



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Monday, September 11, 2017

2:30 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Commissioner Graves

The meeting was called to order at 2:30 p.m.

### PLEDGE OF ALLEGIANCE:

Commissioner Graves

The Pledge of Allegiance was recited.

### ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Absent	
Carlee McCullough	Vice Chairman	Absent	
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Present	
Derwin Sisnett	Board Member	Present	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer.

### APPROVALS:

**Motion To:** Approve Minutes of the Meeting of August 16, 2017.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Leon Dickson, Board Member  
**SECONDER:** Derwin Sisnett, Board Member  
**AYES:** Mitch Graves, Leon Dickson, Derwin Sisnett  
**ABSENT:** Steven Wishnia, Carlee McCullough

### CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated September 5, 2017, Items 6 - 23. (See Minute File No. 1416.)

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 87)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 9)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Derwin Sisnett, Board Member
<b>SECONDER:</b>	Leon Dickson, Board Member
<b>AYES:</b>	Mitch Graves, Leon Dickson, Derwin Sisnett
<b>ABSENT:</b>	Steven Wishnia, Carlee McCullough

**CONSTRUCTION & MAINTENANCE DIVISION**

1. Resolution approving Change No. 1 to Contract No. 11857, MLGW South Service Center Generator Addition, with Tri-State Armature & Electrical Works, Incorporated, in the funded amount of \$4,598.00. (This change is to expand the scope of work to include materials and labor costs to add a sidewalk, foundation, and bollards which was not included in the original design in the funded amount of \$4,598.00. This change is needed to ensure proper safety and drainage requirements for equipment and personnel. The contract term for this change will remain through November 15, 2017.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**CUSTOMER CARE DIVISION**

(None)

**ENGINEERING & OPERATIONS DIVISION**

2. Resolution awarding a sixty month purchase alliance with the option to renew for two additional single year terms to Cleaveland Price, Inc., for air disconnect switches on an

as needed basis, in an amount not-to-exceed \$3,500,000.00. (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)

#### **FINANCE DIVISION**

3. Resolution approving Change No. 9 to Contract No. 11292, Cashiering System Replacement, with System Innovators, in the funded amount of \$55,000.00. (This change is to expand the scope of work to include the implementation of Europay, Mastercard, and Visa Chip Technology (EMV) in the funded amount of \$37,840.00. In addition, MLGW is requesting the approval of contingency funds in the amount of \$17,160.00 in the event of unforeseen conditions, for a total funded amount of \$55,000.00. This change is needed to prevent fraud and will provide security for MLGW customers utilizing the EMV technology. The contract term will remain through April 30, 2018. MLGW is requesting approval of this change to this acquired system, which can only be performed by System Innovators and the third party providers.) (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)

#### **GENERAL COUNSEL DIVISION**

4. Resolution approving the creation of two ex officio advisory members of the Board of Commissioners, who are customers of the division and reside outside of the city limits of the City of Memphis. (Cheryl Patterson/Jerry R. Collins, Jr.)

#### **HUMAN RESOURCES DIVISION**

5. Resolution approving the following positions: Position No. 00604 (Apprentice Lineman) and Position No. 01213 (Utility Worker). (Jerry R. Collins, Jr./Von Goodloe)

#### **INFORMATION SERVICES DIVISION**

6. Resolution approving Change No. 6 to Contract No. 10927, Perpetual Licensing Agreement, with Pitney Bowes Software, Incorporated, in the funded amount of \$35,901.79. (This change is to ratify and renew the current contract for software maintenance, license and support services for the period covering September 1, 2017 through August 31, 2018, which reflects a 2.73% increase from the previous renewal due to the Consumer Pricing Index (CPI) in this industry. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Pitney Bowes Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a sixty month purchase order to Mitchell Technology Group, LLC, for printer maintenance and repairs as needed, in an amount not-to-exceed \$100,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding Contract No. 11900, Mobile Dispatch Replacement, to Clevest Solutions, Incorporated, in the funded amount of \$2,011,861.00. (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 7 to Contract No. 11004, Human Resources and Payroll System, with KBACE Technologies, Incorporated, with no increase in the

contract value. (This change is to renew annual maintenance and support services for HR Kube period covering the period June 1, 2018 through May 31, 2021 in the funded amount of \$16,173.25, which reflects a 5% increase from the previous renewal. In addition, this change is also to renew annual maintenance and support services for Payroll Benefits Kube covering the period November 1, 2017 through October 31, 2020, in the funded amount of \$59,325.73, which reflects a 5% increase from the previous renewal. The total funded amount for this renewal is \$75,498.98, which reflects an overall 5% increase from the previous renewal due to the company's pricing modules for these products which will be absorbed in the current contract value. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by KBACE Technologies, Incorporated.) (Clifton Davis)

**PRESIDENT'S DIVISION**

(None)

**PRESIDENT'S BRIEFING (Continued):**

2. Second Quarter, 2017 - Healthcare Report - Charles Perry reviewed the 2016 insurance contract spend figures. He explained the variances and future projections. He also discussed the benefits from the prescription rebates, as well as the statistics from the medical and prescription claims. MLGW is in the process of beginning a market check, after the 18-month benchmark into the contract, to see if better pricing might be available. Commissioner Graves asked who conducts the market check. Mr. Perry confirmed that MLGW has an outside firm to handle it.

3. Other - Jerry R. Collins, Jr.

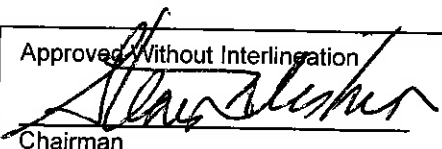
**COMMITTEE REPORTS:**

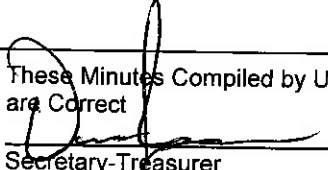
Second Quarter, 2017 - Supplier Diversity Update - Renise Holliday reported on activity from January 1, 2017 through May 24, 2017. She discussed the efforts made to maximize the spend. The total diversity spend for the dates of reporting is \$25,868,354.56. Ms. Holliday also reviewed the charts and graphs from the power point presentation. In 2017 up until May 24, the total spend is \$91 million with \$31 million coming from local (Shelby County) businesses.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 2:52 p.m.

(See Minute File No. 1419.)

Approved Without Interlineation  
  
Chairman

These Minutes Compiled by Undersigned and  
are Correct  
  
Secretary-Treasurer