



Board of Light, Gas and Water Commissioners

220 S. Main Street

Memphis, TN 38103

www.mlgw.com

Board Meeting

~Preliminary Agenda ~

Wednesday, May 20, 2020

8:30 AM

Zoom Electronic Meeting

INFORMATION FOR THE BENEFIT OF THE PUBLIC:

Public Notice: Regular board meetings are held the first and third Wednesdays of the month at MLGW's Administration Building unless otherwise noted in the public notice filing and website. The proposed agenda will be posted in the public section of the ground floor lobby of the Administration Building and on MLGW's website at least 48 hours before the Board meets. You may access the proposed Board agenda and all available documents related to the items linked from the agenda on the Internet at: www.mlgw.com. Large agreements, items related to Homeland Security or items received too late to post may not be viewable. You may view those documents in the Public Records Office prior to or after the Board meeting. By Board action, agenda items may be added, deleted or held for later consideration at a later board meeting.

Consent Agenda: Items shown under the Consent Agenda consists of items considered to be routine and non-controversial upon which the documentation provided to the Board is adequate to give sufficient information for approval without inquiry or discussion during the Board meeting. The use of the Consent Agenda is designed to minimize the time required for the handling of routine matters in order to permit additional time to be spent on more significant matters. The Chairman will call for approval on the Consent Agenda as a whole and the vote will be treated as a separate vote on each item. At the request of a Board member, the Chairman may move any item on the Consent Agenda to the Regular Agenda.

Regular Agenda: Item(s) to be individually considered for Board action.

Filed Items: The Board may be provided information which does not require Board approval or Board discussion but which is noted for the official record as having been supplied to the Board.

Resolutions: Generally, there are two types of resolutions subject to approval by the MLGW Board of Commissioners. Internal Board Resolutions are within the full authority of the Board and considered final upon the acceptance of the minutes of that board action. External Board Resolutions are subject to the approval of the City Council and are not considered final until the City Council accepts the minutes of their approval for such.

ADA: As a covered entity under Title II of the Americans with Disabilities Act, MLGW does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. To ensure availability, such request should be made 72 hours in advance by contacting Eric Conway at (901) 528-4486 during business hours.

CALL TO ORDER AND OPENING REMARKS:Chairwoman McCullough

Our Meeting today is being conducted electronically in order to protect public safety and welfare and to prevent the spread of COVID-19 in Memphis and Shelby County. Board members will participate and vote without being present as permitted in Executive Order No. 16 issued by the Governor of the State of Tennessee on March 20, 2020. An audio recording of the Meeting will be available to the public within 48 hours through the MLGW website at www.mlgw.com <<http://www.mlgw.com>>. Without objection from any Board member we will proceed with the published agenda.

PLEDGE OF ALLEGIANCE:Chairwoman McCullough

Chairwoman McCullough will lead the Pledge of Allegiance via phone.

ROLL CALL:Dana Jeanes**APPROVALS:**

1. Approve Minutes of the Meeting of May 6, 2020.
2. Approve Minutes of the Meeting of May 14, 2020.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 5, 2020, Items 6 through 10 and 14 through 17.

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

Chairwoman McCullough will read through submitted requests provided by Corporate Communications from corpcomm@mlgw.org.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 6)

CONSENT AGENDA

(Items 1 through 25)

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

1. Resolution awarding a purchase order to Technologyx, Inc. for Citrix software maintenance and support, in the amount of \$101,224.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 13 to Contract No. 9547, IBM Maintenance with International Business Machines (IBM), with no increase in the contract value. (This change is to renew the current contract for the IBM MQ Processor Value Unit (PVU) for the period covering July 1, 2020 through June 30, 2021 in the funded amount of \$33,500.00, which will be absorbed in the current contract value. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by IBM.) (Randy Orsby)
3. Resolution awarding a purchase order to Logicalis, Inc. for Generation 8 server blades, in the amount of \$576,566.48. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 1 to Contract No. 12181, AppManager Scheduler with Broadcom, Inc. (formerly CA Technologies, Inc.) in the funded amount of \$201,000.00 for existing software. (This change is to ratify and renew an existing purchase order for software, maintenance, and support services for three years for the period covering May 19, 2020 through May 18, 2023. MLGW is requesting continuous maintenance, license, and support services, which can only be performed by Broadcom, Inc.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

CHIEF PEOPLE OFFICER

(None)

COMMUNITY & EXTERNAL AFFAIRS

5. Resolution approving a contract between MLGW and TVA to support industrial recruitment, development and expansion of business and industry in the Memphis/Shelby County area. The total funded amount of the contract is \$80,608 of which TVA reimburses MLGW \$40,304. (Gale Carson) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution requesting approval to revise MLGW Policy #27-02, MLGW Community Involvement, to temporarily increase the number of volunteer hours to a maximum of 40 hours for the calendar year 2020 per employee, provided that such volunteer activities do not interfere, in the judgment of the employee's supervision, with the operation of MLGW work. In addition, the resolution authorizes the President/CEO to approve additional hours on a case-by-case basis if needed. Resolution effective date beginning on the date approved and end on December 31, 2020 at which time the maximum number of hours under Policy #27-02 shall either revert back to the original 12 hours or be modified in accordance with such policy's update. (Gale Carson)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS

7. Resolution approving Change No. 16 to Contract No. 9955, Partial Funding of Pollution Control-Ground Water Quality Control Program with Memphis & Shelby County Health Department, to authorize the annual fee payment with no increase in the contract value. (This change is to authorize the annual payment in the funded amount of \$140,556.90, based on Fiscal Year 2019 data, covering January 1, 2019 through December 31, 2019, with an increase in meters from 253,208 to 255,558 from the previous year. This amount will be absorbed in the current contract value.) (Randy Orsby)
8. Resolution awarding a purchase order to Data Connect Enterprise, Inc. for ruggedcom communications equipment, in the amount of \$123,848.92. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding a purchase order to Brighter Days and Nites, Inc. for profile 3 circuit breaker trip test kit, in the amount of \$63,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a purchase order to Brighter Days and Nites, Inc. for fuse disconnecting switches, in the amount of \$55,463.10. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding a purchase order to United Rentals, Inc. for a mobile power generator, in the amount of \$72,799.26. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a purchase order to Engineered Sealing Components, LLC for substation feeder cubical and main cubical breaker, in the amount of \$64,112.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding a purchase order to SATEC, Inc. for branch feeder monitor metering equipment, in the amount of \$125,105.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution approving after the fact of Purchase Order Number 7018638 to Engineered Sealing Components in the amount of \$70,100.12, for uninterruptible power supply. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution awarding contracts to the following vendors for professional engineering services for Gas Engineering & Operations as follows: Contract No. 12119 to Fisher Arnold in the funded not-to-exceed amount of \$100,000.00; Contract No. 12189 to Allen & Hoshall, Inc. in the funded not-to-exceed amount of \$100,000.00; Contract No. 12190 to CHI Engineering in the funded not-to-exceed amount of \$100,000.00; Contract No. 12191 to Mid-South Engineering Consultants LLC in the funded not-to-exceed amount of \$100,000.00; and Contract No. 12192 to Energy Land & Infrastructure in the funded not-to-exceed

amount of \$100,000.00 for the total not-to-exceed amount of \$500,000.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

16. Resolution approving Change No. 4 to Contract No. 11861, Substation and Transmission Engineering Services with Fisher & Arnold, Incorporated, in the funded amount, based on approved rates, not-to-exceed \$300,000.00. (This change is to renew the current contract for the fourth and final annual renewal term covering the period October 5, 2020 through October 4, 2021, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
17. Resolution awarding Contract No. 12145, Rewind/Repair Water Department Well Pump Motors to Mock, Inc., d/b/a HI-Speed Industrial Service, in the funded not-to-exceed amount of \$300,000.00 for thirty-six months. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT

(None)

SVP, CFO & CAO, FINANCE

18. Resolution authorizing amendments to the MLGW 457(b) Plan to permit a Coronavirus-Related Distribution in accordance with and under the terms and provisions of the CARES Act. Resolution allows MassMutual to be instructed to implement this change to the MLGW 457(b) Plan and to operate the 457(b) Plan in accordance with this change as permitted by the CARES Act and for such period as permitted by the CARES Act. In addition, the resolution authorizes and empowers duly authorized officer to execute and deliver all instruments and documents as deemed necessary. (Dana Jeanes)
19. Resolution approving Change No. 1 to Contract No. 12043, Property & Boiler Insurance with FM Global, based on approved rates, not-to-exceed \$1,813,029.00. (This change is to renew the current contract for the first of four annual renewal terms covering the period June 1, 2020 through May 31, 2021. This change to renew the current contract reflects a 20% increase for property insurance and a 32% increase in terrorism coverage, as well as an increase in total insured value rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

SVP, CHIEF OPERATING OFFICER

(None)

SHARED SERVICES

20. Resolution awarding purchase orders to MHC Ford Memphis in the amount of \$106,625.00 and AutoNation Ford Memphis in the amount of \$823,190.81, for the purchase of service body trucks. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

21. Resolution awarding a purchase order to AutoNation Ford Memphis for 1-ton extended cab and crew cab chassis trucks with aerial towers, in the amount of \$888,224.10. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
22. Resolution awarding a purchase order to Summit Truck Group for the purchase of class 8 cab and chassis, in the amount of \$405,208.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
23. Resolution awarding contracts to Summit Truck Group in the amount of \$602,945.00 and Tag Truck Center in the amount of \$88,765.00, for 2-ton cab and crew cab and chassis. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
24. Resolution awarding a purchase order to Shaw Material Handling for the purchase of electric standup counterbalanced forklift trucks, in the amount of \$86,630.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
25. Resolution awarding a purchase order to Brighter Days and Nites, Inc. for 12" coated steel gas pipe, in the amount of \$195,048.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL

(None)

PRESIDENT'S BRIEFING (Continued):

2. MLGW HR Policy #23-09 - Drug/Alcohol Policy & Procedures - Eric Conway
3. MLGW HR Policy #21-05 - Exit Interviews - Eric Conway
4. First Quarter, 2020 - Corporate Scorecard - Valerie McKinney
5. COVID19 Update - J. T. Young
6. Other - J. T. Young

COMMITTEE REPORTS:

First Quarter, 2020 - Supplier Diversity Report - Randy Orsby

ADDITIONAL MEETINGS

Pension Board Meeting - Immediately Following 8:30 a.m. Board Meeting –
Zoom Electronic Meeting

OPEB Committee Meeting - Immediately Following the Pension Board Meeting -
Zoom Electronic Call