



~ Preliminary Agenda ~

Wednesday, March 4, 2015

1:00 PM

Board Room

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

To Officially Communicate to the Board: Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

CALL TO ORDER AND OPENING REMARKS: Chairman Sisnett

PLEDGE OF ALLEGIANCE: Chairman Sisnett

ROLL CALL: Dana Jeanes

APPROVALS:

Approve Minutes of the Meeting of February 18, 2015.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated February 17, 2015, Items 7 through 18.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 4)

CONSENT AGENDA

(Items 1 through 16)

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding contracts to Summit Truck Group in the amount of \$1,625,969.00 and Scruggs Equipment Company in the amount of \$146,720.00, for medium and heavy duty vehicles. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a contract for the purchase of bi-fuel light duty CNG (compressed natural gas) gasoline trucks, in the amount of \$464,553.00 to AutoNation Ford Memphis and in the amount of \$36,256.00 to Chuck Hutton Chevrolet. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 2 to Contract No. 11600, Gas Leak Survey, with Heath Consultants, Incorporated, in the funded amount of \$446,100.90. (The initial term of the contract was for one year from the date of the Notice to Proceed with an option of four annual renewal terms. This change is for the second of four renewal terms covering a six month period, April 1, 2015 through October 1, 2015.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

4. Resolution approving the purchase of a Mobile Energy Efficiency Educational Unit (Vehicle), for a fee not to exceed \$120,000. (The vehicle will educate MLGW customers on how to use energy more wisely to reduce their energy consumption and thus lower their utility bill. This objective will be accomplished through the use of hands-on, interactive displays that promote existing and future Customer Care programs through the use of Education, Technology, and Customer Engagement. The vehicle will also serve as both a mobile educational classroom to demonstrate energy conservation strategies, and also serve as a mobile Community Office, allowing customers to pay their utility bills, request payment arrangements or request/terminate services.) (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

5. Resolution awarding a contract to Brighter Days and Nites, Inc., for coated welded steel pipe, in the amount of \$54,282.20. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving payment of an invoice from the American Gas Association, for the 2015 Annual Membership Dues, in the amount of \$59,600.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving payment of an invoice from Tennessee Regulatory Authority, for the TRA inspection fee for 2014, in the amount of \$78,000.00. (Alonzo Weaver) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

8. Resolution awarding a twenty-four month contract to Brighter Days and Nites, Inc., for the purchase of ductile iron pipe, in the amount of \$2,073,760.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, January 6, 2015, for P E Couplings. (Jozelle Booker)
10. Resolution awarding twelve month contracts to Elster American Meter in the amount of \$116,409.60, and Experitec, Inc. in the amount of \$7,104.00, for gas regulators. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a twenty-four month contract to Brighter Days and Nites, Inc., for the purchase of polyethylene pipe, in the amount of \$765,052.45. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a contract to Brighter Days and Nites, Inc., for switches and controls, in the amount of \$248,304.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

13. Resolution approving the rejection of the proposals received up to 2:00 p.m., on December 15, 2014, for Contract No. 11720, Independent Claims Adjuster Services. (Jozelle Booker)

HUMAN RESOURCES DIVISION

14. Resolution approving Change No. 1 to Contract No. 11351, Title Flexible Spending Administrator, with WageWorks, Incorporated, in the funded amount of \$18,000.00. (This change is to extend the current contract for an additional one year term covering the period May 1, 2015 through April 30, 2016, which reflects no increase in rates from the previous year. This change will also allow MLGW time to solicit proposals for a new contract.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

15. Resolution approving rejection of the proposals received up to 4:00 p.m., on September 30, 2014, for Contract No. 11774, Waste Management Services. (Jozelle Booker)
16. Resolution approving Change No. 1 to Contract No. 11642, Environmental Consulting Services, with BH&M Environmental Consultants, LLC, in the funded amount of \$4,500,000.00. (This change is to renew the current contract for the first of four renewal terms covering the period April 14, 2015 through April 13, 2016, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. Other - Jerry R. Collins, Jr.

COMMITTEE REPORTS:

Supplier Diversity Update - 4Q2014 - Renise Holliday

January/February Human Resources Committee Report - Vice-Chairman Darrell Cobbins

ADDITIONAL MEETINGS

11:00 a.m. - Pension Board Meeting - Room 511

12:00 p.m. (or immediately following the Pension Board Meeting) –
OPEB Committee Meeting - Room 511