



Board of Light, Gas and Water Commissioners 220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Thursday, June 21, 2018

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 12:58 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

ROLL CALL:

Roland McElrath

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Present	
Carlee McCullough	Vice Chairman	Present	
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Present	
Michael Pohlman	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO and Lashell Vaughn, Vice President and Chief Technology Officer. Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; and Von W. Goodloe, Vice President, Human Resources did not attend the meeting. Roland McElrath served as Acting Secretary-Treasurer in the absence of Dana Jeanes, Vice President, CFO and Secretary-Treasurer. Charlotte Knight-Griffin served as General Counsel in the absence of Cheryl Patterson, Vice President and General Counsel;

Advisory Board Members: Dwain Kicklighter – Present
Kevin Young - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of June 6, 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Pohlman, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Roland McElrath

Receipt of Certified Copies of City Council Resolutions dated June 5, 2018, Items 8 through 14. (See Minute File No. 1425.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

1. Minister Suhkara Yahweh, 838 Walker Ave., Memphis, addressed the Board. He gave a handout to the Chairman of the Board. He stated EPA is in town and he is once again at the Board Meeting asking to have fluoride removed from the water. He believes it is causing diseases and sickness and he considers it as a drug.

2. Mr. Bill Hawkins, 4000 Clearpool Circle, distributed two handouts. One handout was a memo from Ms. Angela Hewlett, dated December 7, 2017, addressed to Mr. Derrick Jones informing him of a complaint received from Mr. Mark Newell, alleging Mr. Jones used a derogatory term to address him. The memo indicated that Mr. Nick Bowie was a witness to the interaction. The memo advised Mr. Jones of the expectations of employees including ethical and behavioral standards. The second handout was a letter dated May 7, 2018 from Ms. Angie Settles of the Labor and Employee Relations Dept. to Mr. Rick Thompson, confirming the decision made from the hearing of April 13, 2018 would be upheld. The letter noted the complaint was brought to the attention of Corporate Security by Management and Mr. Newell. Corporate Security took the precaution of having Mr. Newell placed on indefinite suspension pending the outcome of the investigation. Statements were taken from Mr. Newell and witnesses to the incident. After the investigation was completed, Mr. Newell was placed on a Condition of Continued Employment. The letter listed the policy and bulletins violated and noted that the action taken was consistent with other employees who had demonstrated similar behavior. Mr. Hawkins argued that the bargaining unit employee was suspended and the management employee only received a warning. President Young assured Chairman Wishnia this would be resolved and looked into. Commissioner Dickson confirmed that this was not mentioned in the HR Committee Meeting.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young
(President's Briefing Continued on Page 57)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 11)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carlee McCullough, Vice Chairman
SECONDER:	Leon Dickson, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding a purchase order to H & E Equipment Services in the amount of \$107,236.00 and Stribling Equipment Company in the amount of \$73,146.00, for the purchase of skid steer loaders. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a purchase order to Kraftsman, Inc., for the purchase of platform trailers, in the amount of \$75,680.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding a contract to Summit Truck Group, for the purchase of aerial towers, in the amount of \$1,162,975.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution approving the amendment of the purchase for crew cab chassis and dump trucks in the funded amount of \$43,780.00. (The initial request included four six-yard dump trucks and later determined four 10-yard dump trucks would meet specifications for hauling loads and are safer compared to the lighter weight trucks. The new contract value is \$1,641,519.00.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

Motion To: Approve Same Day Minutes for Item Nos. 5 and 11

RESULT:	APPROVED [UNANIMOUS] SAME DAY MINUTES – ITEMS 5 & 11
MOVER:	Carlee McCullough, Vice Chairman
SECONDER:	Mitch Graves, Board Member
AYES:	Pohlman, Wishnia, McCullough, Graves, Dickson

5. Resolution approving proposed revisions to the MLGW Customer Care Policy Manual for Residential and General Power Customers, effective July 1, 2018. (Chris Bieber) (SAME DAY MINUTES REQUESTED)
6. Resolution approving TVA Contract No. 13068 between MLGW and TVA to support industrial recruitment, development and expansion of business and industry in the Memphis/Shelby County area. This existing contract provides for MLGW to pay the Greater Memphis Chamber \$80,608.00 and TVA will reimburse MLGW \$40,304.00. This allows MLGW to leverage its money with TVA funds to reinforce local economic development efforts by attracting new companies and investment and supporting existing business growth. (Chris Bieber) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

7. Resolution approving Change No. 3 to Contract No. 11758, Davis-Paul Lowry Bore (Pidgeon Water Loop) with Owens Irrigation, Incorporated d/b/a Owens Construction Services of Tennessee, in the funded amount of \$312,750.00. (This change is to ratify Change No. 2, a field change order dated December 20, 2017, to perform the following: install the 24" ductile iron piping between the two 36' steel case bores in the amount of \$10,330.00. The contractor mobilized equipment and provided shoring apparatus to excavate up to 20' deep; removed existing coupler; installed one 24" 45; studded up 24" DIP within 6' of existing grade; reinstalled coupler with plug; and backfilled area in the funded amount of \$24,680.00 for the total funded amount of \$35,010.00. In addition, this change is to install 1,400' of 24" ductile iron pipe to link the water main connection from its existing termination points at West Shelby Drive and at Paul Lowry Dead End in the funded amount of \$277,740.00. MLGW will supply pipes, fittings, and accessory materials required to complete water main connection. This change will expedite the project completion time. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding a purchase order to Data Connect Enterprise, Inc., for mobile data access equipment, in the amount of \$78,196.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

9. Resolution awarding a thirty-six month purchase order, for medium voltage EPR cable, to Universal Scaffold and Equipment, LLC, in the amount of \$12,246,535.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, April 17, 2018, for furnishing MLGW with various switchgear.) (Clifton Davis)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

11. Resolution approving the following positions: Position No. 00440 - Computer Software Specialist 1; Position No. 01216 - Telecommunications Specialist; Position No. 05129 - Accountant 3; Position Nos. 07037 and 07038 - both Material Handlers; and Position No. 07039 - Manager Compensation & HRIS. (JT Young/Von Goodloe) (SAME DAY MINUTES REQUESTED)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. 2nd Quarter, 2018 - Compliance Update - Allan Long informed the Board that NERC lost their President and have now selected a new President. He noted that European Union has general data protection regulations; however the US does not have similar regulations. Mr. Long noted it is a dangerous world with cyber-attacks and hackers. Another utility was affected and it was due to a vendor of the utility company not protecting the information. NERC and FERC do not have the authority to regulate vendors. They do have five recommendations: 1) Bulk power system to increase participation between utility companies, 2) solar, 3) phishing activity expected to increase, 4) failed equipment and human error, and 5) misoperation rates have declined. MLGW is continuing with their compliance efforts to educate and increase our knowledge. MLGW has initiated an anti-phishing campaign. The upcoming dates for the next audit are in March and November, 2019.

3. Other - J. T. Young

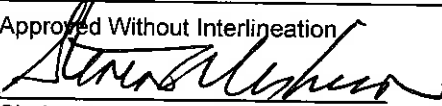
COMMITTEE REPORTS:

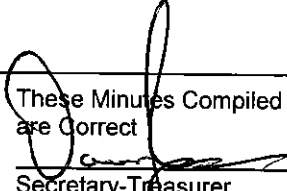
(None)

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:24 p.m.

(See Minute File No. 1426.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer