



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~ Preliminary Agenda ~

Wednesday, September 16, 2020

8:30 AM

Zoom Meeting

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Linda Ford at (901) 528-4323 during business hours.

CALL TO ORDER AND OPENING REMARKS:Chairwoman McCullough

Our Meeting today is being conducted electronically in order to protect public safety and welfare and to prevent the spread of COVID-19 in Memphis and Shelby County. Board members will participate and vote without being present as permitted in Executive Order No. 16 issued by the Governor of the State of Tennessee on March 20, 2020. An audio recording of the Meeting will be available to the public within 48 hours through the MLGW website at www.mlgw.com <<http://www.mlgw.com>>. Without objection from any Board member we will proceed with the published agenda.

PLEDGE OF ALLEGIANCE:Chairwoman McCullough

Chairwoman McCullough will lead the Pledge of Allegiance via phone.

ROLL CALL:Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of September 2, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 1, 2020, Items 12 through 15 and Item 30.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

Chairwoman McCullough will read through submitted requests provided by Corporate Communications from corpcomm@mlgw.org.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 16)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution approving Change No. 1 to Contract No. 12069, ArcFM Viewer Replacement with SSP Innovations, with no increase in the contract value. (This change is to revise the five-year maintenance schedule from the period July 1, 2020 through June 30, 2025 to the period of November 1, 2020 through October 31, 2025 due to change in the implementation of this project. The cost associated with the five-year maintenance was included in the initial contract term.) (Randy Orsby)
2. Resolution approving Change No. 8 to Contract No. 11004, Human Resources and Payroll System, with Cognizant Technology Solutions U.S. Corporation (formerly KBACE Technologies, Incorporated), with no increase in the contract value. (This change is to renew annual maintenance and support services for the HR Kube for the period covering June 1, 2021 through May 31, 2023 in the funded amount of \$12,174.86. In addition, this change is also to renew annual maintenance and support services for the Payroll Benefits Kube covering the period November 1, 2020 through October 31, 2023, in the funded amount of \$68,676.95, which reflects a 5% increase from the previous renewal. The 5% increase in the licensing and maintenance is due to the inclusion of new capabilities and continuous features and improvements in the KBX tool. The total funded amount for this renewal is \$80,851.81, which will be absorbed in the current contract value.) (Randy Orsby)

CHIEF INTERNAL AUDITING OFFICER

3. Resolution approving Change No. 1 to Contract No. 12122, Audit Assurance and Advisory Services with Banks, Finley, White & Company, in the funded amount not-to-exceed \$200,000.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering January 6, 2021 through January 5, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

(None)

COMMUNITY & EXTERNAL AFFAIRS

4. Resolution requesting the Board to authorize payment of up to \$200,000.00, to be designated solely for utility bill assistance, to the MIFA Community Cares Fund. The Tennessee Valley Authority (TVA) has created a COVID Community Care Fund providing matching grant funds from TVA to be distributed to one or more local 501(c)(3) organizations to meet needs in the community during the evolving crisis. (J. T. Young)

DESIGN CONSTRUCTION & DELIVERY

5. Resolution approving a six month extension of Purchase Order Numbers 157003 with APAC-Tennessee, Inc. and 157004 with Lehman-Roberts Company for asphalt until March 31, 2021 or until new purchase orders have been executed. (Randy Orsby)

ENGINEERING & OPERATIONS

6. Resolution approving Change No. 4 to Contract No. 11865, Electric Design for Tennessee Department of Transportation (TDOT) with Allen & Hoshall, with no increase in the contract value. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering November 21, 2020 through November 20, 2021. Under Chapter-86 statute for utility relocations, TDOT will reimburse MLGW for 100% of the engineering consultant costs related to eligible projects.) (Randy Orsby)
7. Resolution approving Change No. 4 to Contract No. 11866, Gas Design for Tennessee Department of Transportation (TDOT) with Allen & Hoshall, with no increase in the contract value. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering November 21, 2020 through November 20, 2021. Under Chapter-86 statute for utility relocations, TDOT will reimburse MLGW for 100% of the engineering consultant costs related to eligible projects.) (Randy Orsby)
8. Resolution approving Change No. 4 to Contract No. 11868, Water Design for Tennessee Department of Transportation (TDOT) with Allen & Hoshall, with no increase in the contract value. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering November 21, 2020 through November 20, 2021 with no increase in the contract value.) (Randy Orsby)
9. Resolution approving payment of an invoice from the American Public Power Association for the 2020 Annual Membership dues in the amount of \$132,138.37. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a purchase order to LightSpeed Technologies, Inc. for multiprotocol label switching (MPLS) network expansion equipment, in the amount of \$273,084.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution approving Change No. 1 to Contract No. 12108, EDI Data Transfer with Energy Services Group, LLC, in the funded not-to-exceed amount of \$79,149.85. (This change is to extend the current maintenance agreement covering the period of November 21, 2020 through December 31, 2024 in the funded amount of \$71,949.85. In addition, this change is to include contingency funds to cover data file overages in the amount of \$7,200.00 for a total not-to-exceed amount of \$79,149.85. This extension is needed to provide software maintenance for the Electronic Data Interchange.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving a purchase order to Enfinity Supply, LLC for valve actuators, in the amount of \$79,539.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

13. Resolution awarding Contract No. 12143, Nokia/MPLS Maintenance Services to Lightspeed Technologies, Inc., in the funded amount of \$472,555.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

(None)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

14. Resolution awarding Contract No. 12197, System Furniture to Staples Contract & Commercial LLC, in the funded amount of \$1,016,297.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

15. Resolution approving Change No. 3 to Contract No. 11928, Mobile Document (On-Site) Shredding Services with Vital Records Control, Incorporated, in the funded amount of \$23,953.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period January 4, 2021 through January 3, 2022, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

16. Resolution awarding a purchase order to Environmental Products Group via the Sourcewell Public Utility Contract No. 122017-FSC, for the purchase of a truck mounted vacuum excavator, in the amount of \$440,412.12. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

(None)

REGULAR AGENDA

Item No. 17 - Resolution awarding a contract for a Power Supply Consultant. (J. T. Young)

PRESIDENT'S BRIEFING (Continued):

- 2. Healthcare Report, Second Quarter, 2020 - Loretta Poindexter
- 3. Compliance Report - Allan Long
- 4. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Pension Board Meeting - Zoom Meeting –
Immediately Following the Board Meeting

OPEB Committee Meeting - Zoom Meeting –
Immediately Following the Pension Board Meeting

(Zoom Information Will be Provided to Participants)