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)

INNOVATION & BUSINESS ANALYTICS

(None)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

16. Resolution approving Change No. 2 to Contract No. 11872, Self-Insured Healthcare with Cigna Healthcare, in the estimated funded amount of \$52,172,147.00. (This change is to renew the current contract for a second and final 12-month renewal option covering the period January 1, 2021 through December 31, 2021, with no increase in administration fees. The Division will pay 75% of the employee's annual premium in the estimated funded amount of \$39,129,110.25 and MLGW employees/retirees will be responsible for 25% of the annual premiums through payroll deduction in the estimated amount of \$13,043,036.75. The projected amount to be funded by MLGW is \$39,129,110.25, the actual payments from January 1, 2021 through December 31, 2021 will be reconciled to the projected amount and the results reported to the Board of Commissioners at the end of each term.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution approving the addition of Marcus Tate (to replace Charles Perry) and Donald Mokake (to replace Pamela Reeves), both recently retired, to sign or countersign checks on several First Tennessee Bank accounts. (Dana Jeanes)
18. Resolution approving Change No. 14 to Contract No. 10793, Professional Portfolio Software with Advent Software, Incorporated, in the funded amount of \$35,926.28. (This change is to renew the current contract for an additional year for the period covering May 11, 2020 through May 10, 2021. This renewal reflects a 3% increase from the previous year due to continued development of the products, as well as cost to support those products. MLGW is requesting

approval of continuous maintenance support of the acquired system, which can only be performed by Advent Software, Incorporated.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

19. Resolution approving Change No. 14 to Contract No. 11292, Cashiering System Replacement with System Innovators, in the funded amount of \$45,806.03. (This change is to renew annual hardware, software maintenance, and support services for Creditron Software and Opex Hardware (Item Age Express) for the period covering May 1, 2020 through April 30, 2021 in the funded amount of \$45,806.03, which reflects a 2% increase in rates from the previous renewal. The increase is to improve performance of the software, updates (bug fixes and patches), training and retaining support technicians, and developing new functionality. MLGW is requesting continuous maintenance of the acquired systems, which can only be performed by System Innovators and the third party providers.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, COO

(None)

SHARED SERVICES

20. Resolution awarding a purchase order to Tag Truck Center for the purchase of cab and chassis dump body trucks, in the amount of \$1,910,895.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution approving Change No. 3 to Contract No. 11921, General Pest Control and Termite Services with Nu Era Pest Control, in the funded amount of \$38,240.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period November 1, 2020 through October 31, 2021, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
22. Resolution approving Change No. 3 to Contract No. 11894, Grounds Maintenance - Well Lots with Turf Doctors L&LM, LLC, in the funded amount of \$69,441.40. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 17, 2020 through May 16, 2021, with no increase in rates from the previous year. This contract covers mowing services on MLGW well lots and future well lots (vacant lots) in Memphis and Shelby County, Tennessee.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
23. Resolution approving Change No. 2 to Contract No. 11947, Grounds Maintenance with Bean and Prince Contractors, Incorporated, in the funded amount of \$422,992.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering May 12, 2020 through May 11, 2021, with no increase in rates from the previous year. MLGW locations covered under this contract are electric substations, water pumping stations, gas regulators, etc. In addition, this change is to expand the scope of work to include five additional cuts at MLGW's LNG Plant-Arlington.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

- 24. Resolution approving Change No. 4 to Contract No. 11815, Grounds Maintenance and Landscaping with Landscape Workshop, in the funded amount of \$84,247.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering May 3, 2020 through May 2, 2021, with no increase in rates from the previous year. MLGW locations covered under this contract are 1) 220 South Main Street; 2) 245 South Main Street; 3) 1665 Whitten Road; 4) 4949 Raleigh LaGrange Road; 5) 2425 Covington Pike; and 6) a vacant lot south on Whitten Road, south of 1665 Whitten Road.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

- 2. Quarterly Compliance Report – Written Report Provided by Allan Long
- 3. Water Aquifer Update – Power Point Report Provided by Dr. Brian Waldron, Center for Applied Earth Science & Engineering (CAESER)
- 4. Coronavirus Update - J. T. Young
- 5. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Pension Board Meeting - Room 511
Immediately Following 8:30 a.m. Board Meeting

OPEB Committee Meeting - Room 511
Immediately Following the Pension Board Meeting