



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, May 17, 2017

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Present	
Carlee McCullough	Vice Chairman	Present	
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Absent	
Derwin Sisnett	Board Member	Absent	

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Nick Newman, Vice President, Construction and Maintenance did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of May 3, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Vice Chairman
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Leon Dickson, Derwin Sisnett

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated May 9, 2017, Items 16 through 27 and Items 43 and 44. (See Minute File No. 1412.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

1) Mary Robinson, 28 East Shelby Drive, 38109, asked the Board to reconsider her claim due to an electrical loss in December, 2015 due to a transformer blowing out. She stated the Appeals Board denied her claim, but she could not understand why when the same thing happened in 2010 and the claim was paid. She stated her insurance covered appliances, etc., except for the \$1,000 deductible. Commissioner McCullough asked for the reason of the denial. Cheryl Patterson responded stating the state laws are followed when considering claims. Chairman Wishnia informed Ms. Robinson that the case would be reviewed again and President Collins would contact her.

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 51)

CONSENT AGENDA

(Items 1 through 15)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Vice Chairman
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Leon Dickson, Derwin Sisnett

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution awarding a purchase order to Vermeer Midsouth, Inc., for the purchase of a mini-skid steer, in the amount of \$51,770.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding a purchase order to AutoNation Ford Memphis, for three 1-ton cab and chassis trucks with aerial towers, in the amount of \$344,117.70. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution approving Change No. 2 to Contract No. 11882, Mallory Pumping Station Valve and Pipe Replacement, with Landmark Construction General Contractors, Incorporated, in the funded amount of \$186,950.00. (This change is to expand the scope to include the installation of a complete new vacuum priming system including the pumps, tank, piping system, valves and all related appurtenances. In addition, this change is to extend the current contract term through December 31, 2017 to allow time for the work to be completed.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

4. Resolution awarding a thirty-six month purchase order to Vertex Chemical Corporation, for sodium hypochlorite, in the amount of \$1,218,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

5. Resolution approving the selection of professionals in connection with the proposed issuance of Series 2017 Electric System Revenue Bonds, Series 2017 Gas System Revenue Bonds, and the Series 2017 Water System Revenue Bonds. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
6. Resolution approving revisions for persons authorized to sign checks from the Employee Special Fund account with LGW Federal Credit Union, deleting Rutha Griffin and Mary White, both now retired, and giving check signing authorization to Georgia Post and Tiffany Crumpton. The resolution also approves removing Eryn Crawford (Brentwood Services, Inc.) from the First TN Bank Worker's Compensation Account and approving Mark Sparks (Brentwood Services, Inc.) as an authorized signer to the account. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
7. Resolution awarding a twenty-four month purchase order, to Universal Scaffold and Equipment, LLC, for approximately 28,000 feet of PILC (paper-insulated lead covered) power cable, in the amount of \$1,228,144.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving an extension of Purchase Order number 150750, with Guy Brown, for office supplies and toners until December 31, 2017 or until a new purchase order has been executed. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

9. Resolution approving Change No. 3 to Contract No. 11554, Maintenance and Security Automation Service Agreement, with Access Control Integration (ACI), in the not-to-exceed funded amount of \$100,000.00. (This change is to renew the current contract for the third and final renewal term covering the period July 10, 2017 through July 9, 2018, with no increase in pricing. In addition, this change is to add the following items: 1) EIK-M1GSYS4STW; and 2) ELK-M1GSYS4 in the funded amount of \$1,573.00). (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving the following positions: Position No. 03317 - Operator Qualification Compliance Coordinator; Position No. 04316 - Water Treatment Operator 2; and Position No. 05712 - Planning Engineer 2. (Jerry R. Collins, Jr./Von Goodloe)

RESULT:	ADOPTED [UNANIMOUS] – SAME DAY MINUTES ITEM NO. 11
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Vice Chairman
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves
ABSENT:	Leon Dickson, Derwin Sisnett

11. Resolution approving Change No. 3 to Contract No. 11669, Property and Boiler Insurance, with Factory Mutual Insurance Company (FM Global), in the funded amount of \$1,032,957.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period June 1, 2017 through May 31, 2018. This renewal reflects a 1% net premium increase from the previous year. MLGW received a 15% membership credit resulting from less claim loss experience globally from natural disasters. FM Global is a mutual insurance company, which is owned entirely by its policyholders. Any profits earned by a mutual insurance company are rebated to policyholders in the form of dividend distributions or reduced future premiums or membership credit.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL) (SAME DAY MINUTES REQUESTED)

INFORMATION SERVICES DIVISION

12. Resolution approving Change No. 4 to Contract No. 11090, Serena Master License Agreement, with Serena Software, Incorporated, in the funded amount of \$158,865.18. (This change is to renew the current contract for annual software maintenance and support services for three years for the period covering July 29, 2017 through July 28, 2020. This renewal reflects a negotiated 4% increase, from an originally submitted 12%, from the previous renewal based on the company's pricing module. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Serena Software, Incorporated.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution approving Change No. 5 to Contract No. 11296, Enterprise GIS Software Selection and Installation, with Environmental System Research Institute (ESRI), in the funded amount of \$41,310.00. (This change is to add the following licenses: 1) Pipeline Referencing for Desktop Single Use - two licenses; and 2) ArcGIS Pipeline Referencing Server Extension - one license). The contract term will remain through December 30, 2019. This change is needed for implementation of Gas Transmission Pipeline Tracking and Traceability Projects for the Gas Regulatory Compliance Department. MLGW is requesting approval of continuous maintenance of the acquired system, which can only be performed by ESRI.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding a purchase order to Thomas Consultants, Inc., for VMWare maintenance and support, in the amount of \$69,802.20. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

15. Resolution awarding a twenty-four month purchase order to Mitchell Graphic Repair, Inc., to cover maintenance for printing equipment, in the amount of \$46,268.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. MLGW Revised Driver Accountability Program (Preventable Accidents) - Virginia Leonard advised the Board that each of them should have a handout with the recommended changes, a red-line and a copy of the proposed revised driver accountability program. The proposed revisions are more aggressive than the current process; however, the reset years would reduce from five years to three years. Also a recommendation is included to remove the fuel hose tear-away from the vehicle accident report and treat it as an operational damage occurrence. In addition, a request will be made for Security Automation to do a surveillance assessment of the fuel station at the North Service Center by the garage.

3. Net Write-Offs Update - Dana Jeanes reported that the net write-offs have been decreasing. Some impactful reasons are credit policy changes and low utility bills. Graphs were provided to the Board demonstrating trends over the last ten years.

4. Other - Jerry R. Collins, Jr. informed the Board that each of them had been provided a copy of the 2017 Utility Bill Comparisons booklet for selected cities in the United States. He was pleased to announce that Memphis has the lowest combined rates of all 37 cities listed. The Board asked if there is a plan to publicize this and President Collins confirmed that it is. Commissioner Graves suggested it should also be publicized nationally.

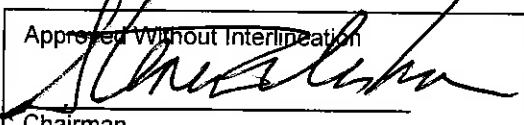
COMMITTEE REPORTS:

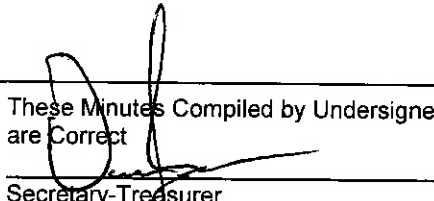
(None)

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:29 p.m.

(See Minute File No. 1413.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer