



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, December 19, 2018

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:03 P.M.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Present	
Carlee McCullough	Vice Chairman	Present	
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Present	
Michael Pohlman	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Nick Newman, VP, Engineering & Operations; Cliff DeBerry, VP Design, Construction & Delivery; Christopher Bieber, VP, Innovation & Business Analytics; Von Goodloe, VP, Shared Services; Gale Carson, VP Community and External Affairs; Roland McElrath, Controller; Lesa Walton, Chief Internal Auditing Officer; Jim West, VP, Chief Customer Officer and Alonzo Weaver, SVP & COO. Lashell Vaughn, VP & CIO did not attend the meeting.

Advisory Board Members:

Dwain Kicklighter - Absent
Kevin Young - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of December 5, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leon Dickson, Board Member
SECONDER:	Michael Pohlman, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated December 4, 2018, Items 9 through 19. (See Minute File No. 1431.)

PRESENTATIONS:

1) Plus-1 Check Presentation - Diana Veazey/Rhonda Nearn/Sally Heinz - Beverly Perkins introduced the representatives for the check presentation. A \$500 check from the MLGW Credit Union was presented to MIFA for the Plus-1 program.

2) MLGW Hero Award - Jim West, Presenter / Honorees - Cedric Taylor & Marshawn Strickland - Jim West discussed the history of the award. Mr. Taylor and Mr. Strickland assisted a 13 year old young lady who was on the way to school when a man tried to coerce her to go with him. Mr. Taylor and Mr. Strickland stayed with the young lady until the police came. The 26 year old man was arrested. Their Supervisor, Heath McCallen, stated these men are good men looking to the right thing on a daily basis. They were given plaques and a round of applause for their good deed.

3) Special Presentation - J. T. Young asked Chairman Wishnia to join him at the podium. He noted today is his last meeting as Chairman of the Board. He expressed his appreciation for a job well done. He thanked him for his leadership and presented him with a small token of appreciation.

NEW BUSINESS:

1. Chairman Wishnia explained the Rules and Procedures of the Board of Light, Gas and Water Commissioners' Rules of Procedures, the Vice Chairman shall automatically ascends to the Chairmanship for the next succeeding two-year term; therefore, Vice-Chair Carlee McCullough will become the new Chairman of the Board of Light, Gas and Water Commissioners, effective January 1, 2019 through December 31, 2020.

2. Election of Vice-Chairman of the Board - Effective January 1, 2019 through December 31, 2020. Commissioner Leon Dickson made a motion to elect Commissioner Mitch Graves and Commissioner Mike Pohlman seconded the motion. There were all ayes.

3. Appointment of Committee Chairs effective January 1, 2019 - Current Vice-Chairman Carlee McCullough made the following Committee appointments:

Supplier Diversity Committee - Commissioner Carlee McCullough

Energy Efficiency Committee - Commissioner Michael Pohlman

Pension Board and OPEB Committee - Commissioner Carlee McCullough

Audit Committee - Commissioner Mitch Graves
Human Resources Committee - Commissioner Leon Dickson
Natural Gas Hedging Committee - Commissioner Steve Wishnia

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 130)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 13)

RESULT: APPROVED [UNANIMOUS] DELETE FROM AGENDA – Item 1
MOVER: Mitch Grave, Board Member
SECONDER: Michael Pohlman, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

RESULT: APPROVED [UNANIMOUS] – Items 2 through 13
MOVER: Leon Dickson, Board Member
SECONDER: Carlee McCullough, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

CHIEF CUSTOMER OFFICER

(None)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

(None)

DESIGN CONSTRUCTION & DELIVERY**ITEM NO. 1 DELETED FROM CONSENT AGENDA**

1. **DELETED - Resolution awarding Contract No. 11987, Electric Underground Distribution Construction-Retrofit to Standard Electric Company, Inc., in the funded amount of \$3,144,026.00. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)**
2. **Resolution approving Change No. 7 to Contract No. 11640, Line Clearance with ABC Professional Tree Services, in the funded amount of \$8,824,500.00. (This change is to extend the contract term for nine months covering the period February 17, 2019 through November 16, 2019. This extension is to allow time to rebid a new contract due to the single bid being in excess of the area's budget.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)**

ENGINEERING & OPERATIONS DIVISION

3. **Resolution awarding purchase orders to Data Connect Enterprise, Inc. in the amount of \$4,500.00 and Siemens in the amount of \$126,815.10, for ruggedcom communications equipment. (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)**
4. **Resolution approving the renewal of Cooperative Agreement No. 5447, investigation of Water Resources, for the period of January 1, 2019 to December 31, 2019, stipulating that a sum of \$60,000 will be furnished by the MLGW Division and a like sum will be furnished by the United States Department of the Interior Geological Survey, for continuation of the ground water data collection program in the Memphis area. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)**
5. **Resolution approving Change No. 3 to Contract No. 11884, Mallory Pumping Station Structural Repairs with Restocon Corporation, with no increase in the contract value. (This change is to extend the current contract term through March 31, 2019 to allow abatement of lead paint by filtering the Mallory Pumping Station to produce a safe work environment.) (Randy Orsby)**

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SHARED SERVICES

6. **Resolution awarding the ratification and extension of Purchase Order Number 150919 to Tyndale Company, Inc., for flame-retardant clothing until April 22, 2019 or until a new purchase order has been executed. (The extension is needed to allow time for the Purchasing Department to re-bid. Flame-retardant clothing is needed to meet National Electric Safety Code and OSHA regulations for the protection of employees exposed to arc flash while working on energized high voltage conductors or apparatuses. Additional funds in the amount of \$150,000.00 is requested to cover the extension for the five month period.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)**
7. **Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, July 25, 2018, for furnishing MLGW with flame retardant clothing. (Randy Orsby)**

8. Resolution approving Change No. 3 to Contract No. 11779, Mobile Sweeping with Horizon of Memphis, in the funded amount of \$53,304.36. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 20, 2019 through May 19, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 2 to Contract No. 11855, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$151,293.84. (This change is to renew the current contract for the second of four annual renewal terms for the period covering March 2, 2019 through March 1, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 4 to Contract No. 11725, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$132,299.50. This contract is for janitorial services for MLGW facilities located at the Administration Building, 220 South Main Street, and the Downtown Credit Office, 245 South Main Street. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering February 23, 2019 through February 22, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution approving Change No. 4 to Contract No. 11724, Janitorial Services with SKB Facilities and Maintenance, Incorporated, in the funded amount of \$289,122.00. This contract is for janitorial services for MLGW facilities located at the North Service Center, MLGW University, Electric System Operations, North Community Office, Lamar Community Office, Choctaw, Sheahan Pumping Station, Water Assurance Laboratory, and Netters Business Center. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering February 23, 2019 through February 22, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 3 to Contract No. 11775, Roof Maintenance with Dakota Corporation, d/b/a Jessie Bryant Roofing, in the funded amount of \$65,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering May 9, 2019 through May 8, 2020, with no increase in rates from the previous year.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 1 to Contract No. 11940, MLGW Water Quality Laboratory Renovations with A & B Construction Company, Incorporated, in the funded amount of \$66,959.39. (This change is to expand the scope of work to include: 1) installing a new fire alarm system to meet up to date code in the amount of \$42,491.29; 2) relocating the ELAN 9000 ICP-Mass Spectrometer to a temporary location and relocating it to a permanent location during the final phase in the amount of \$14,814.30; and 3) relocating the Auto Clave and microwave from Phase III to Phase II and relocating it back to the permanent location after Phase III is complete in the amount of \$9,653.80 for a total funded amount of \$66,959.39. This change is to also extend the contract term for an additional 87 days through December 31, 2019.) (Randy Orsby) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):**2. Other - J. T. Young**

President Young informed the Board of the fact that the City Council did not approve the Budget last night. The current plan is to take it back to the Council on January 8, 2019. He stated we will be working on optional proposals for the budget. After discussions with the BOC, it was decided it would be best to move the MLGW BOC meeting from January 10 to Monday, January 7, 2019.

Chairman Wishnia asked about the GDS study. President Young advised the Board they will certainly be updated when the study is received.

COMMITTEE REPORTS:

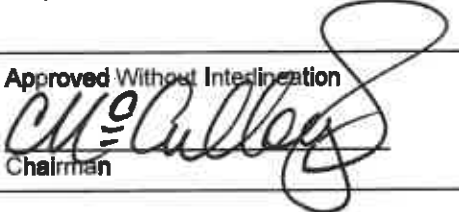
(None)


ADJOURNMENT:

Prior to adjournment, President Young informed everyone that Chairman Wishnia will celebrate his birthday on January 1. Everyone was invited for cake.

There being no further business, the meeting was adjourned at 1:30 p.m.

(See Minute File No. 1432.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer