



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~Preliminary Agenda ~

Wednesday, March 6, 2019

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairwoman McCullough

PLEDGE OF ALLEGIANCE: Chairwoman McCullough

SAFETY BRIEFING: J. T. Young

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of February 20, 2019.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 19, 2019, Items 8 through 10 and 16.

PRESENTATIONS:

United Way - 2018 Check Presentation - Bryan Hutton/Dr. Kenneth Robinson/Annette Knox/Al Edwards/Stephanie Douglass

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 15)

CHIEF CUSTOMER OFFICER

1. Resolution awarding a twenty-four month purchase order to Milbank Manufacturing for electric meter sockets and pedestals, in the amount of \$858,608.68. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a twenty-four month purchase order to Brighter Days and Nites, Inc. for instrument transformers, in the amount of \$154,176.10. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF INFORMATION OFFICER

3. Resolution approving Change No. 1 to Contract No. 11673, Physical Archive Storage with Vital Records Control, Incorporated, in the funded amount of \$19,039.83. (This change is to ratify the approval of funds to pay outstanding invoices related to the MAOP project which resulted in additional retrieval and archival storage of pertinent federal documentation.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a purchase order to Thomas Consultants, Inc. for Microsoft Unified software annual maintenance and support, in the amount of \$85,803.22. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding a purchase order to vCloud Tech, Inc. for Citrix Software annual maintenance and support, in the amount of \$100,198.52. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

6. Resolution approving Position No. 02954 - Distribution Design Engineer 3. (JT Young/Von Goodloe) (**SAME DAY MINUTES REQUESTED**)
7. Resolution approving Change No. 1 to Contract No. 11997, Commercial Auto Insurance for Out-of-State Travel with Pete Mitchell and Associates, Incorporated, in the funded amount of \$136,009.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering March 14, 2019 through March 13, 2020. This amount reflects an increase of covered vehicles from 91 to 103.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

DESIGN CONSTRUCTION & DELIVERY

8. Resolution approving Change No. 3 to Contract No. 12002, Emergency Storm Restoration with DeSoto County Electric, Incorporated, for an invoice payment, in the funded amount of \$35,309.12. (The contract term will remain through January 14, 2023. This payment request is for emergency restoration services performed on MLGW's electric system as a result of the December 31, 2018 storm for Invoice No. 5045.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 5 to Contract No. 11961, Emergency Storm Restoration with Davis H. Elliot Company, Incorporated, based on agreed upon rates, in the funded amount of \$38,531.19. (This payment request is for emergency restoration services performed on MLGW's electric system as a result of the December 31, 2018 storm for Invoice No. 420715.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution approving the payment of an invoice for the 2019 annual membership dues plus locate request tickets from Tennessee One Call System in the amount of \$115,548.10 (Cliff DeBerry) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

11. Resolution approving payment of an invoice from the American Gas Association for the 2019 Annual Membership dues in the amount of \$59,600.00. (Dues help to fund efforts to monitor and shape regulations and legislation that effect the gas industry, allow members to share operational experiences and develop programs that improve safety, service delivery and compliance.) (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 13 to Contract No. 10332, ABB Software Maintenance with ABB Power Training and Development Company, Incorporated, in the funded amount of \$1,200,220.00. (This change is to add \$569,000.00 for an OMS Upgrade from NM 3.2 to NM 9.X. This change is to also renew annual software maintenance, licenses, and support services for the DMS Software covering the period January 1, 2020 through December 31, 2022 in the funded amount of \$631,220.00. This renewal reflects a decrease in cost from a 5-year to a 3-year term. By taking advantage of the three year defined fixed cost, MLGW receives approximately \$100,000.00 in savings for this renewal.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SHARED SERVICES

13. Resolution awarding Change No. 1 to Contract No. 11996, Operator Qualification Training with Veriforce, LLC, in the funded amount of \$29,700.00. (This change is to ratify and renew annual software maintenance, licenses, and support services for the period covering February 14, 2019 through February 13, 2020, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding a twenty-four month purchase order for fiber optic ground wire to WESCO Distribution, Inc., in the amount of \$645,293.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

15. Resolution approving and upholding the decisions reflected in the December 31, 2018 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

PRESIDENT'S BRIEFING (Continued):

2. HR Policy 22-01 - Tuition Assistance - Eric Conway
3. HR Policy 22-13 - Sick Leave and Short Term Salary Continuation Program – Eric Conway
4. HR Policy 22-15 - Retirement Parties - Eric Conway
5. HR Policy 22-23 - Life-Threatening Illness - Eric Conway
6. Other - J. T. Young

COMMITTEE REPORT:

Supplier Diversity Report - Renise Holliday

ADDITIONAL MEETINGS

Audit Committee - 11:00 a.m. – Wednesday, March 6, 2019 - Room 511

Human Resources Committee - 8:30 a.m. – **Friday, March 8, 2019** - Room 507