



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting ~ Minutes ~

Thursday, September 6, 2012

1:30 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

PRESENTATION:

1. United Way Check Presentation - Von Goodloe

A check in the amount of \$8,000.00 was presented to Bryce Haugsdahl and Reginald Green of United Way. David Staggs, David Vick, Wally Kellett, Von Goodloe and Jerry R. Collins, Jr. were recognized.

ROLL CALL:

Dana Jeanes

The Secretary-Treasurer called the roll:

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Present	
Rick Masson	Vice Chairman	Absent	
V Lynn Evans	Board Member	Present	
Steven Wishnia	Chairman	Present	
Darrell Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Von W. Goodloe, Vice President, Human Resources; Alonzo Weaver, Vice President, Engineering and Operations; and Lashell Vaughn, Vice President and Chief Technology Officer. Christopher Bieber, Vice President, Customer Care, was not present.

APPROVALS:

Motion To: Approve the Minutes of Meeting of August 16, 2012

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darrell Cobbins, Board Member
SECONDER:	Derwin Sisnett, Board Member
AYES:	Derwin Sisnett, V Lynn Evans, Steven Wishnia, Darrell Cobbins
ABSENT:	Rick Masson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated August 21, 2012, Items 18 through 24 and Items 33, 34 and 35. (See Minute File No. 1356).

GENERAL STATEMENTS FROM THE PUBLIC:

1. Samantha Rajapakse, 5261 Algiers, addressed the Board regarding her utility bill.
2. Bill Hawkins, Assistant Business Manager, IBEW Local 1288, 4000 Clearpool Circle, addressed the Board regarding the Employment of Relatives Policy.
3. Carolyn Boswell, 6797 Ross Ridge, addressed the Board regarding her bill. (Ms. Boswell addressed the Board later in the meeting).

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.
(President's Briefing Continued on Page 81)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 12)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Derwin Sisnett, Board Member
SECONDER:	V Lynn Evans, Board Member
AYES:	Derwin Sisnett, V Lynn Evans, Steven Wishnia, Darrell Cobbins
ABSENT:	Rick Masson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 1 to Contract No. 11510, Roof Replacement at the MLGW Sheahan Pumping Station, with B Four Plied Inc., in the funded amount of \$441,335.09. (The change is to reinforce the roof of unidentified deck panel. This change is needed due to unforeseen damaged deck panels at the MLGW Filter and Pump Buildings. The Filter Building will require a complete replacement of material from concrete deck panels to stainless steel decking to reinforce the roof. The Pump Building replacement deck panels will be increased by a count of 196 from the original 146 proposed by MLGW. The amount of the change is \$481,335.09; however, MLGW

requested the approval of contingency funds in the amount of \$40,000.00 which was approved at the January 16, 2012 Board meeting and will be absorbed in this change order. The current contract term will remain from the Date of Notice to Proceed to December 31, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

2. Resolution awarding Contract No. 11512, Automated Fuel Management System, to E. J. Ward, Inc. in a funded amount not to exceed \$800,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 11535, Pest Control, to Nu Era Pest Control, in the funded amount of \$66,677.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding Contract No. 11539, Mobile Document Shredding Services, to Vital Records Control, Inc. in the funded amount of \$28,176.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

5. Resolution adopting the "Share the Pennies Program," effective November 5, 2012. (Chris Bieber)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding 36-month contract to IHS Global, Inc. for annual web-based subscription service in the amount of \$101,351.36. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

7. Resolution setting forth all persons authorized to sign and/or countersign; transfer funds; and/or execute transactions on Division and Pension System bank accounts. (This supersedes the resolution approved by the Board on April 12, 2012). (Dana Jeanes)

GENERAL COUNSEL DIVISION

8. Resolution approving Change No. 1 to Contract No. 11507, Online Legal Research, with Lexis Nexis in the funded amount of \$205,188.00. (This change is to correct the award amount and term approved by the Board at its meeting September 1, 2011. The resolution incorrectly recommended an award in the amount of \$47,616.00. However, the executed contract is for a 60-month term in the amount of \$252,804.00. Therefore, the Manager of Procurement and Contracts is requesting approval of this change to increase the award in the amount of \$205,188.00 and to extend the end date to September 30, 2016). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

HUMAN RESOURCES DIVISION

9. Resolution approving Change No. 1 to Contract No. 11500, Temporary Service for Clerical Support, with Kelly Services, Inc. in the funded amount of \$46,132.80, for a new contract value of \$337,338.80. (This change is needed due to an increase in area requests for temporary employees due to unbudgeted emergencies and will ensure that there are funds available to complete the renewal term which ends December 31, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution approving Change No. 2 to Contract No. 11378, Risk Management Broker, with Marsh, in the funded amount of \$270,277.00. (This change is to extend the current contract in the amount of \$13,244.00 for the period covering September 1, 2012 to September 30, 2012. In addition, this change is to renew the contract for the second of four renewal terms in the amount of \$257,033.00 for the period covering October 1, 2012 to September 30, 2013). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution awarding Contract No. 11552, Influenza Vaccine, to Wellness First, Inc. in the funded amount of \$36,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

12. Resolution approving Change No. 4 to Contract No. 11179, Business Objects Software License and Related Service Agreement, with SAP Public Services, Inc., in the funded amount of \$64,220.21. (This change is to renew annual software maintenance and support services and license fees for the following services: 1) Service order number 10893417 (\$31,813.21) covering the period November 4, 2012 to November 3, 2013; 2) Service order number 10893464 (\$24,026.00) covering the period October 6, 2012 to October 5, 2013; 3) Service order number 10893464 (\$7,167.00) covering the period October 6, 2012 to October 5, 2013; and 4) Service order number 10899439 (\$1,214.00) covering the period December 22, 2012 to December 21, 2013). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Corporate Scorecard - 2nd Quarter 2012 - Valerie McKinney
3. Human Resources Policies #21-01, 23-15 and 22-21 - Rutha Griffin
4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORT UPDATES:

1. Human Resources Committee Update - Commissioner Cobbins
Commissioner Cobbins stated the Committee discussed Policy #21-01, 23-15 and 22-21.
2. Supplier Diversity Committee Update - Commissioner Sisnett
Jozelle Booker presented the 2012 2nd Quarter - Supplier Diversity Report.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:45 p.m.

APPROVED WITHOUT INTERLINEATION

Chairman

These Minutes Compiled by Undersigned and
are Correct.

Secretary-Treasurer