



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Wednesday, September 25, 2019

1:00 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:01 p.m.

### PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

### SAFETY BRIEFING:

President Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He pointed out where the AED devices are located. He asked for everyone's cooperation should an emergency arise.

### ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice Chair	Present	
Leon Dickson	Board Member	Present	
Mike Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Von Goodloe, VP, Shared Services; Lashell Vaughn, VP & CIO; Lesa Walton, Chief Internal Auditing Officer; Jim West, VP, Chief Customer Officer and Nick Newman, VP, Engineering & Operations. Cliff DeBerry, VP Design, Construction & Delivery; Roland McElrath, Controller; and Gale Carson, VP Community and External Affairs did not attend the meeting.

Advisory Board Members - Dwain Kicklighter - Present  
Kevin Young - Present

### APPROVALS:

**Motion To:** Approve Minutes of the Meeting of September 11, 2019 - Approved as Amended

<b>RESULT:</b>	<b>ADOPTED AS AMENDED (Item #8 Removed From the Minutes)</b>
<b>MOVER:</b>	Steven Wishnia, Board Member
<b>SECONDER:</b>	Mitch Graves, Vice Chair
<b>AYES:</b>	Pohlman, Wishnia, McCullough, Graves, Dickson

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:**Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 3, 2019, Items 7 through 14 and Item 7 dated September 17, 2019. (See Minute File Nos. 1440 and 1441.)

**PRESENTATIONS:**

1) MLGW Hero Award - Angela Hewlett introduced David Armstrong, employee in the Loss Prevention Department as the MLGW Hero. She said he is also a hero to her and her family for a personal reason. She stated she was at work and her phone kept ringing with multiple missed calls. She returned the call knowing that something must be wrong and learned the sad news that her son and daughter-in-law had been shot and their apartment was set on fire. Mr. Armstrong happened to be at that same location on MLGW business. When the suspect fled, he and the MPD officer ran after the guilty party and was able to capture him. Ms. Hewlett thanked him and was relieved to know the criminal had been caught.

2) United Way Presentation - Kevin Watkins/Gathion Knight/Chantal Lairy - Kevin Watkins said he was looking forward to a year of fun! He thanked Corporate Communications, all of the volunteers and others for their exemplary support. He stated his goal is for MLGW to take United Way to another level this year. The campaign kick-off begins on October 21 and goes through November 21. He stated the slogan is "Serving you is what we do the United Way". He thanked the Senior Leadership Council for their participation and support. He named off a multitude of fun fund raisers planned for the year. He mentioned the awards MLGW recently received from UW and talked of how great the employees are for their contributions in making the campaign a success. He then introduced Dr. Kenneth Robinson who spoke to the audience and was very enthusiastic about the various ways that UW assists those that need it. He closed is stating "Where there's a YOU, there's a way".

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 101 and 102)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 3 and Items 5 through 9 – Item 4 was deleted)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] –Item Nos. 1 through 3 and Item Nos. 5 through 9 Adopted / Item No. 4 was Deleted</b>
<b>MOVER:</b>	Steven Wishnia, Board Member
<b>SECONDER:</b>	Mitch Graves, Vice Chair
<b>AYES:</b>	Pohlman, Wishnia, McCullough, Graves, Dickson

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

1. Resolution ratifying and awarding a purchase order under Contract No. 12131, NetBackup Maintenance Renewal to Thomas Consultants, Incorporated, in the funded amount of \$112,519.11. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving Change No. 7 to Contract No. 11296, Enterprise GIS Software Selection and Installation with Environmental System Research Institute (ESRI), in the funded amount of \$990,000.00. (This change is to renew the current contract for software licenses, maintenance and support services for the period covering December 31, 2019 through December 30, 2022. The new negotiated cost of the expanded ELA for this renewal term is in the funded amount of \$990,000.00 (\$330,000.00 annually). This renewal reflects a 1.3% increase due to the cost of providing enhancements to the overall ArcGIS platform. MLGW is requesting approval of the acquired system, which can only be performed by ESRI, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**CHIEF PEOPLE OFFICER**

3. Resolution approving the following positions: Position No. 01162-Foreman Power Tests; Position No. 02222-Supervisor Systems Security & Compliance; Position No. 02446-Water Treatment Operator 2; and Position No. 06461-Computer Software Specialist 1. (J. T. Young/Von Goodloe)
4. **ITEM NO. 4 DELETED FROM CONSENT AGENDA** - Resolution approving a salary in the amount of \$95,180.80 annually for the position of Computer Software Specialist 3. (J. T. Young/Von Goodloe) (REQUIRES CITY COUNCIL APPROVAL)

**COMMUNITY & EXTERNAL AFFAIRS**

5. Resolution awarding a purchase order to Mac Papers, Inc. for #9 utility bill return envelopes, in the amount of \$88,500.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**DESIGN CONSTRUCTION & DELIVERY**

(None)

**ENGINEERING & OPERATIONS DIVISION**

6. Resolution awarding Contract No. 12079, External Corrosion Direct Assessment (ECDA) of MLGW's Gas Pipeline to Mears Group, Incorporated, in the funded amount of \$197,400.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**INNOVATION & BUSINESS ANALYTICS**

(None)

**PRESIDENT'S DIVISION**

(None)

**SVP, CFO & CAO, FINANCE DIVISION**

7. Resolution approving the addition of Angela Hewlett to sign or countersign checks on the First TN MLGW Weekend Academy account and removing Fran Johnson from the same account. (Dana Jeanes)

**SVP, COO**

(None)

**SHARED SERVICES**

8. Resolution approving the rejection of bids for furnishing MLGW with luminaires received up to 4:00 p.m., Tuesday, June 25, 2019. (Clifton Davis)
9. Resolution awarding a thirty-six month purchase order for #2 triplex cable to Anixter, in the amount of \$570,126.79. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**VP & GENERAL COUNSEL DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Quarterly Compliance Update - Allan Long advised the Board that the Audit will conclude in early November. They are updating three of their courses and will discuss standards as they become available. He pointed out that this is an area that is evolving daily. He thanked Lashell Vaughn and her team for their support and all that they do.

3. Greater Memphis Chamber Economic Development Report - Ms. Beverly Robertson addressed the Board explaining the scope of services which are economic development, community revitalization, workforce development and grant administration and reporting. She discussed the number of visitors Memphis has and also noted that many of these visitors are from various countries. She pointed out that Memphis has a lot to offer and people are beginning to recognize that. She stated the job growth in Memphis is improving.

Mr. Ernest Strickland addressed the Board and discussed community revitalization projects such as Neighborhood Preservation, Inc., Blight Authority of Memphis and Memphis Clean. Businesses and communities come together and clean up the City. He discussed Workforce Development and Grant Administration working with Shelby County Schools to prepare the youth for the work place. In closing, Ms. Robertson thanked President Young and the MLGW Economic and Development Department.

**PRESIDENT'S BRIEFING (Continued Below)****COMMITTEE REPORTS:**

Supplier Diversity Update, Second Quarter, 2019 - Renise Holliday stated that the budget cuts didn't make a large impact on Supplier Diversity. The total spend in the second quarter was \$28,050,644 with a sheltered market total of \$9,317,791. There are still several events planned. Ms. Holliday announced that she plans to retire from MLGW on October 11. She thanked a lot of other employees and various departments for their hard work, cooperation and contributions in regard to the success of the supplier diversity results.

**PRESIDENT'S BRIEFING (Continued from page 101):**

4. Other - J. T. Young followed Renise Holliday's Committee Report by thanking her for her service.

President Young shared that he attended a press conference recognition event where the City Fire Dept. received the ISO rating. He gave accolades to the MLGW Water Distribution Dept. He thanked Quinton Clark, the staff working out in the field every day and all of the Water Dept. for their contribution in this achievement.

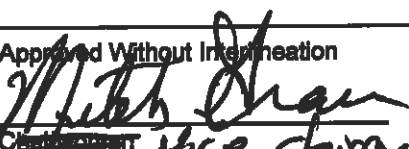
President Young informed the Board that the budget schedule is in front of them and informed them the Preliminary Budget will be presented at the next Board Meeting. Vice-Chair Graves questioned if we were anticipating a no rate increase budget. President Young stated until the results of the efficiency study is available, we do not know. Mr. Jeanes added that the consultants are working diligently, but it is unknown at this time. Mr. Jeanes will provide the August financials at the request of Vice-Chair Graves.


**ADJOURNMENT:**

The meeting was adjourned at 1:57 p.m.

(See Minute File No. 1441.)

After adjournment, Chairwoman McCullough invited everyone for birthday cake for President Young's birthday.

Approved Without Interjection  
  
Mike Morgan  
Vice Chairman

These Minutes Complied by Undersigned and  
are Correct  
  
Secretary-Treasurer