



Board of Light, Gas and Water Commissioners

220 S. Main Street
Memphis, TN 38103
www.mlgw.com

Board Meeting

~ Minutes ~

Wednesday, January 18, 2017

1:00 PM

Board Room

CALL TO ORDER AND OPENING REMARKS:

Chairman Wishnia

The meeting was called to order at 1:03 p.m.

Chairman Wishnia welcomed Past MLGW President, Larry Papasan, who is in the audience today.

PLEDGE OF ALLEGIANCE:

Chairman Wishnia

The Pledge of Allegiance was recited.

ROLL CALL:

Dana Jeanes

| Attendee Name | Title | Status | Arrived |
|-------------------|---------------|---------|---------|
| Steven Wishnia | Chairman | Present | |
| Carlee McCullough | Vice Chairman | Absent | |
| Mitch Graves | Board Member | Present | |
| Leon Dickson | Board Member | Present | |
| Derwin Sisnett | Board Member | Present | |

The following staff members were present: Jerry R. Collins, Jr., President and CEO; Dana Jeanes, Vice President, CFO and Secretary-Treasurer; Cheryl Patterson, Vice President and General Counsel; Nick Newman, Vice President, Construction and Maintenance; Christopher Bieber, Vice President, Customer Care; Von W. Goodloe, Vice President, Human Resources; and Lashell Vaughn, Vice President and Chief Technology Officer. Alonzo Weaver, Vice President, Engineering and Operations did not attend the meeting.

APPROVALS:

Motion To: Approve Minutes of the Meeting of January 5, 2017.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Derwin Sisnett, Board Member |
| SECONDER: | Mitch Graves, Board Member |
| AYES: | Steven Wishnia, Mitch Graves, Leon Dickson, Derwin Sisnett |
| ABSENT: | Carlee McCullough |

CITY COUNCIL ACKNOWLEDGEMENTS & UPDATE:

Dana Jeanes

Receipt of Certified Copies of City Council Resolutions dated January 3, 2017, Items 7 through 9. (See Minute File No. 1408.)

PRESENTATIONS:

(None)

GENERAL STATEMENTS FROM THE PUBLIC:

(None)

PRESIDENT'S BRIEFING:

1. Review of Consent Agenda - Jerry R. Collins, Jr.

(President's Briefing Continued on Page 7)

The original of the resolutions and documents relating to each item is filed in the vault on the fifth floor of the MLGW Administration Building, 220 South Main. The original documents shall control in the event of any conflict between the description and these minutes and the original documents.

CONSENT AGENDA

(Items 1 through 10)

| | |
|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Mitch Graves, Board Member |
| SECONDER: | Leon Dickson, Board Member |
| AYES: | Steven Wishnia, Mitch Graves, Leon Dickson, Derwin Sisnett |
| ABSENT: | Carlee McCullough |

CONSTRUCTION & MAINTENANCE DIVISION

1. Resolution approving the payment of an invoice for the annual membership dues from Tennessee 811 in the amount of \$105,530.00. (Nick Newman) (REQUIRES CITY COUNCIL APPROVAL)

CUSTOMER CARE DIVISION

2. Resolution awarding Contract No. 11828, Collection Services - Primary Collection Agencies, to Aargon Collection Agency in the not-to-exceed funded amount of \$2,500,000.00, based on debt collected and fees. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
3. Resolution awarding Contract No. 11938, Collection Services - Primary Collection Agencies, to IC Systems, Incorporated in the not-to-exceed funded amount of \$2,500,000.00, based on debt collected and fees. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
4. Resolution awarding Contract No. 11937, Electric Meter Socket Replacement, to Reliable Electrical Services, in the funded amount not-to-exceed \$718,000.00, based on agreed upon unit rates. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
5. Resolution awarding Contract No. 11918, Electric Meter Socket Replacement, to Victory Electric, in the funded amount not-to-exceed \$133,850.00, based on agreed upon unit rates. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

ENGINEERING & OPERATIONS DIVISION

6. Resolution awarding Contract No. 11927, Voice and Data Services, to AT&T, in the funded amount not-to-exceed \$954,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

FINANCE DIVISION

(None)

GENERAL COUNSEL DIVISION

(None)

HUMAN RESOURCES DIVISION

7. Resolution approving Change No. 1 to Contract No. 11656, Group Term, Voluntary Life and Accidental Death to UNUM Insurance Company, in the funded amount of \$8,610,070.00. (This change is to renew the current contract for two annual renewal terms for the period covering July 1, 2017 through June 30, 2019, which will be the final renewals for this contract.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
8. Resolution approving Change No. 1 to Contract No. 11658, Short and Long Term Disability, to UNUM Insurance Company, in the funded amount of \$8,616,726.00. (This change is to renew the current contract for two annual renewal terms for the period covering July 1, 2017 through June 30, 2019, which will be the final renewals for this contract. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

INFORMATION SERVICES DIVISION

(None)

PRESIDENT'S DIVISION

9. Resolution awarding Contract No. 11901, PCB Waste Management Services, to TCI of Alabama, LLC, in the funded amount of \$500,000.00. (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)
10. Resolution approving Change No. 3 to Contract No. 11642, Environmental Consulting Services, with BH&M Environmental Consultants, LLC, in the funded amount of \$5,625,000.00. (This change is to renew the current contract for the third of four annual renewal terms covering the period April 14, 2017 through April 13, 2018, with no increase in rates from the previous year.) (Jozelle Booker) (REQUIRES CITY COUNCIL APPROVAL)

PRESIDENT'S BRIEFING (Continued):

2. HR Policy #22-22 - Time Off for Death in Family or to Attend an Employee's Funeral - Rutha Griffin stated that the policy language now adds three paid days off for still births for parents and grandparents. If travel over 500 miles is required, five days off are granted.

3. Smart Meter Project - Chris Bieber reviewed MLGW's journey to Smart Meters. He stated as of December, 2016 MLGW has completed 20% deployment of the meters. He provided statistics stating that there are 156,828 electric meters, 22,991 gas meters and 31,831 water meters installed at this point. He described some of the steps that must take place prior to the installation of water meters. He addressed the various "moving parts" to accomplish all of the installations. He stated the meter installation is ahead of the planned schedule and noted that

Elster has done a great job and expects to complete all residential meter installations by the end of 2018. He discussed the easy access for customers to access information once their smart meters are installed. He discussed the "Prepay Option" and stated the Salt River Project in Arizona has the longest-running prepay service, showing the average household saves 12% in electricity. He noted that the opt-out rate is at 3.3%. Compared to other utility companies, MLGW does not charge an opt-out fee or manual meter reading fee.

4. Other - Jerry R. Collins, Jr.

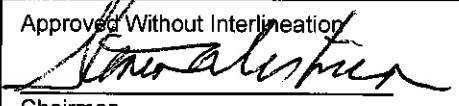
COMMITTEE REPORTS:

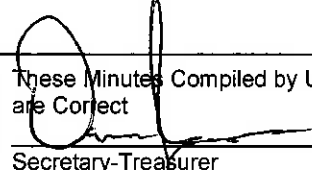
(None)

ADJOURNMENT:

There being no further business, meeting was adjourned at 1:44 p.m.

(See Minute File No. 1409.)

Approved Without Interlineation

Chairman

These Minutes Compiled by Undersigned and
are Correct

Secretary-Treasurer