



# Board of Light, Gas and Water Commissioners

220 S. Main Street  
Memphis, TN 38103  
www.mlgw.com

## Board Meeting

~ Minutes ~

Wednesday, July 24, 2019

1:00 PM

Board Room

### CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:04 p.m.

### PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

### SAFETY BRIEFING:

President Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

President Young also reminded everyone of the new mobile phone law effective July 1, 2019.

### ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice-Chair	Present	
Leon Dickson	Board Member	Present	
Michael Pohlman	Board Member	Absent	
Steven Wishnia	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Von Goodloe, VP, Shared Services; Lashell Vaughn, VP & CIO; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer; Nick Newman, VP, Engineering & Operations; and Cliff DeBerry, VP Design, Construction & Delivery. Lesa Walton, Chief Internal Auditing Officer and Roland McElrath, Controller did not attend the meeting.

**Advisory Board Members:** Dwain Kicklighter - Present  
Kevin Young - Absent

### APPROVALS:

**Motion To:** Approve Minutes of the Meeting of July 10, 2019.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Mitch Graves, Vice-Chair  
**SECONDER:** Steven Wishnia, Board Member  
**AYES:** Steven Wishnia, Carlee McCullough, Mitch Graves, Leon Dickson  
**ABSENT:** Michael Pohlman

**CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:** Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated July 2, 2019, Items 15 through 18 and Item 9 dated July 16, 2019. (See Minute File No. 1438 and 1439.)

**PRESENTATIONS:**

(None)

**GENERAL STATEMENTS FROM THE PUBLIC:**

(None)

**PRESIDENT'S BRIEFING:**

1. Review of Consent Agenda - J. T. Young

(President's Briefing Continued on Page 78)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

**CONSENT AGENDA**

(Items 1 through 9)

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Steven Wishnia, Board Member  
**SECONDER:** Mitch Graves, Vice-Chair  
**AYES:** Steven Wishnia, Carlee McCullough, Mitch Graves, Leon Dickson  
**ABSENT:** Michael Pohlman

**CHIEF CUSTOMER OFFICER**

(None)

**CHIEF INFORMATION OFFICER**

1. Resolution approving Change No. 3 to Contract No. 11462, Electronic Board Agenda Solution with Granicus (formerly Accela, Incorporated), in the funded amount of \$69,200.51. (This change is to ratify and renew the current contract for annual software maintenance, fees, and support services for the period covering November 1, 2018 through October 31, 2020. MLGW is requesting approval of the acquired system, which

can only be performed by Granicus (formerly Accela, Incorporated). (Clifton Davis)  
(REQUIRES CITY COUNCIL APPROVAL)

**CHIEF PEOPLE OFFICER**

(None)

**COMMUNITY & EXTERNAL AFFAIRS**

(None)

**DESIGN CONSTRUCTION & DELIVERY**

2. Resolution approving Change No. 1 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Incorporated, in the funded amount of \$65,000.00. (This change is to renew the current contract for the first of four annual renewal terms for the period covering August 29, 2019 through August 28, 2020, with no increase from the initial term.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**ENGINEERING & OPERATIONS DIVISION**

3. Resolution approving Change No. 15 to Contract No. 9955, Partial Funding of Pollution Control-Ground Water Quality Control Program with Memphis & Shelby County Health Department, to authorize the annual fee payment with no increase in the contract value. (This change is to authorize the annual payment in the funded amount of \$139,264.40, based on Fiscal Year 2018 data, covering January 1, 2018 through December 31, 2018 with a decrease in meters from the previous year.) (Clifton Davis)
4. Resolution approving Change No. 1 to Contract No. 11852, Internet Service Provider with CenturyLink Business (formerly Level 3 Communications), in the funded amount of \$56,234.40. (This change is to renew the current contract for 24 months covering the period October 17, 2019 through October 16, 2021, with no increase from the initial term. Due to the complexity and cost to configure dual internet service provider routing protocol, MLGW is requesting approval of the acquired services, which can only be performed by CenturyLink Business (formerly Level 3 Communications). (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**INNOVATION & BUSINESS ANALYTICS**

(None)

**PRESIDENT'S DIVISION**

(None)

**SVP, CFO & CAO, FINANCE DIVISION**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] – Same Day Minutes Item No. 5</b>
<b>MOVER:</b>	Steven Wishnia, Board Member
<b>SECONDER:</b>	Mitch Graves, Vice-Chair
<b>AYES:</b>	Steven Wishnia, Carlee McGullough, Mitch Graves, Leon Dickson
<b>ABSENT:</b>	Michael Pohlman

5. Resolution approving the award of Contract No. 12110, the "MLGW WAY FORWARD" business efficiency consulting services, to Baker Tilly Virchow Krause, LLP, in the not-to-exceed amount of \$430,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL) (SAME DAY MINUTES REQUESTED)
6. Resolution approving Change No. 6 to Contract No. 10614, Bloomberg Data License and Maintenance Agreement with Bloomberg, L.P. in the funded not-to-exceed amount of \$71,880.00. (This change is to renew the current contract annual software maintenance, licenses, and support services for an additional two-year term covering the period September 2, 2019 through September 1, 2021, which can only be performed by Bloomberg, L.P.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**SVP, COO**

(None)

**SHARED SERVICES**

7. Resolution awarding a purchase order to Brighter Days and Nites, Inc. for 12" coated steel pipe, in the amount of \$181,200.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding a thirty-six month purchase order to Anixter for decorative concrete standards, in the amount of \$680,513.50. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**VP, GENERAL COUNSEL**

9. Resolution approving Change No. 3 to Contract No. 11782, Independent Claims Adjuster Services with Horton & Associates of Memphis, in the funded amount of \$60,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering September 21, 2019 through September 20, 2020, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

**PRESIDENT'S BRIEFING (Continued):**

2. HR Policy #22-11 - Family Medical Leave Act - Eric Conway summarized the modifications and removal of language in specific sections of the policy.
3. HR Policy #22-03 - Parking and Traffic Rules - Eric Conway noted that the Driver Accountability Program was being added to the policy. He reviewed the other changes in Sections III and VII.
4. HR Policy #23-19 - Corporate Credit Cards - Eric Conway covered the section of the policy pertaining to using corporate credit cards at local restaurants, grocery stores and other eating locations.
5. Other - J. T. Young

President Young expressed his condolences to the family of Steve Adkins, MLGW employee, who passed away.

He also stated that The Power Hour Meeting was a good meeting. He commended Gale Jones-Carson and her team for a successful meeting.

**COMMITTEE REPORTS:**

(None)

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 1:19 p.m.

(See Minute File No. 1439.)

Approved Without Intervention

  
Chairwoman

These Minutes Complied by Undersigned and  
are Correct

  
Acting Secretary-Treasurer