



**~Preliminary Agenda ~**

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**Wednesday, December 7, 2016**

**1:00 PM**

**Board Room**

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**INFORMATION FOR THE BENEFIT OF THE PUBLIC:**

**Public Notice:** Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: [www.mlgw.com](http://www.mlgw.com). Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

**Consent Agenda:** Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

**Regular Agenda:** Item(s) to be individually considered for Board action.

**Filed Items:** The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

**Resolutions:** Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

**ADA:** As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

**To Officially Communicate to the Board:** Any individual member or group of the general public desiring to address the Board orally on items of interest to the public that are within the subject matter jurisdiction of the Board, shall complete an **MLGW Board Speaker Card** to make such desire known to the Board Secretary. Such request to be heard should be marked with the date of the meeting; the agenda item number; if the comments are in support, opposition, or general as they relate to the item; the speaker's name and address; and if the speaker is representing someone else as a paid consultant. Paid lobbyists must complete the required disclosure of their client's name, phone number, and address. Statements shall not exceed three minutes unless additional time is granted by the Board Chair. When recognized, please proceed forward to the podium and state your name and address. The board and staff will not answer questions that are asked in this forum but written questions or a written statement may be provided to the Board Secretary for entry into the official record. If any Board member receives approval of the Board Chairman, that Board Member may address questions to the person providing the public statement.

**CALL TO ORDER AND OPENING REMARKS:** Chairman Sisnett

**PLEDGE OF ALLEGIANCE:** Chairman Sisnett

**ROLL CALL:** Dana Jeanes

**APPROVALS:**

Approve Minutes of the Meeting of November 18, 2016.

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated November 15, 2016, Items 4 through 20.

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 5)

**CONSENT AGENDA**

(Items 1 through 26)

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a contract to W. W. Grainger, Inc., for the purchase of water filter pitchers and replacement cartridges, in the amount of \$58,440.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 6 to Contract No. 11576, Emergency Storm Restoration, to Davis H. Elliot Construction Company, Incorporated, based on agreed upon rates, with no increase in the contract value. (This change is to renew the current contract for the second and final one-year renewal term for the period covering January 15, 2017 through January 14, 2018.) (Jozelle Booker)
3. Resolution approving Change No. 6 to Contract No. 11613, Emergency Storm Restoration Agreement, with Service Electric Company, based on agreed upon rates, with no increase in the contract value. (This change is to renew the current contract for the second and final one-year renewal term for the period covering January 15, 2017 through January 14, 2018.) (Jozelle Booker)
4. Resolution approving Change No. 5 to Contract No. 11640, Line Clearance, with ABC Professional Tree Services, in the funded amount of \$11,309,769.26. (This change is to replenish funds used as a result of the June 15, 2016 storm in the amount of \$139,492.59. In addition, this change is to renew the current contract for the third of four annual renewal terms for the period covering February 17, 2017 through February 16,

2018 in the funded amount of \$11,170,276.67.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

5. Resolution approving Change No. 1 to Contract No. 11825, Right-of-Way Mowing, with Bean & Prince Contractors, Incorporated, in the funded amount of \$254,616.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering February 3, 2017 through February 2, 2018. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 4 to Contract No. 11545, Weld Testing and Inspection Services, with American Industrial Testing, LLC, in the funded amount of \$10,000.00, with no increase in rates from the previous year. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering January 1, 2017 through December 31, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving an invoice payment to Jackson Energy Authority under Contract No. 11738, Mutual Aid Agreement, based on agreed upon rates, in the funded amount of \$13,283.21. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding contracts to H & E Equipment Services in the amount of \$70,288.00 and Reelstrong Utility Fleet in the amount of \$199,676.00, for the purchase of three reel conductor trailers and self-loading single reel carriers. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding a contract to H & E Equipment Services, Inc., for the purchase of a telescopic material handler, in the amount of \$141,083.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **CUSTOMER CARE DIVISION**

10. Resolution approving the proposed revisions to the 2017 MLGW Customer Care Policy, effective January 1, 2017, excluding Section 108.10 which will become effective December 30, 2017. (Chris Bieber)
11. Resolution approving the proposed revisions to the 2017 MLGW Electric, Gas and Water Service Policy, effective January 1, 2017. (Chris Bieber)
12. Resolution approving the proposed revisions to the 2017 MLGW Electric, Gas and Water Schedule of Charges, effective January 1, 2017.
13. Resolution approving the proposed revisions to the 2017 MLGW Incentive Policy, effective January 1, 2017. (Chris Bieber)

#### **ENGINEERING & OPERATIONS DIVISION**

14. Resolution awarding Contract No. 11835, 2016 Water Production Wells, to Layne Christensen Company, based on unit prices, in the funded amount of \$3,088,566.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution approving Change No. 3 to Contract No. 11647, Blanket Contract Drilled Pier Foundation, with Reliable Constructors, Incorporated, with no increase in the contract value. (This change is to renew the current contract for the third of four annual renewal terms covering the period February 5, 2017 through February 4, 2018.) (Jozelle Booker)

16. Resolution approving Change No. 3 to Contract No. 11727, External Corrosion Direct Assessment (ECDA) Inspection of Natural Gas Pipeline, with JW's Pipeline Integrity Services, LLC, in the funded amount of \$189,700.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering January 1, 2017 through December 31, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

17. Resolution awarding a contract to AFL Telecommunications, LLC, in the amount of \$299,855.90. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

18. Resolution approving Change No. 2 to Contract No. 11678, Riskmaster Replacement, with Legal Files Software, Incorporated, in the total funded amount of \$5,880.00. (This change is to renew the current contract for the second of four annual renewal terms in the funded amount of \$3,024.00 covering the period December 10, 2016 through December 9, 2017, with no increase in rates from the previous year. This change also includes two additional licenses and maintenance and support services in the funded amount of \$2,856.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
19. Resolution awarding Contract No. 11834, Legal Research Services, to Lexis Nexis, in the funded amount of \$276,436.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **HUMAN RESOURCES DIVISION**

20. Resolution approving Change No. 2 to Contract No. 11697, Physical Ability Testing, with SHL Talent Measurement Solutions, in the funded amount of \$3,805.02. (The contract provided for the reimbursement of travel expenses; however, the estimated cost of the travel expenses was not included in the total contract award amount. The contractor was reimbursed via a Funding Request rather than processed against the contract. This request is to ratify the payment of invoices for reimbursable travel expenses for services, which were paid via Funding Requests in the funded amount of \$3,805.02. The change allows all costs associated with the performance of the contract to be properly applied and processed.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
21. Resolution approving Change No. 2 to Contract No. 11257, Job Evaluation Manager Subscription (JEM), with Korn Ferry (formerly HayGroup, Incorporated), in the funded amount of \$74,270.00. (This change is to: 1) increase the current contract in the funded amount of \$10,700.00 to pay an outstanding invoice for work performed during the current term; 2) approve an increase in the current contract in the funded amount of \$750.00; 3) approve additional services to upload current data during the current term; and 4) approve the renewal of the current subscriber agreement for an additional five year period covering April 1, 2017 through April 30, 2022, in the amount of \$62,820.00 (\$12,564.00 annually.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
22. Resolution approving Position No. 05206 - Utility Worker 2. (Jerry R. Collins, Jr./Von Goodloe)
23. Resolution approving Change No. 5 to Contract No. 11499, Temporary Service for General Labor, with PrideStaff, with no increase in the contract value. (This change is to extend the current contract for 30 days through January 31, 2017, which is needed to

allow time for MLGW to approve Contract No. 11930, which will replace Contract No. 11499.) (Jozelle Booker)

24. Resolution awarding Contract No. 11930, Temporary Services for General Laborer, to Millennium Search, LLC, in the funded amount of \$916,383.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **INFORMATION SERVICES DIVISION**

25. Resolution approving Change No. 1 with Contract No. 11799, Network Maintenance, with Venture Technologies, Incorporated, in the funded amount of \$952,350.84. (This change is to renew the current contract for the first of four annual renewal terms for the period covering February 15, 2017 through February 14, 2018. This change reflects an increase and an adjustment in services which includes additional computer products requiring maintenance and support services under this agreement.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **PRESIDENT'S DIVISION**

26. Resolution approving Change No. 4 to Contract No. 11543, Environmental Abatement Services, with General Construction Services, Incorporated, in the funded amount of \$3,100,000.00. (This change is to renew the current contract for the fourth and final annual renewal term covering the period January 1, 2017 through December 31, 2017.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

#### **PRESIDENT'S BRIEFING (Continued):**

2. Health & Medical Benefits Report - Third Quarter, 2016 - Charles Perry / Henry Jackson
3. This Winter's Natural Gas Prices - Jeff Sissom
4. Landscaping Contracts - Nick Newman
5. Corporate Scorecard - Third Quarter, 2016 - Angela Carter
6. Other - Jerry R. Collins, Jr.

#### **COMMITTEE REPORTS:**

Supplier Diversity Update - Third Quarter, 2016 - Renise Holliday

#### **ADDITIONAL MEETINGS**

10:00 a.m. - Human Resources Committee Meeting - Room 507

10:30 a.m. - Audit Committee Meeting - Room 511

11:30 a.m. - Board Luncheon - Auditorium