



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, February 7, 2018

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:00 p.m.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Roland McElrath

Attendee Name	Title	Status	Arrived
Steven Wishnia	Chairman	Present	
Carlee McCullough	Vice Chairman	Late	1:10 PM
Mitch Graves	Board Member	Present	
Leon Dickson	Board Member	Present	
Derwin Sisnett	Board Member	Absent	

The following staff members were present: Dana Jeanes, Chief Utility Officer; Cheryl Patterson, Vice President and General Counsel; Christopher Bieber, Vice President, Customer Care; Alonzo Weaver, Vice President, Engineering and Operations; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Roland McElrath served as Acting Secretary-Treasurer. Nick Newman, Vice President, Construction and Maintenance did not attend the meeting.

Roll Call – Advisory Board Members: Kevin Young – Present
Dwain Kicklighter - Present

APPROVALS:

Motion To: Approve Minutes of the Meeting of January 24, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leon Dickson, Board Member
SECONDER:	Mitch Graves, Board Member
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Derwin Sisnett

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Roland McElrath

Receipt of Certified Copies of City Council Resolutions dated January 23, 2018, Items 7 through 9. (See Minute File No. 1421.)

PRESENTATIONS:

Tennessee Backflow Prevention Association - Alonzo Weaver introduced Chris McCormick and David Wright. Chris explained the purpose of the organization and recognition in receiving the award. MLGW is being recognized for going above and beyond the state requirements.

GENERAL STATEMENTS FROM THE PUBLIC:

1. Bill Hawkins, IBEW Assistant Manager, 4000 Clearpool Circle, addressed the Board. He stated the budget passed due to IBEW, Management and the Board working together. He stated IBEW is looking forward to the arrival of the new President and hopes we can all work together. In response to a comment made by Mr. Hawkins, Chairman Wishnia reminded him that negative comments do not improve the relationships.

PRESIDENT'S BRIEFING:

1. Recap of Last Night's City Council Meeting - Dana Jeanes, Chief Utility Officer stated the budget and rate increases passed at the City Council after several months of discussions and meetings. He stated in his many years of employment with MLGW, this is the first time the budget has taken this many attempts and gone into the beginning of the fiscal year. He discussed the multiple options given to the City Council at various meetings. He thanked the employees that addressed the City Council stating he appreciated their compassion and commitment in helping to get the budget passed. Copies of the resolutions were provided to the Board of Commissioners today. Mr. Jeanes noted that a 2% increase was approved in the electric and gas divisions to go into effect July, 2018. Commissioners Graves and McCullough expressed their desire to see next year's budget earlier in the year to review the finer points. Mr. Jeanes pointed out that the projections would be harder to predict if presented earlier in the year. He also commented that the schedule of the Budget presentation this year was the same it has been for as long as he can recall and is within the terms of the Charter.
2. Review of Consent Agenda - Dana Jeanes
(President's Briefing Continued on Page 11)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 11 – Begins on Page 10)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Carlee McCullough, Vice Chairman
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Derwin Sisnett

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving Change No. 2 to Contract No. 11825, Right-of-Way Mowing, with Bean & Prince Contractors, Incorporated, in the funded amount of \$254,616.00. (This change is to ratify and renew the current contract for the second of four annual renewal terms for the period covering February 3, 2018 through February 2, 2019, with no increase in rates from the previous year.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
2. Resolution awarding Contract No. 11972, UPS/PDU Maintenance MLGW Administration Building, to Electronic Power Systems, Incorporated, in the funded amount of \$134,386.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

(None)

ENGINEERING AND OPERATIONS DIVISION

3. Resolution awarding a purchase order to GE Grid Solutions, for the purchase of coupling capacitor voltage transformers, in the amount of \$133,980.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

4. Resolution requesting approval of the selection of TA Realty, a core real estate property fund manager, to manage approximately \$7,000,000 for the benefit of the MLGW OPEB Trust Fund, as part of a reallocation. (Dana Jeanes) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding a thirty-six month purchase order to Anixter, for underground tap and terminal kits, in the amount of \$720,342.58. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

(None)

INFORMATION SERVICES DIVISION

6. Resolution awarding a sixty month purchase order to Tate Computer Systems, Inc., for various software and licenses as needed, in the amount not to exceed \$4,757,894.70. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

7. Resolution awarding a forty-eight month purchase order to NovaCopy, Inc., for Rental of Wide format Copier/Scanner/Plotter devices, in the amount of \$238,952.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution awarding a purchase order to Unistar Sparco Computers, Inc., for Quantum Library maintenance, in the amount not to exceed \$51,908.00. (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S DIVISION

(None)

REQUEST TO ADD ITEMS 9, 10 AND 11 TO THE CONSENT AGENDA AND APPROVE SAME DAY MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mitch Graves, Board Member
SECONDER:	Leon Dickson, Board Member
AYES:	Steven Wishnia, Carlee McCullough, Mitch Graves, Leon Dickson
ABSENT:	Derwin Sisnett

REQUEST TO "ADD" ITEM 9 TO CONSENT AGENDA WITH SAME DAY MINUTES:
Resolution modifying the previously adopted budgets for each of the electric, gas and water divisions for the 2018 operating and capital expenditures, as modified for the 2% rate increase approved by the City Council, effective in the July 2018 revenue month.
(Dana Jeanes)

REQUEST TO "ADD" ITEM NO. 10 TO THE CONSENT AGENDA WITH SAME DAY MINUTES:

Resolution approving Change No. 8 to Contract No. 10070, Remote Printer Control Product, with Macro 4, in the funded amount of \$20,045.00. (This change is to renew the annual software maintenance, licenses, and support services for the period covering March 31, 2018 through March 30, 2019, with no increase in fees from the previous year. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by Macro 4.) (Clifton Davis) (REQUIRES CITY COUNCIL APPROVAL)

REQUEST TO "ADD" ITEM 11 TO CONSENT AGENDA WITH SAME DAY MINUTES:

Resolution approving a rate schedule for the law firm of Boyle Brasher, LLC, to be employed on an "as needed basis", with the following hourly rates: Partners - \$230/hour; Associates - \$180/hour; and Paralegals/Assistants - \$90/hour. (Cheryl Patterson) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

3. Other - Dana Jeanes

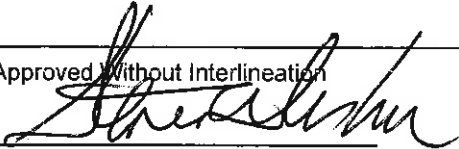
COMMITTEE REPORTS:

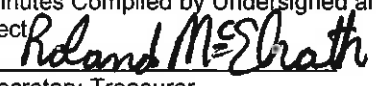
Human Resources Committee Report (January) - Commissioner Leon Dickson reported on today's HR Committee Meeting. He reported the injuries for the year and noted that the Safety Campaign began this month in an attempt to reduce some of the accidents. The Grievance Report numbers are high. Chairman Wishnia asked what can be done to reduce those. Dr. Von Goodloe addressed the question stating IBEW has agreed to work together to reduce those.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:27 p.m.

(See Minute File No. 1422.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct 
Acting Secretary-Treasurer