



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, June 19, 2019

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:09 p.m.

PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

J. T. Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that in the event of an emergency, an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

President Young also asked for prayers for the employee that was shot during the night while on the job.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice Chair	Present	
Leon Dickson	Board Member	Present	
Mike Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Absent	

The following staff members were present: J. T. Young, President and CEO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Nick Newman, VP, Engineering & Operations; Von Goodloe, VP, Shared Services; Lashell Vaughn, VP & CIO; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer; Roland McElrath, Controller; and Lesa Walton, Chief Internal Auditing Officer. Cliff DeBerry, VP Design, Construction & Delivery, did not attend the meeting.

Advisory Board Members: Dwain Kicklighter - Present
Kevin Young - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of June 5, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mitch Graves, Vice Chair
SECONDER: Leon Dickson, Board Member
AYES: Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT: Steven Wishnia

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE: Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated June 4, 2019, Items 13 through 20. (See Minute File No. 1437.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

1) James Sadler, 8359 Stavenger Cove, addressed the Board. He reminded everyone that he spoke at the previous Board Meeting stating he was terminated because of a failed drug test due to using CBD oil. He noted he has not been contacted by anyone at MLGW. He wanted to make it clear that he is clean and sober and is interested in being reinstated. He is pushing management to impose a policy addressing the use of CBD oil and drug screenings. Chairwoman McCullough suggested he contact HR and go through the proper appeal process. Von Goodloe spoke up from the audience and stated Mr. Sadler would be provided with a copy of the appeal process after the meeting.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young
(President's Briefing Continued on Page 68)

CONSENT AGENDA

(Items 1 through 7)

RESULT: APPROVED [UNANIMOUS] – ITEMS 1 THROUGH 7
MOVER: Mitch Graves, Vice Chair
SECONDER: Michael Pohlman, Board Member
AYES: Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT: Steven Wishnia

CHIEF CUSTOMER OFFICER

1. Resolution awarding a twenty-four month purchase order to Brighter Days and Nites, Inc. for instrument transformers, in the amount of \$115,428.00. (Clifton Davis)
(REQUIRES CITY COUNCIL APPROVAL)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

2. Resolution approving the following position: Position No. 02223 - Payment Reconciliation Representative. (JT Young/Von Goodloe)

COMMUNITY & EXTERNAL AFFAIRS

(None)

DESIGN CONSTRUCTION & DELIVERY

3. Resolution awarding a five-year contract, Contract No. 12077, Line Clearance to Asplundh Tree Expert, LLC, in the funded amount of \$97,419,024.24. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

4. Resolution approving Change No. 4 to Contract No. 11823, Master Tower Services with Signal Point Systems, Incorporated, with no increase in the contract value. (This change is to ratify and renew the current contract for the third of four annual renewal terms for the period covering June 6, 2019 through June 5, 2020.) (Clifton Davis)

INNOVATION & BUSINESS ANALYTICS

(None)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SVP, COO

(None)

SHARED SERVICES

5. Resolution approving a six-month extension of Purchase Order numbers 151012 with WEG Transformers USA, LLC, 151013 with Universal Scaffold and Equipment, LLC and 151017 with ERMCO for single and three phase pad-mount distribution transformers until December 31, 2019 or until new purchase orders have been executed. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving Change No. 1 to Contract No. 12052, Electric and Systems Operations (ESO) Communication Tower Electrical Service Revision with Tri-State Armature and Electrical Works, Incorporated, in the funded amount of \$4,445.00. (This change is for an adjustment of services to: 1) Furnish and install a 400A, 480V,

3phase, and a 4 wire feeder from the new MLGW transformer to the MDP Panel; 2) Increase the electrical permit for the 400A Feeder; 3) Increase the number of welds required for the Seismic Importance Factor; and 4) Reduce Seismic Support Design Services. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

Motion To: "ADD ON" ITEM NO. 7 TO THE CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS] – ADD ITEM NO. 7 TO CONSENT AGENDA
MOVER:	Mitch Graves, Vice Chair
SECONDER:	Michael Pohlman, Board Member
AYES:	Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Steven Wishnia

Item No. 7 - Resolution approving an Interlocal Agreement between MLGW and the Shelby County Government, to establish the terms and compensation for Fire and Sewer Fee billing and collection for addresses located in Shelby County, Tennessee. (Jim West) (REQUIRES CITY COUNCIL APPROVAL DUE TO ORDINANCE 5574)

RESULT:	APPROVED [UNANIMOUS] – SAME DAY MINUTES – ITEM NO. 7
MOVER:	Mitch Graves, Vice Chair
SECONDER:	Michael Pohlman, Board Member
AYES:	Michael Pohlman, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Steven Wishnia

PRESIDENT'S BRIEFING (Continued):

2. Quarterly Compliance Update - Ryan Graves provided the BOC with the update. He noted that the department has been focused on the SIP Audit coming up in July and conversing with TVA based on their experiences with their audit. Later this year there is a planned GRIDEX exercise involving a NERC cyber-attack to see how MLGW would respond and recover from it. The Department is making revisions to the ethics policy and updating the website. Mr. Groves encouraged everyone to be watching for the updates.

3. Policy #22-05 (Holidays) - Eric Conway addressed the Board noting that the Veterans Day holiday needs to be added to the policy. Veterans Day had not been recognized as a holiday and was part of the negotiations with IBEW, beginning in 2018. He also noted that the birthday holiday can be sold by the employee within twelve months of the accrual date. If it is not taken or sold within twelve months of accrual it will be forfeited by the employee. In addition, if an employee is out on suspension, they will be paid for holidays.

4. Policy #26-01 (Overtime Compensation/ Compensatory Time Off) - Eric Conway reviewed the changes to the policy which include modifying the wording through the policy, correcting the Manager's department title and expanding the language pertaining to overtime payment (Section VI, Procedure - Section C).

5. Other - J. T. Young

President Young commended the staff of the Energy Efficiency Department for surpassing the 200 homes renovation milestone. He also stated that Margie and Jim did a great job in their presentation of "Share the Pennies" program at the City Council Committee Meeting yesterday.

President Young also brought the BOC up-to-date on the selection process for the IRP. He indicated that the selection process was narrowing down the vendors and he will continue to provide updates.

COMMITTEE REPORTS:

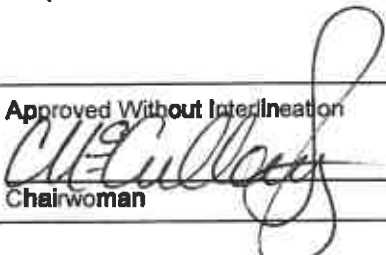
(None)

ADJOURNMENT:

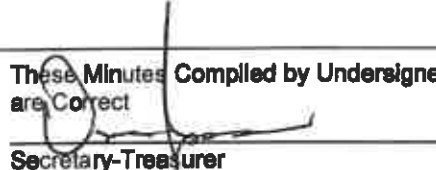
There being no further business, the meeting was adjourned at 1:33 p.m.

(See Minute File No. 1438.)

Approved Without Interlineation


Chairwoman

These Minutes Complied by Undersigned and
are Correct


Secretary-Treasurer