



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~ Preliminary Agenda ~

Wednesday, June 3, 2020

8:30 AM

Zoom Electronic Meeting

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

CALL TO ORDER AND OPENING REMARKS:Chairwoman McCullough

Our Meeting today is being conducted electronically in order to protect public safety and welfare and to prevent the spread of COVID-19 in Memphis and Shelby County. Board members will participate and vote without being present as permitted in Executive Order No. 16 issued by the Governor of the State of Tennessee on March 20, 2020. An audio recording of the Meeting will be available to the public within 48 hours through the MLGW website at www.mlgw.com <<http://www.mlgw.com>>. Without objection from any Board member we will proceed with the published agenda.

PLEDGE OF ALLEGIANCE:Chairwoman McCullough

Chairwoman McCullough will lead the Pledge of Allegiance via phone.

ROLL CALL:Dana Jeanes**APPROVALS:**

Approve Minutes of the Meeting of May 20, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 19, 2020, Items 7 through 11 and Item 27.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

Chairwoman McCullough will read through submitted requests provided by Corporate Communications from corpcomm@mlgw.org.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 5)

CONSENT AGENDA

(Items 1 through 18)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution approving Change No. 1 to Contract No. 12195, Substation Design Suite Renewal with DLT Solutions, in the funded amount of \$119,700.00 for existing software. (This change is to renew an existing purchase order for software, maintenance and support services for three years for the period covering July 27, 2020 through July 26, 2023. MLGW is requesting continuous maintenance, license, and support services, which can only be performed by DLT Solutions.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 1 to Contract No. 12196, Autodesk Renewal with DLT Solutions, in the funded amount of \$50,062.00 for existing software. (This change is to renew an existing purchase order for software, maintenance, and support services for one year for the period covering July 27, 2020 through July 26, 2021. MLGW is requesting continuous maintenance, license and support services, which can only be performed by DLT Solutions.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution approving Change No. 1 to Contract No. 11900, Mobile Dispatch Replacement with Clevest Solutions, Inc., in the funded amount of \$347,342.83. (This change is for additional software and to convert an old meter reading software application to the Clevest platform. This change also include costs for additional training and a new dataset.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

4. Resolution requesting approval of revisions to MLGW HR Policy #23-09, Drug/Alcohol Policy and Procedures. (J. T. Young/Von Goodloe)
5. Resolution requesting approval of revisions to MLGW HR Policy #21-05, Exit Interview. (J. T. Young/Von Goodloe)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

6. Resolution approving Change No. 2 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Inc., in the funded amount of \$80,000.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering August 29, 2020 through August 28, 2021, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 5 to Contract No. 11788, Gas Leak Survey with Heath Consultants, Inc., in the funded amount of \$571,971.50. (This change is to extend the current contract term for the period covering October 2, 2020 through March 31, 2021, with a 2% increase in rates from the previous year. This increase is to continue to attract and retain top tier employees. This extension is for an additional six months to continue performing federal

mandated surveys and inspections which were delayed due to the COVID-19 pandemic.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS

8. Resolution awarding a purchase order to Thermo Electron North America, LLC for the purchase of an atomic absorption duo system, in the amount of \$50,817.08. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 1 to Contract No. 12072, Install Backwash at Sheahan Pumping Station to Landmark Construction General Contractor, Inc., with no increase in the contract value. (This change is to extend the current contract term for five months covering the period July 28, 2020 through December 31, 2020. This extension is to allow additional time to receive the second backwash pump due to shipping delays related to the COVID-19 pandemic.) (Randy Orsby)
10. Resolution awarding a purchase order to Thermo Electron North America, LLC for a gas chromatograph mass spectrometer system, in the amount of \$91,030.37. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a purchase order to Agilent Technologies, Inc. for an inductively coupled plasma mass spectrometer, in the amount of \$121,195.05. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a purchase order to ABB, Inc. for Supervisory Control and Data Acquisition (SCADA) automation equipment, in the amount of \$410,805.50. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 1 to Contract No. 12041, Substation Engineering Grounding with Mesa Associates, Inc., with no increase in the contract value. (This change is to ratify and renew the current contract for the first of four annual renewal terms for the period covering June 2, 2020 through June 1, 2021 in the funded amount of \$100,000.00, which will be absorbed in the current contract value.) (Randy Orsby)
14. Resolution awarding Contract No. 12148, Steel Transmission Structure Inspection Services to Osmose Utilities Services, Inc., in the funded not-to-exceed amount of \$3,994,005.12. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution approving Change No. 1 to Contract No. 12200 (Formerly C2205), Davis Reservoir Inspection and Cleaning with H2O Solutions, LLC, in the funded not-to-exceed amount of \$18,100.00. (This change is to increase the current contract value for the period covering May 1, 2020 through April 30, 2021 in the funded amount of \$12,050.00. In addition, MLGW is requesting approval of contingency funds in the amount of \$6,050.00 in the event of unforeseen conditions, for a total funded not-to-exceed amount of \$18,100.00. This change will allow for additional days of cleaning and removal of excessive sediment

buildup in the reservoir.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

16. Resolution requesting approval of the selection of Corry Capital Advisors (CCA Life Settlements Fund III), a life settlement fund manager, to manage approximately \$19,000,000.00 for the benefit of the MLGW Retirement and Pension Fund, as part of a reallocation. (Dana Jeanes)
17. Resolution requesting approval of the selection of Corry Capital Advisors (CCA Life Settlements Fund III), a life settlement fund manager, to manage approximately \$6,000,000.00 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes)
18. Resolution approving Change No. 3 to Contract No. 11822, CardConnect (formerly Ignite Payments, LLC), with no increase in the contract value. (This change is to ratify and extend the current contract for the period covering June 1, 2020 through December 31, 2020. The provided services are: 1) transaction processing; 2) returns processing; and 3) reporting for debit cards (pin debits/no pin) and credit cards. The services also include ATM card processing for the following: 1) Web access; 2) Interactive Voice Response (IVR); 3) Point of Sale (POS) at Community Offices; and 4) Compressed Natural Gas (CNG) sales at the Choctaw and South Centers.) (Randy Orsby)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

(None)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

2. First Quarter, 2020 - Corporate Scorecard - Valerie McKinney
3. Integrated Resource Plan (IRP) Update - J. T. Young and Alonzo Weaver
4. COVID19 Update - J.T. Young
5. Other - J. T. Young

COMMITTEE REPORTS:

(None)

ADDITIONAL MEETINGS

Audit Committee - Immediately Following 8:30 a.m. Board Meeting
Zoom Conference Call

Human Resources Committee - Immediately Following Audit Committee Meeting
Conference Call