



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, September 20, 2017

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Present	
Carlee McCullough	Vice Chairman	Absent	
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Present	
Derwin Sisnett	Board Member	Absent	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Alonzo Weaver, Vice President, Engineering and Operations did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of September 11, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough, Derwin Sisnett

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated August 22, 2017, Items 10 through 17 and Items 24 through 26. (See Minute File No. 1416.)

PRESENTATIONS:

Mid-South Food Bank, 2017 Operation Feed - Cliff DeBerry, Liz Williams and Sharika Hollingsworth. Cliff stated the Food Bank works with 333 agencies within 31 counties and in 3 states. MLGW's goal was \$30,000 this year but was surpassed when the employees raised \$37,389. Cliff thanked Liz, Sharika, the key people and all MLGW employees that made the campaign a success. Ms. Stella Greer, President and CEO of the Mid-South Food Bank thanked MLGW and also, the employees for their many years of commitment.

GENERAL STATEMENTS FROM THE PUBLIC:

Charles Todd, 787 Alice Avenue, stated his water bill is exceptionally high and has not been able to resolve the problem. He also stated he believes his meter is not being read properly and is certain he does not have a leak. President Collins asked Viola Cage to take Mr. Todd to a private area and assist him with these issues. Commissioner Dickson asked for a follow up report on the findings.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 92)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 16)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough, Derwin Sisnett

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving payment of emergency restoration work performed on MLGW's electric system from the May 2017 storm to MDR Construction, Incorporated, Contract No. 11990, in the amount of \$235,562.77. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution approving payment of emergency restoration work performed on MLGW's electric system from the May 2017 storm to Evers Electric Company, Contract No. 11991, in the amount of \$94,026.67. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)

3. Resolution approving Change No. 2 to Contract No. 11815, Grounds Maintenance and Landscaping, with Landscape Workshop, in the funded amount of \$84,247.00. (This change is to renew the current contract for the second of four annual renewal terms for the period covering May 3, 2018 through May 2, 2019, with no increase in rates from the previous year.) (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving Change No. 2 to Contract No. 11779, Mobile Sweeping, with Horizon of Memphis, in the funded amount of \$53,304.36. (This change is to renew the current contract for the second of four annual renewal terms for the period covering May 20, 2018 through May 19, 2019, with no increase in rates from the previous year.) (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. 11962, Administration Building Hot Water and Chill Water Pump Replacement, to Metro Mechanical Contractors, Incorporated, in the funded amount of \$105,746.00. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution awarding Contract No. 11963, Replacement of Air Handling Unit 2, to Landmark Construction General Contractors, Incorporated in the funded amount of \$72,350.00. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution approving Change No. 2 to Contract No. 11770, Trash Removal/Solid Waste Services, with Waste Connections of Tennessee, Incorporated, in the funded amount of \$147,279.12. (This change is to renew the current contract for the second of four annual renewal terms for the period covering January 4, 2018 through January 3, 2019, no increase in rates from the previous year. This change is also to expand the scope of work to include 26 additional pickups for 30 yard containers at various MLGW locations in the amount of \$6,110.00. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: DELETE FROM AGENDA REQUESTED FOR ITEM #8.

RESULT:	APPROVED [UNANIMOUS] -- DELETE ITEM #8.
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough, Derwin Sisnett

8. Resolution awarding Contract No. 11948, Defective Pole Change Out, to Davis H. Elliot Construction Company, Incorporated, in the funded amount of \$9,904,419.20. (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution awarding Contract No. 11947, Grounds Maintenance, to Bean and Prince Contractors, Incorporated, in the funded amount of \$394,537.00. (CLIFTON DAVIS) ((REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

10. Resolution approving Contract No. 11989 between Memphis Light, Gas and Water Division and ANR Pipeline Company in the amount of \$1,500,000 approximately. The new contract will be for 29,000 MMBtu/day during the summer season. (The new contract is an FTS-1 (Firm Transportation Service) transportation agreement. The contract term is for four summer seasons (Apr-Oct), effective April 1, 2018 and ending October 31, 2021.) (CHRIS BIEBER) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

11. Resolution allowing MLGW to enter into a Joint Funding Agreement with Shelby County Government. MLGW's intent is to participate in the funding of the Shelby County Government's Regional Geographic Information Systems (ReGIS) Projects. This funding includes new Pictometry in FY18, new Imagery in FY19, new Imagery in FY20, and new Imagery and new Planimetrics in FY21. The maximum amount MLGW is committing to shall not exceed \$49,108.67 per fiscal year. (ALONZO WEAVER) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution approving Change No. 1 to Contract No. 11969, North American Electric Reliability Corporation (NERC) Operations and Planning Consulting Services, with GDS Associates, Incorporated, in the funded amount not-to-exceed \$575,250.00. (This change is to extend the current contract for an additional three year term covering the period January 1, 2018 through December 31, 2020, with no increase in rates from the previous term. However, this extension reflects funds for anticipated work during this renewal term.) (CLIFTON DAVIS) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

13. Resolution approving an estimated amount of \$15,984,442.00 to be transferred from the Common Fund to the OPEB Trust. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

Motion To: SAME DAY MINUTES REQUESTED FOR ITEM #14.

RESULT:	APPROVED [UNANIMOUS] – SAME DAY MINUTES FOR ITEM #14
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough, Derwin Sisnett

14. SAME DAY MINUTES REQUESTED. Resolution approving revisions for persons authorized to sign checks from the Common, Customer Deposit, Energy Efficiency and Conservation Block Grant (EECBG), Flexible Spending and Payroll accounts with First TN, and the Cigna Funding Account with Citibank, deleting Ira Cabbage, who is now retired, and giving check signing authorization to Wayne Allen. The Resolution also approving revisions for person authorized to sign checks from the Common and

Customer Deposit accounts with First TN, deleting Sandra Allen, who is retiring. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

15. Resolution awarding Contract No. 11995, Franklin Covey All Access Pass to Franklin Covey Client Sales, Incorporated, in the funded amount of \$73,025.00. (CLIFTON DAVIS)(REQUIRES CITY COUNCIL APPROVAL)

Motion To: SAME DAY MINUTES REQUESTED FOR ITEM #16.

RESULT:	APPROVED [UNANIMOUS] – SAME DAY MINUTES FOR ITEM #16
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Mitch Graves, Leon Dickson
ABSENT:	Carlee McCullough, Derwin Sisnett

16. Resolution authorizing an unpaid leave of absence to Kristin Buntin for a maximum period of 40 days, effective September 21, 2017. (VON GOODLOE)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Bond Sale Update - Dana Jeanes handed out a summary sheet to the Board covering ratings and pricing of the 2017 MLGW Bond Issues in all three divisions. The bonds totaled \$155,000,000 and the interest for all three divisions was very good, as well as the ratings. Dana noted he was proud of the AAA rating in the water division, S&P's highest rating, is notably difficult to earn. Chairman Wishnia commented that these are great rates.

3. Update - Chris Bieber was asked to come to the podium by President Collins. He asked him to provide an update and response to clarify the cause of the tragic fire at 1173 Severson Avenue on Monday, September 12, 2016. Ms. Bohannon had made a statement in a previous Board Meeting that the fire was caused by a smart meter. Chris read from an official statement from the Memphis Fire Department stating the cause and origin of the fire was from an electrical malfunction in the air conditioning unit power cord in the living room. He also noted a photo of the meter showed no damage to the meter.

4. Drinking Water Report - Nick Newman discussed the most common cause of lead exposure in Memphis and across the country is lead paint. This has been confirmed by the Shelby County Health Department. He discussed MLGW's Corrosion Control Program as well as actions in place to continue to provide Memphis with the best drinking water in the country. He told of the service lines replaced over the last five years and stated this year 537 services have been completed to date. Nick noted that three water distribution crews were added in May of this year. He reviewed the standard operating procedure. He covered the steps taken in notifying the customer via door knockers and letters. Also, Nick explained the various steps and safety measures taken in the process and stressed the importance of flushing.

5. Other - Jerry R. Collins, Jr. introduced and welcomed Mr. Kevin Young, one of the new Advisory Board Members who was in attendance today.

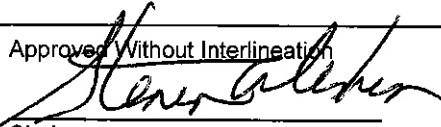
COMMITTEE REPORTS:

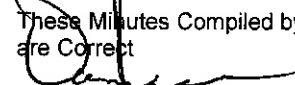
Human Resource Committee Report - Commissioner Leon Dickson - No report was given at today's meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:35 p.m.

(See Minute File No. 1417.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer