



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, May 1, 2019

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairwoman McCullough

The meeting was called to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE:

Chairwoman McCullough

The Pledge of Allegiance was recited.

SAFETY BRIEFING:

J. T. Young

President Young addressed the audience giving instructions in the event of an emergency during the meeting. He explained that an alarm would sound with instructions given over the loud speaker. He pointed out exits and explained the responsibilities of the Security Officers. He asked for everyone's cooperation should an emergency arise.

ROLL CALL:

Roland McElrath

Attendee Name	Title	Status	Arrived
Michael Pohlman	Board Member	Present	
Steven Wishnia	Board Member	Present	
Carlee McCullough	Chairwoman	Present	
Mitch Graves	Vice-Chair	Present	
Leon Dickson	Board Member	Present	

The following staff members were present: J. T. Young, President and CEO; Cheryl Patterson, VP and General Counsel; Alonzo Weaver, SVP & COO; Nick Newman, VP, Engineering & Operations; Von Goodloe, VP, Shared Services; Gale Carson, VP Community and External Affairs; Jim West, VP, Chief Customer Officer; Roland McElrath, Controller; and Cliff DeBerry, VP Design, Construction & Delivery. The following staff members did not attend the meeting: Lashell Vaughn, VP & CIO; Dana Jeanes, SVP, CFO and CAO (Secretary-Treasurer); and Lesa Walton, Chief Internal Auditing Officer. Roland McElrath served as Acting Secretary-Treasurer in the absence of Dana Jeanes.

Advisory Board Members Present: Kevin Young
Dwain Kicklighter

APPROVALS:

Motion To: Approve Minutes of the Meeting of April 17, 2019.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steven Wishnia, Board Member
SECONDER: Leon Dickson, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:Roland McElrath

Receipt of Certified Copies of City Council Resolutions dated April 16, 2019, Items 13 through 17. (See Minute File No. 1436.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - J. T. Young
(President's Briefing Continued on Page 53)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS] – Items 1 through 5 & Items 7 through 16
MOVER: Mitch Graves, Board Member
SECONDER: Michael Pohlman, Board Member
AYES: Pohlman, Wishnia, McCullough, Graves, Dickson

CHIEF CUSTOMER OFFICER

1. Resolution approving rejection of bids received up to 4:00 p.m., Tuesday, November 6, 2018, for furnishing MLGW with instrument transformers. (Clifton Davis)
2. Resolution approving the rejection of bids received up to 4:00 p.m., Tuesday, November 6, 2018, for furnishing MLGW with electric meter sockets and pedestals. (Clifton Davis)

CHIEF INFORMATION OFFICER

(None)

CHIEF PEOPLE OFFICER

(None)

DESIGN CONSTRUCTION & DELIVERY

(None)

ENGINEERING & OPERATIONS DIVISION

3. Resolution awarding a purchase order to WESCO Distribution, Inc., for substation capacitor banks, in the amount of \$402,200.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding a purchase order to Trench Limited, for the purchase of current limiting reactors, in the amount of \$98,100.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding a purchase order to Trench Limited, for Transient Recovery Voltage (TRV) capacitors, in the amount of \$114,000.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

RESULT:	ADOPTED [UNANIMOUS] – DELETE ITEM NO. 6
MOVER:	Steven Wishnia, Board Member
SECONDER:	Mitch Graves, Vice-Chair
AYES:	Pohman, Wishnia, McCullough, Graves, Dickson

6. Item No. 6 **DELETED** from Consent Agenda - Resolution awarding Contract No. 12072, Install Backwash at Sheahan Pumping Station to Landmark Construction General Contractors, Incorporated, in the funded amount of \$1,877,400.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

SVP, CFO & CAO, FINANCE DIVISION

(None)

SHARED SERVICES

7. Resolution approving Change No. 3 to Contract No. 11562, Professional Engineering Services for Central Support Services with Smith Seckman Reid, Incorporated (SSR), in the funded amount not-to-exceed \$100,000.00. (This change is to renew the current contract for the third of four annual renewal terms for the period covering July 1, 2019 through June 30, 2020, based on agreed upon rates, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

8. Resolution approving Change No. 4 to Contract No. 11840, Professional Engineering Services for Central Support Services with Thompson Engineering, Incorporated, in the funded amount not-to-exceed \$50,000.00. (This change is to ratify and renew the current contract for the third of four annual renewal terms for the period covering May 3, 2019 through May 2, 2020, based on approved rates, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
9. Resolution approving Change No. 3 to Contract No. 11841, Professional Engineering Services for Central Support Services with CCS Group, Incorporated, in the funded amount not-to-exceed \$50,000.00. (This change is to ratify and renew the current contract for the third of four annual renewal terms for the period covering May 17, 2019 through May 16, 2020, based on approved rates, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution awarding a twenty-four month purchase order to Brighter Days and Nites, Inc., for Aluminum Conductor Coated-Steel Reinforced (ACSR) 477 KCM strand pelican wire, in the amount of \$897,076.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
11. Resolution approving Change No. 2 to Contract No. 12096 (Formerly C2033), Hot Sticks Maintenance with Irby Tool and Safety, d/b/a Irby Company, in the funded not-to-exceed amount of \$41,000.00. (This change is to align the current contract term with the required bi-annual cleaning cycle established by the federal government through March 1, 2021, with an overall 4.8% decrease in rates from the initial term.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
12. Resolution awarding a forty-eight month purchase order to Tyndale Enterprises, Inc., for flame resistant clothing, in the amount of \$1,814,035.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
13. Resolution awarding a thirty-six month purchase order to Brighter Days and Nites, Inc., for underground (URD) fittings, in the amount of \$2,148,479.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
14. Resolution awarding a twenty-four month purchase order for arresters, to Universal Scaffold and Equipment, LLC, in the amount of \$133,040.16. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
15. Resolution awarding a twenty-four month purchase order to Southern Sales and Services Company, for the purchase of ductile iron pipe, in the amount of \$1,350,740.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
16. Resolution approving the ratification of Purchase Order Number 7009432 with Petroleum Traders, for the purchase of unleaded and diesel fuel, in the amount of \$290,135.91. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

VP & GENERAL COUNSEL DIVISION

(None)

PRESIDENT'S BRIEFING (Continued):

2. Corporate Scorecard - First Quarter, 2019 - Valerie McKinney provided a handout for the Board of Commissioners to follow during the presentation. She explained the Scorecard does have some differences compared to the previous Scorecard and made note that the report will develop over time with additional detailed information added. She explained how certain statistics will not be on target due to the lack of the budget, but we will continue to track it. She discussed the measures that are in development right now and what is most valuable to include in the report.

All of the Commissioners had questions and made suggestions such as reducing the target for the wait time at the Community Offices. There were questions pertaining to JD Power scoring and Jim West joined Valerie at the podium to discuss that.

Vice-Chair Graves recommended that the scorecard targets be brought to the Board at the same time as the Budget for them to approve. He also asked about an employee survey and Valerie confirmed that it has been two years since one was conducted. He stated he would like to see one conducted and would also like to see turnover statistics. He also recommended a category be added to get feedback from our vendors on the bidding process. Valerie pointed out that a lot of this information is included on the Mayor's Dashboard Report.

President Young wrapped up the discussion by emphasizing outage statistics compared to last year which have drastically increased. As of today, total outage minutes are 79% ahead of where they were last year. President Young reminded everyone these statistics are pre-storm figures and with the reduction of the budget, the outage minutes will not reduce. At this point, as equipment fails it is being fixed.

3. Update of PSAT (Power Supply Advisory Team) Meeting of April 30, 2019 - President Young stated the first PSAT meeting was held yesterday which focused on member roles, MLGW's mission, and an overview of the electric supply and IRP. Commissioner Pohlman commented that everything was well presented and done in a fashion to make understandable and clear for everyone. President Young informed attendees that the next meeting will be held on May 16.

4. Other - J. T. Young

COMMITTEE REPORTS:


Human Resources Committee Report - Commissioner Leon Dickson stated the Committee met today. They reviewed two reports for the month of March. Corporate Safety reflected 2 lost time injuries compared to 2 in 2018, 7 division-wide medical recordable injuries compared to 14 in 2018, and one preventable vehicle accident where 11 were reported in 2018. In March of 2018, 42% of the recordable medical injuries were lifting, pushing and pulling.

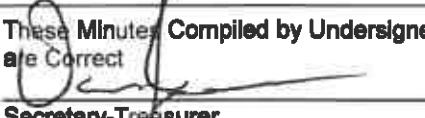
The Grievance Report showed a total of 290 grievances at the beginning of March. Commissioner Dickson indicated that there is a plan to hear grievances on Tuesday, Wednesday and Thursday which will be an increase of 26% of hearings.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:04 p.m.

(See Minute File No. 1436.)

Approved Without Interlineation

Chairwoman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer