



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Thursday, August 2, 2012

1:30 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:32 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

The Secretary-Treasurer called the roll. Chairman Wishnia and Commissioner Evans were present; all other Commissioners arrived at a later time.

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Late	1:39 PM
Rick Masson	Vice Chairman	Late	1:50 PM
V Lynn Evans	Board Member	Present	1:16 PM
Steven Wishnia	Chairman	Present	1:15 PM
Darrell Cobbins	Board Member	Late	1:34 PM

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer.

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated July 17, 2012: Item 3 (see Minute File No. 1355); Items 14 through 20 (see Minute File No. 1354); and Item 24 (see Minute File No. 1354).

GENERAL STATEMENTS FROM THE PUBLIC:

1. Ms. Shirley A. Thornton, 1551 E. Brooks Road, Suite 102/103, addressed the Board regarding utility processes and procedures of small businesses.
2. Ms. Florence Smith, 2928 Clearwood Cove, Memphis, TN, 38134, addressed the Board regarding unfair practices in the Claims Department.

Chairman Wishnia asked the President to meet with Cheryl Patterson, General Counsel, regarding Ms. Smith's issue, or address it in the Human Resources Committee Meeting. President Collins advised the Chairman that he has already scheduled such a meeting.

APPROVALS:

Motion To: Approve the Minutes of Meeting of July 19, 2012

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	V Lynn Evans, Board Member
SECONDER:	Darrell Cobbins, Board Member
AYES:	Derwin Sisnett, V Lynn Evans, Steven Wishnia, Darrell Cobbins
ABSENT:	Rick Masson

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.
(See Page 73 for remainder of the President's Briefing)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description in these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 10)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Derwin Sisnett, Board Member
SECONDER:	V Lynn Evans, Board Member
AYES:	Sisnett, Masson, Evans, Wishnia, Cobbins

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 7 to Contract No. 11437, Emergency Aid Agreement, with Standard Electric Company, in the funded amount of \$15,615.92, for a new contract value of \$399,829.01. (This change is a request for payment for work performed as a result of the storm of June 12, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding contracts for skid steer loaders to Abby Equipment in the amount of \$69,704.00 and to Thompson Machinery in the amount of \$35,136.64, for a total amount of \$104,840.64. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

3. Resolution renewing Contract No. 11144, Interlocal Agreement between MLGW and the City of Memphis for storm water fee billing services for an additional five years covering the period July 4, 2011 through July 3, 2016, and to ratify the collection of fees from the end of the final year on July 3, 2011 to the date of the approval of Renewal One (1). (Christopher Bieber)

4. Resolution renewing Contract No. 11224, Interlocal Agreement between MLGW and the Town of Collierville for sewer billing services for a period of 12 months, to become effective on the date this Agreement is signed by all parties, and is subject to annual renewals. In no event shall this Agreement extend beyond a period of five years. (Christopher Bieber)
5. Resolution awarding Contract No. 11526, Collection Services Revenue Management, to Experian, in the funded amount of \$260,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding contract for a substation capacitor bank to Cooper Power Systems c/o HD Supply Utilities in the amount of \$71,400.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving Change No. 2 to Contract No. 11412, Drug and Alcohol Collection Provider, with True Test Collection of Memphis, LLC, in the funded amount of \$15,000.00, for a new contract value of \$135,000.00. (This change renews the contract for the second of four annual renewal terms for the period September 29, 2012 to September 28, 2013, with no increase from the previous year). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Position No. 03146 - Secretary; Position No. 06362 - Computer Software Specialist 1; Position Nos. 06529 thru 06532 - Clerk Government Records; Position Nos. 06533 thru 06548 - Inspector Contracted Services; Position Nos. 06549 thru 06558 - Distribution Design Engineer 2; and Position Nos. 06559 thru 06564 - Distribution Design Engineer 3. (Jerry R. Collins, Jr.)

INFORMATION SERVICES DIVISION

9. Resolution approving Change No. 3 to Contract No. 10546, Lapres Software Maintenance Agreement, with XL Print USA LLC., in the funded amount of \$10,710.00, for a total contract value of \$120,297.64. (This change renews the annual software maintenance, support services, and license fees covering the period September 1, 2012 to August 31, 2013 in the funded amount of \$9,180.00. This change is also a request for payment for services rendered for the period covering July 1, 2012 to August 31, 2012 in the amount of \$1,530.00 although the term expired June 30, 2012). (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

10. Resolution awarding contract for Resume Mirror Annual Software License Renewal to Talent Technology Corporation in the amount of \$30,000.00. (Jozelle Booker)
(REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Project MAX Presentation - Robert Johnston
Mr. Johnston introduced the Project MAX team.
3. Energy Conservation Projects - Jay Stressel/Marguerite Epps
4. Other - Jerry R. Collins, Jr.

COMMITTEE REPORT UPDATES:

1. Audit Committee Report - Commissioner Evans

Commissioner Evans advised the Board that the Committee met on July 19, 2012, and reviewed routine matters. A representative from Banks, Finley, White and Company gave an updated status report.

2. Human Resources Committee Report - Commissioner Cobbins

Commissioner Cobbins advised the Board that the Committee met on July 19, 2012. The Committee heard the Safety Report; the Demographics Report; and the Grievance Report. The Committee also heard proposed changes to the Human Resources Policy No. 21-01, Employment of Relatives.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:19 p.m.

SEE MINUTE FILE NO. 1356.

APPROVED WITHOUT INTERLINEATION

Chairman

These Minutes Compiled by Undersigned
and are Correct.

Secretary-Treasurer