



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Thursday, July 11, 2013

1:30 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Vice Chairman Masson

The meeting was called to order at 1:33 p.m.

### PLEDGE OF ALLEGIANCE:

Vice Chairman Masson

The Pledge of Allegiance was recited.

### ROLL CALL:

Jerry R. Collins, Jr.

The President called the roll.

Attendee Name	Title	Status	Arrived
Derwin Sisnett	Board Member	Present	
Rick Masson	Vice Chairman	Present	
Steven Wishnia	Chairman	Late	1:44 PM
Darrell T. Cobbins	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer (arrived at 1:44 p.m.); Cheryl Patterson, Vice President and General Counsel; Christopher Bieber, Vice President, Customer Care; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. The following staff members were absent: Nick Newman, Vice President, Construction and Maintenance and Alonzo Weaver, Vice President, Engineering and Operations.

### APPROVALS:

**Motion To:** Approve the Minutes of Meeting of June 20, 2013.

**RESULT:** ADOPTED [UNANIMOUS]

<b>MOVER:</b>	Derwin Sisnett, Board Member
<b>SECONDER:</b>	Darrell T. Cobbins, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Darrell T. Cobbins
<b>ABSENT:</b>	Steven Wishnia

### CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

The Secretary-Treasurer acknowledged Receipt of Certified Copies of City Council Resolutions dated June 18, 2013, Items 17 through 24, approved by the Board on June 6, 2013. (SEE MINUTE FILE NO. 1366)

**GENERAL STATEMENTS FROM THE PUBLIC:**

1. Yolanda Owens - Section Supervisor, Cashiering Ops at the Millington MLGW Office, addressed the Board asking for their assistance regarding an upgrade in her position, with no increase in pay. She represented herself as well as other Section Supervisors in the same situation. A handout packet was provided to the Board which included official documents pertaining to this circumstance. Ms. Owens traced the history from January, 2003 to the current date, explaining various events, job responsibilities and the fact that there had been no resolution to the matter. Cheryl Patterson noted that the group of employees had hired an attorney to assist with this matter. The employees had a letter stating the attorney had been terminated. Chairman Wishnia recommended this issue be brought to the next Human Resources Committee Meeting which is scheduled for July 18, 2013. The Board agreed with the recommendation.

2. Samuella Norwood - Section Supervisor, MLGW Main Office, spoke and wished to enforce the fact that Dana Jeanes did not agree with the decision HR made in regard to the upgrade with no increase in compensation. She stated that she was in agreement with everything else that Ms. Owens had stated. Also present were Marla Marsh, Rose Gilyard, and Margaret Vaughn, who stated they were all in agreement with Ms. Owens and Ms. Norwood. (A copy of the handout packet and a video of Ms. Owens' and Ms. Norwood's testimonies are filed in the vault.)

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 174)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 9)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Darrell T. Cobbins, Board Member
<b>SECONDER:</b>	Derwin Sisnett, Board Member
<b>AYES:</b>	Derwin Sisnett, Rick Masson, Steven Wishnia, Darrell T. Cobbins

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution awarding a contract to Consolidated Pipe and Supply Company, Inc., for the purchase of self-loading coil pipe trailers in the amount of \$78,206.00. (Jozelle Booker)  
(REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

2. Resolution approving the rejection of the proposals received up to 4:00 PM on Friday, May 2, 2012 for Contract No. 11530, Dragon Speech-To-Text. (Jozelle Booker)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution awarding Contract No. 11467, Construct Washwater Recovery Tank at the Palmer Pumping Station to Barnes and Brower, Incorporated, in the funded amount of \$1,553,713.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding contracts to Royal Switchgear Manufacturing Company in the amount of \$51,800.00 and Alstom Grid, Inc. in the amount of \$62,000.00 for air disconnect switches. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding a thirty-six (36) month blanket contract for metal coatings to M & D Coatings, Inc., in the amount of \$100,270.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

**FINANCE DIVISION**

6. Resolution awarding a twelve month blanket contract to T. R. Miller Mill Company, Inc., in the amount of \$1,318,783.60 for southern yellow pine poles. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution amending Purchase Order Number 137910 to 1Source Office Facility and Supply formerly Memphis Chemical and Janitorial Supply for paper products. This amendment is to increase the contract value in the amount of \$128,125.00 to replenish inventory to cover Division needs from September 3, 2013 to the end of the contract term on October 20, 2014. Actual quantities needed have exceeded the numbers estimated at the time of the original bid. The new contract value is \$463,975.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving a transfer of funds from the Common Fund to the OPEB Trust, with a settlement at year-end to equal the 2013 Annual OPEB Cost, in an estimated amount of \$17,853,893.00. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

**GENERAL COUNSEL DIVISION**

(None)

**HUMAN RESOURCES DIVISION**

9. Resolution approving the following position: Position No. 05284 - Computer Software Specialist 2. (Jerry Collins, Jr.)

**INFORMATION SERVICES DIVISION**

(None)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. NERC Update - Allan Long was happy to report that there were no negative findings from the NERC Audit. He expressed his appreciation to the employees that worked on the project and to upper management for their support. He stated that TVA had been extremely helpful and wanted to thank them also. Another Audit will take place in August of this year.

3. Health & Medical Benefits Report - 1st Quarter 2013 - Charles Perry reviewed the details of the Health and Medical Benefits Report.

4. Policy 23-16 - Accessing and Changing Customer Accounts - Rutha Griffin reviewed the changes being requested and gave the Board the opportunity to ask questions. The Policy will be on the Agenda at the next meeting for approval.

5. Other - Jerry R. Collins, Jr.

Michael Taylor introduced Mike Whitlatch, Director of Fuel Supply with UPS. He was in Memphis to tour the LNG plant and discussed the future of adding additional CNG and LNG fleets at UPS. He discussed the anticipated mileage and the number of gallons to be purchased for the new fleets in the near future. He stated UPS is looking forward to working with MLGW, and Jerry R. Collins, Jr. stated MLGW is appreciative of the opportunity to provide this service to UPS.

**COMMITTEE REPORTS:**

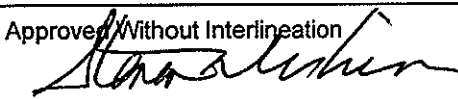
Human Resources Committee Update - Commissioner Cobbins reported the last HR Committee Meeting included discussion of the Health & Medical Benefits Report for the first quarter of 2013. He also stated that the HR Policy presented in the President's Briefing today, 23-16, was also discussed in the last meeting.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:12 p.m.

SEE MINUTE FILE NO. 1367.

Approved Without Interlineation



Chairman

These Minutes Compiled by Undersigned and  
are Correct



Secretary-Treasurer