



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Thursday, July 18, 2013

1:30 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:30 p.m.

### PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

### ROLL CALL:

Dana Jeanes

The Secretary-Treasurer called the roll:

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Present	
Rick Masson	Vice Chairman	Present	
Steven Wishnia	Chairman	Present	
Darrell T. Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources. Lashell Vaughn, Vice President and Chief Technology Officer, was absent.

### APPROVALS:

**Motion To:** Approve Minutes of Meeting of July 11, 2013.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Derwin Sisnett, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

### CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

The Secretary-Treasurer acknowledged receipt of Certified Copies of City Council Resolutions dated July 2, 2013, Items 12 through 22 (See Minute File # 1366).

**GENERAL STATEMENTS FROM THE PUBLIC:**

1. Bill Hawkins, Assistant Business Manager, IBEW Local 1288, 4000 Clearpool Circle, addressed the Board requesting that Item #6 on the Consent Agenda not be voted on at today's meeting. He stated a clearer definition of "inadvertent access to an account" needed to be clearer in HR Policy No. 23-16.
2. Eric Robertson, 301 Washington, Suite 303, Memphis, with Community Lift, addressed the Board seeking partnership on his latest project, Community Digital Advantage Program (CDAP). Jerry R. Collins, Jr. stated MLGW has worked well with their organization in the past and would most likely recommend participation. Mr. Collins will contact Mr. Robertson. Commissioner Cobbins noted these are the type of projects that fit the category of MLGW's participation in development revitalization.

**PRESIDENT'S BRIEFING**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 178)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**TABLED ITEM**

**Motion To:** Table Item #6

Item #6 - Resolution approving revised MLGW Human Resources Policy No. 23-16, Accessing and Changing Customer Accounts. (Jerry R. Collins, Jr./Von Goodloe)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Derwin Sisnett, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

**CONSENT AGENDA**

Items 1 through 5 and Item 7

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rick Masson, Vice Chairman
<b>SECONDER:</b>	Derwin Sisnett, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

**CONSTRUCTION & MAINTENANCE DIVISION**

(None)

**CUSTOMER CARE DIVISION**

1. Resolution approving payment of an invoice from Platts for the annual subscription services funded in the amount of \$32,700.02. The annual subscription service is used by Energy Resources Area of Memphis Light, Gas and Water as a necessary instrument in the transaction of daily gas purchases. It supplies market and industry information as well as daily and monthly price indices used in MLGW gas transactions. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

2. Resolution awarding a contract to Varitech, Inc., for a cascade CNG (Compressed Natural Gas) storage assembly, in the amount of \$87,770.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

3. Resolution approving Change No. 2 to Contract No. 10614, Bloomberg Data License and Maintenance, with Bloomberg, L.P., with no increase in value. (This change is to renew annual software, maintenance and licensing fees. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Bloomberg, L.P.) (Jozelle Booker)

**GENERAL COUNSEL DIVISION**

4. Resolution approving the June 30, 2013 Quarterly Report of the Customer Appeal Committee. (Cheryl Patterson)

**HUMAN RESOURCES DIVISION**

5. Resolution approving Change No. 1 to Contract No. 11570, MLGW Rental Equipment Insurance Coverage, with Mid-South Insurance Office, Incorporated, in the funded amount of \$49,613.00. (This change is to renew the current contract for an additional one year term for the period covering August 24, 2013 to August 23, 2014. This change reflects a 5% increase from the previous year due to the overall market place and the risk involved with this risk. The new contract value is \$96,863.00.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
6. (Item 6 – Tabled)

**INFORMATION SERVICES DIVISION**

7. Resolution approving Change No. 3 to Contract No. 10140, PDSFAST Software License, with Software Engineering of America, in the funded amount of \$35,652.00. (This change is to renew annual software maintenance, license, and support. The term of this renewal period covers October 1, 2013 to September 30, 2016 with no increase from the previous year. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by Software Engineering of America.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S DIVISION**

(None)


**PRESIDENT'S BRIEFING (Continued):**2. Other - Jerry R. Collins, Jr.


Chairman Wishnia acknowledged that MLGW President, Jerry R. Collins, Jr., was on the cover of the TVPPA magazine and he is the now the Vice Chairman of TVPPA and also a member of the Executive Committee.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:46 p.m.

SEE MINUTE FILE NO. 1367.

Approved Without Interlineation  
  
Chairman

These Minutes Compiled by Undersigned and  
are Correct  
  
Secretary-Treasurer